

# COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

## MEETING MINUTES

Tuesday, April 1, 2025 AT 6:30PM

### Kendall Room

**Present:** Jean DeBellefeuille (Chair), John Scribner (Vice Chair), Ian McConnell (Secretary), Lee Parker, Yvette Meunier (Staff), Robin Riendeau (Banana Banners), Jen Kelley (Merrymeeting Arts Center)

- I. Meeting called to order with requirements for a Quorum met
- II. Agenda accepted
- III. Meeting minutes from 3/4/2025 approved as presented
- IV. Old business
  - i) Mural – review of scoring rubric
    - Draft rubric shared - no concerns or edits from CDAC members
    - MAC has formed selection committee
    - 2 submissions already received
  - ii) CORA signage – reviewed two sample templates
    - Committee members liked aspects of both templates but ultimately preferred the designs and aesthetic of ‘Signage Concept 2’
    - Consultant will try to incorporate the flying duck and cattail logos from ‘Signage Concept 1’ into ‘Signage Concept 1’
    - Committee felt that final sign versions may benefit from less text
    - QR codes will link to a single page on the town website with more detailed information for each sign
    - Yvette to get landing spot on town website
    - Goal to have 3 draft signs for next meeting
- V. Staff update
  - a. Solar Project
    - i. Item will be on town warrant for a solar installation on the firestation roof - \$100k from undesignated funds
    - ii. Committee recommended that Select Board be asked to weigh in with their recommendation to be included on the warrant
  - b. VPI
    - i. Reviewed general themes and takeaways from recent public meeting -- concern regarding changes to boat launch and lower main street but general support for sidewalks and pedestrian improvements.
    - ii. Consultants working on final recommendations.
  - c. Waterfront park

- i. Lots of dirt work ongoing
- ii. Committee requested formal update at next meeting
- iii. Uses for new park pavilion could be agenda item for meeting with local businesses later this year

VI. Next CDAC meeting is scheduled for May 6<sup>th</sup> at 6:30pm

VII. Meeting Adjourned