



MARCH 6, 2026

TOWN OF BOWDOINHAM

Open Space Plan



March 6, 2026

Yvette Meunier
Director of Planning & Development
13 School Street
Bowdoinham, Maine 04008

Dear Yvette,

North Star Planning is pleased to submit this proposal to develop an Open Space Plan and ordinance updates for Bowdoinham. Our team of planners is highly qualified and eager to take on this important project to identify priorities for recreation, conservation, farms and other working lands to support community needs, economic development, and resilience for your community.

North Star Planning (NSP) is a full-service planning firm working throughout northern New England. We are known for our local knowledge, expertise, creativity, and engagement skills. Our projects span comprehensive and open space planning, community engagement and facilitation, land use ordinance development, transportation planning, and planning board services. Our plans are recognized for their focus on implementation, easily understandable priorities, and high-quality graphics and mapping.

NSP has extensive experience in open space, recreation, and conservation planning. We recently completed the Gorham, Maine Open Space & Trails Master Plan, in partnership with Aceto Kimball Landscape Architecture. Over the last few years, we completed Open Space Plans for Windham and Yarmouth, along with recent comprehensive planning work in Freeport, Standish, Raymond, Yarmouth, and Bath. A common theme through these planning projects has been to develop implementable recommendations around the conflicting needs of natural systems, growing recreation demands, and traditional working lands and rural economies in the fast-growing southern Maine region.

At a more regional scale, we have also provided planning services for the management plan and framework document for the Katahdin Woods & Waters National Monument in Millinocket and Patten, Maine and community engagement services for a regional planning initiative to connect recreation, economy, and conservation issues in The Forks, Maine, for the Western Mountains & Rivers Corporation. One of Ben's first classes at the Muskie School helped facilitate a visioning workshop for the Sagadahoc Region Rural Resources Initiative (SRRI) in conjunction with the Midcoast Council of Governments and the Beginning with Habitat program.

We hope you agree that our local team of professionals is fully qualified to carry out the important work of the Bowdoinham Open Space Plan. We look forward to discussing this proposal with you. Please feel free to contact Ben directly at (207) 400-6097 or bmsith@northstar-planning.com, for more information.

Regards,



Benjamin Smith, AICP, Principal



Natasha M. Kypfer, Senior Planner

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FIRM DESCRIPTION & PROJECT TEAM

North Star Planning was founded in 2017 to help communities create and sustain the places that make New England a special place to live, work, and play.

The North Star Planning team offers local expertise and regional experience, supported by knowledge of the best practices and latest innovations in planning, design, climate resilience, and economic development. Our guiding principles are based on developing realistic, implementable plans centered on inclusive public engagement in a usable document that allows town staff and volunteers to turn ideas into action. Our firm has a record of delivering on-time, within-budget results through organized project management, and clear communication.



Gretchen Barbera
ASSOCIATE PLANNER



Natasha Kypfer
PROJECT MANAGER,
SENIOR PLANNER



Annarosa Whitman
ASSOCIATE PLANNER



Ben Smith, AICP
FOUNDER,
PRINCIPAL IN CHARGE



Ben Smith, AICP

FOUNDER & PRINCIPAL PLANNER

bsmith@northstar-planning.com | 207-400-6097

SELECTED PROJECT EXPERIENCE

Gorham Open Space Plan - Gorham, ME

Principal in charge for a plan to strengthen recreation opportunities, develop conservation priorities, and design new connections and linkages in this fast-growing community.

Building Community Strength - Multiple Communities, ME

Team member for a Grow Smart Maine capacity-building program to help rural communities throughout the state develop ordinances that protect open space and natural resources.

Standish Comprehensive Plan - Standish, ME

Principal in charge responsible for assisting Comprehensive Plan Committee meetings, public workshop development and facilitation, and quality assurance on final plan documents.

Raymond Comprehensive Plan - Raymond, ME

Principal in charge responsible for assisting with Committee meetings, public workshop development and facilitation, and quality assurance on final plan documents.

Villages Zoning - Gorham and Windham, ME

Leading the development of zoning standards to implement recommendations from the Villages Downtown Master Plan approved by both towns in 2023.

Yarmouth Comprehensive Plan Update - Yarmouth, ME

Principal in charge responsible for project oversight, public workshop facilitation, data analysis, and co-managing team of subconsultants.

Villages Master Plan - Windham and Gorham, ME

Project manager of this downtown revitalization plan, including survey design, public outreach, workshop facilitation, zoning analysis, collaborating with landscape architect design team

Windham Open Space Plan - Windham, ME

Responsible for drafting Windham's first Open Space plan, which the town adopted in 2021. The Plan was nominated for MAP Plan of the Year.

EDUCATION

M.A. University of Southern Maine,
Community Planning & Development

B.A. Bates College

PROFESSIONAL AFFILIATIONS

American Planning Association,
Northern New England Chapter

Maine Association of Planners

AWARDS

Windham Open Space Plan - Nominated for
2021 MAP
Plan of the Year

**21st Century Downtown Plan
Implementation for North Windham** - 2018
GrowSmart Maine
Public Policy Award

**21st Century Downtown Plan for North
Windham** - 2014 MAP Plan of the Year

PRESENTATIONS

**Municipal Strategies for Protecting &
Promoting Access to Farmland,**
Maine Farmland Trust, 2024

**Rethinking the Master Planning Process
and Product,** NNECAPA 2023

Working with Planning Consultants,
NNECAPA 2022

Natasha Kypfer

SENIOR PLANNER

nkypfer@northstar-planning.com | 207-805-4767

SELECTED PROJECT EXPERIENCE

Creation of IOZ for UNE - Portland, ME

Worked with applicant, University of New England - Portland campus, to create an Institutional Overlay Zone (IOZ) which was ultimately recommended by the Planning Board and adopted by the City Council in May 2025. Within Portland, an IOZ is a regulatory tool which facilitates a consistent, predictable, and clear growth management process; resulting in UNE having long-term future development rights over their 70+ acre campus in the Deering neighborhood.

Floodplain Ordinance Review - Portland, ME

Worked with colleagues to amend Articles 3 and 12 within the Land Use Code to comply with the requirements of FEMA and the Maine Floodplain Management Program, which were ultimately recommended by the Planning Board and adopted by the City Council in May 2024. These updates corresponded to revisions to the State of Maine's model floodplain ordinance and the adoption of new FEMA Flood Insurance Rate Maps (FIRMs) for Cumberland County.

Envision Amherst 2035 - Amherst, NH

Worked with town stakeholders, including the Master Plan Steering Committee, and the hired consultant team, during the initial phase of the new master plan creation and adoption process, including assisting in administering a town-wide survey during winter 2020-1 that collected over 1,800 responses.

EDUCATION

M.P.A. University of Montana
B.S. Northern Arizona University,
Speech Communication

PROFESSIONAL AFFILIATIONS

American Planning Association,
Northern New England Chapter
Maine Association of Planners,
Board Member

ENGAGEMENT

Served as Conference Chair: NNECAPA
2023, Wentworth by the Sea,
New Castle, NH
Co-Presenter: Activating the Arts
in Dover, NH: A Unique Partnership
Between the City and Arts Commission,
NNECAPA 2022, Sunday River Resort,
ME

TECHNICAL EXPERTISE

- * Ordinance Drafting
- * Code Enforcement
- * Project Management
- * Public Outreach
- * Data Analysis
- * Meeting Facilitation
- * Stakeholder Analysis

Annarosa Whitman

ASSOCIATE PLANNER

awhitman@northstar-planning.com | 207-400-9421

SELECTED PROJECT EXPERIENCE

Congress Square Park Operations - Portland, ME

Collaborated with board members on the maintenance and activation of the square, creating a vibrant, safe, and active neighborhood space.

Mapping and Spatial Analysis – University of Helsinki

Guided learners with diverse technical backgrounds through complex GIS, Python-based spatial analysis, and data visualization exercises.

Housing and Migration - University of Helsinki

Conducted a comprehensive analysis of residential satisfaction among international students, using descriptive statistics, factor analysis, regression modeling, and spatial analysis to identify housing needs, service gaps, and neighborhood-level drivers of satisfaction. Delivered insights that can be adapted for institutional housing strategies and community needs assessments.

Smart and Livable Cities - Aalto University

Conducted in depth neighborhood analysis, using scenario and persona planning, framed by systems thinking and livability. Presented proposed plan to neighborhood planners and stakeholders, with the potential for informing future development.

Development and Marketing Coordination - Portland, ME

Developed competitive grant narratives, researched funding opportunities aligned with community priorities, and managed grant application and CRM tracking systems to improve organizational capacity. Communicated and coordinated with members, visitors, sponsors, and partners.

EDUCATION

University of Helsinki, Master of Social Science in Urban Studies and Planning
B.A. Kalamazoo College, Anthropology-Sociology

COMMUNITY ENGAGEMENT

Friends of Congress Square Park-Portland, ME
Board Member

TECHNICAL EXPERTISE

- * Adobe InDesign
- * Stata, Python, R Programming
- * ArcGIS Mapping and Spatial Analysis
- * Grant Writing
- * Website Management
- * Atlas.ti
- * Qualitative Methods
- * Quantitative Methods

Gretchen Barbera

ASSOCIATE PLANNER

gbarbera@northstar-planning.com | 207-400-6097

SELECTED PROJECT EXPERIENCE

VT Climate Manual - State of Vermont

Plan and policy research for a climate manual to be used as a guide for climate action and vulnerability plans for the State of Vermont.

Community Resilience Partnership Track 1 - State of Maine

Working with town staff for Pownal, Raymond, and Turner for enrollment in the Community Resilience Partnership. Prioritizing goals and action strategies based on community informed data.

Gorham Open Space & Trails Master Plan - Gorham, ME

Supported the development of the Town of Gorham's Open Space & Trails Master Plan through stakeholder outreach, policy research, and drafting plan elements. Collaborated with community members to create maps identifying priority greenway connections, trail networks, and future park opportunities informed by public engagement.

Solar & Battery Storage Handbook & Model Ordinance - State of Maine

Assisted in drafting a handbook manual for the state on solar and battery storage. Researching key terms and considerations and land use and zoning implications, conducting stakeholder interviews with town staff and community leaders, and plan drafting.

Wetland Interpretation & Community Engagement Plan - Durham, NC

Led a research-driven project on the cultural and ecological significance of North Carolina wetlands, integrating Indigenous perspectives and environmental justice principles into stewardship planning while designing educational booklets that translate technical wetland restoration research into accessible materials for community audiences.

Minot Ave & Court Street Studies - Auburn, ME

Conducted land use planning analysis to support multimodal corridor studies, identifying redevelopment opportunities, safer improvements, and zoning strategies to enhance walkability, transit access, and overall corridor performance.

EDUCATION

M.E.M. Duke University, Nicholas School of the Environment, Terrestrial and Freshwater Environments; Community Engagement and Environmental Justice

B.S. Allegheny College, Environmental Science and Sustainability

COMMUNITY ENGAGEMENT

Project Environmental Justice- Raleigh, NC

Affiliate

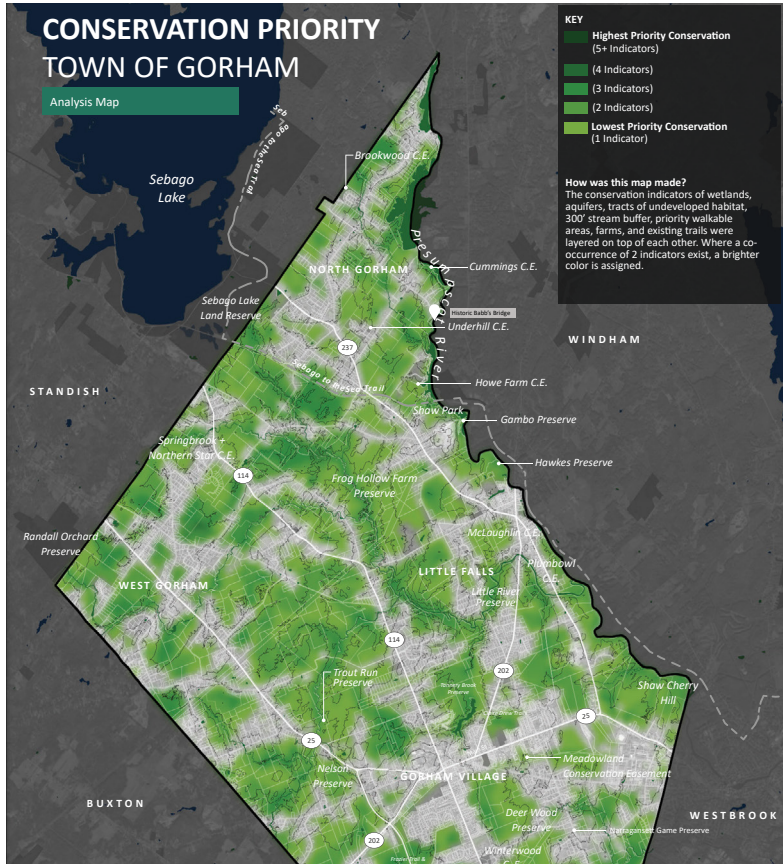
Duke Nicholas School Naturalists- Durham, NC

Founder and President

TECHNICAL EXPERTISE

- * ArcGIS Mapping and Spatial Analysis
- * R Programming
- * Participatory Methods
- * Policy Implementation
- * Adobe Creative Suite
- * Community Engagement
- * Ordinance Writing

GORHAM OPEN SPACE PLAN



Gorham is a fast-growing suburbanizing community, with a strong outdoor identity built on working farms, woodlots, and regionally important trail networks. Gorham’s public lands and private landowner networks define the town’s rural character. This Plan prepares for the future by making strategic recommendations to strengthen open space and trail networks, natural systems, and rural qualities in the face of new growth and investment.

The Plan was a partnership with ALA and SCC. NSP facilitated the participatory planning process, including stakeholder interviews, a public survey, self-service input kiosks, and an open house event. The final product includes three mini master plans, grounded in creating a connected and accessible trail and open space system, conserving farmland and natural resources, identifying areas for larger-scale conservation work, fostering the culture of stewardship and volunteerism, and considering connected open spaces and trails as development occurs.

Project Team

North Star Planning (Lead),
 Aceto Landscape Architecture (Maps and Design),
 Siler Climate Consulting (Environmental Resilience)

Completion Date: 2025

Client Reference

Tom Poirier, Director of
 Community Development
 207-222-1620
tpoirier@gorham.me.us

WINDHAM OPEN SPACE PLAN



Windham, ME



C WINDHAM CENTER TOWN HALL ACTIVITY CENTER

1. CLUSTER RECREATION AND COMMUNITY OPEN SPACE PROGRAM WITHIN CLOSE PROXIMITY TO ENCOURAGE WALKING BETWEEN FACILITIES AND OPERATIONAL EFFICIENCY
2. PROVIDE TRAIL AND BICYCLE/PEDESTRIAN FACILITIES CONNECTING SCHOOL CAMPUSES, PARKS, TOWN FACILITIES, AND NEIGHBORHOODS
3. CONSIDER TRAIL CORRIDOR ALONG BLACK BROOK FOR COMMUNITY CONNECTIVITY
4. CONSIDER TRAILHEAD ENHANCEMENTS FOR FISHING AND OPEN SPACE RECREATION ACTIVITIES
5. CONSIDER UPGRADES TO DUNDEE PARK PROGRAM INCLUDING UPDATED PLAY SPACE, TRAIL CONNECTIONS, KIOSKS, AND SIGNAGE
6. CONSIDER UPGRADES OR ADDITIONS OF ADDITIONAL PARK PROGRAM, SIGNAGE, TRAILS, AND SIGNAGE WITHIN BLACK BROOK PRESERVE
7. PROVIDE WAYFINDING SIGNAGE TO HELP GUIDE VISITORS TO PARK AND RECREATION FACILITIES
8. MAKE PHASED TRAIL CONNECTIONS TO ADJACENT COMMUNITIES AND OPEN SPACE
9. PROVIDE PARKING AND ACCESSIBILITY UPGRADES AT ALL PARKS



The town of Windham has a history of working lands and outdoor recreation that have made rural character essential to the town's identity. These assets, like many in the communities of southern Maine, have seen incredible pressure due to significant growth and development in recent years.

The Windham Open Space Master Plan, the town's first, called for better protections of wildlife corridors, streams and rivers, while also identifying geographic areas that did not have direct connections to open space or recreational facilities. The plan identified the need to multiply the value of these assets (identified as an 'activity area') with trails between local and regional destinations, like the Sebago to the Sea Trail. The town's acquisition of a 700-acre parcel, adjacent to Lowell Preserve, is one direct result of this plan. ALA developed the Master Plan for this parcel, and it was opened in 2024.

Project Team

North Star Planning (lead),
Aceto Landscape Architecture
(landscape architecture and design)

Completion Date: 2021

Client Reference

Amanda Lessard,
Senior Planner/Project Manager
207-894-5900 ext. 6121
allessard@windhammaine.us

[View the final plan](#)

YARMOUTH OPEN SPACE PLAN



Map ID #	Priorities to pursue opportunities for (not listed by priority)...
1	Pratt's Brook Park expansion.
2	Frank Knight Forest expansion and protection.
3	Expansions to Riverfront Woods Preserve, Sweetsir Farm Preserve, and Sligo Road, as well as opportunities for connections between each site and into North Yarmouth.
4	Land protection around Upper Cousins River Marsh and Pratt's Brook Marsh and improved trail systems on the associated existing town owned parcels.
5	Land protection around lower Cousins River Marsh and improved water access.
6	Improved water access to Casco Bay
7	Access to and land protection on the islands.
8	Connections around Fels-Groves Farm Preserve, including land protection around undeveloped forest block along Pittee Creek and potential connections and protections around Whitcomb Creek.
9	Land protections of large undeveloped forest block and potential connections to West Side Trail.
10	Connections into Cumberland's Twin Brook Recreation Area and land protection around Maxfield Brook and undeveloped forest block.
11	Connections into North Yarmouth and land protections around forested wetlands and undeveloped forest block.
12	Improved and expanded water access and trail connections along upper Royal River.
13	Improved and expanded water access to lower Royal River including trail connections to existing open spaces.
14	Connections into North Yarmouth open spaces and associated large undeveloped forest block.
15	Connections into Freeport and large undeveloped forest block.
16	Small pocket parks, resting spots, and shaded areas within The Village, with attention given to enhancing village streetscapes.

The town of Yarmouth has an extensive trail network and park system, and vast coastal resources. Popularity and population growth has put pressure on these assets, and the Open Space Plan identified ways to mitigate increased use.

Developed in collaboration with Town departments, the Royal River Conservation Trust, and local volunteers, the Yarmouth Open Space Plan focused on three goals: maintain and enhance town-owned properties; prioritize new acquisitions of valued open space; and update town ordinances and policies to include an open space acquisition policy and protect park and conservation lands in perpetuity.

Recommendations also called for regional coordination and partnerships with nonprofits and neighboring communities to create a network of regional open space assets, and sharing the resources to manage and steward.

Project Team

North Star Planning (lead),
Aceto Landscape Architecture
(landscape architecture and design)

Completion Date: 2019

Client Reference

Karyn MacNeil,
Yarmouth Community Services
Director
(207) 846-2406
kmacneill@yarmouthme.us

[View the final plan](#)

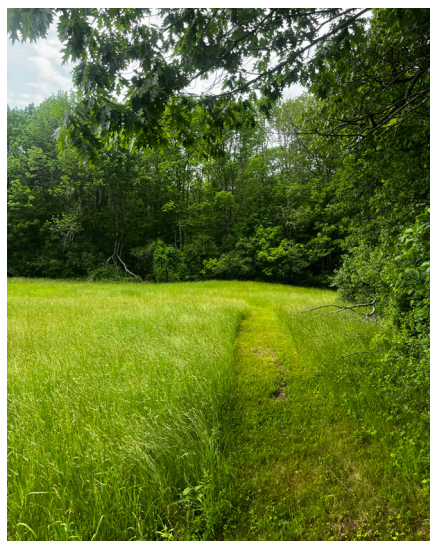


PROJECT UNDERSTANDING

Bowdoinham is a quiet, rural community situated along Merrymeeting Bay, with a wealth of natural beauty, scenic vistas, natural resources, wildlife habitats, and agricultural landscapes. The North Star team is excited for the opportunity to work with municipal staff and the Comprehensive Planning Committee (CPC) to create Bowdoinham’s first Open Space Plan, building upon the Town’s recent adoption of its Comprehensive Plan in the Summer of 2024.

This work will result in a Plan that supports the vision and goals documented in the Comprehensive Plan, and dives deeper into the specific policies and actions required to guide the care, management, and conservation of the Town’s parks, trails, green spaces, natural areas, working lands, and undeveloped parcels. We expect that recommendations in the plan will relate to a wide range of rural topics, including the quality of life for all inhabitants, environmental sustainability, safeguarding natural resources, responsible development, and support for recreation and the local agriculture economy.

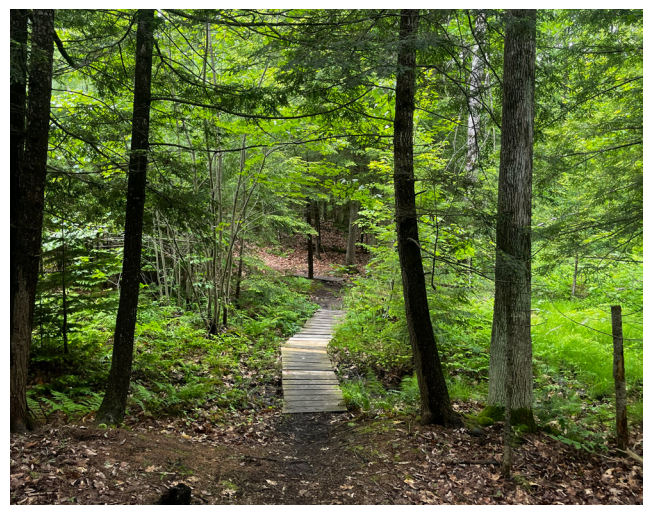
This plan will be *by Bowdoinham, for Bowdoinham*. We already know that your community has been a leader in municipal support for local agriculture, with the Town’s notable work with GrowSmart Maine during the recent Comprehensive Plan work and the farmland inventory highlighted by Maine Farmland Trust in their update to *Cultivating Maine’s Agricultural Future: A Policy Guide for Towns*. We will continue to prioritize community engagement as this project builds on this recent good planning work. The local experts, landowners, farms, and other rural based businesses are key stakeholders in Bowdoinham’s rural future, and this plan will ensure that their perspectives are represented in the Plan’s final recommendations and the ordinance work that will result from this project.



Community Engagement: The foundation of this work will be guided by an in-depth community engagement process. North Star will incorporate two workshops/events, multiple surveys, and a project website to act as the backbone of this outreach.

Implementation: Critical to long-range plans is the ability to provide seamless transitions to implementation for municipal staff. The end result is a navigable implementation matrix that lists out each goal with affiliated metrics and strategies, indicating the responsible parties and fulfillment timeframe.

Ordinance Drafting: In tandem with the Open Space Plan creation, North Star proposes crafting ordinance language for consideration by the Bowdoinham Planning Board and Select Board. We suggest having the Plan and proposed new Ordinance language simultaneously go for approval and adoption, in order to build on the momentum of the Plan work and community engagement.



SCOPE OF SERVICES

The scope of work that follows is an example of the process our planning team recommends based on the RFP and project timeline. This scope is intended to be illustrative of a typical process; a more detailed scope will be developed as part of the contracting stage if the NSP team is selected for this project.

Task 1: Visioning & Project Meetings

Close coordination with Bowdoinham staff will keep us on track throughout this planning project. The project begins with a kick-off meeting with Bowdoinham staff and a site visit to learn more about Bowdoinham, discuss and refine our approach, and to better understand the scale and inventory of open spaces, parks, trails, and other town-owned facilities. Various members of our team will meet monthly as needed, and your NSP project manager will coordinate directly with staff and hold monthly check-in meetings. Towards the end of the project, we will hold meetings with the CPC and Select Board to review the draft plan and recommendations.

- * Task 1.1: Community Vision Survey
- * Task 1.2: Refining Vision
- * Task 1.3: Workshop/Event 1: Visioning and Land Use
- * Task 1.4: Goal Drafting

Task 2: Existing Plans & Conditions

NSP will complete a review of existing plans and reports, as well as regional and state initiatives; gathering data on existing conditions, facilities, and assets, including geospatial data, town data, and climate data. NSP will create a basemap in ArcGIS. The background information and geospatial data collected in this phase will form the foundation of our plan and recommendations. The GIS data will be packaged and shared with Bowdoinham at the conclusion of the project.

- * Task 2.1: Review Existing Ordinances and Plans
- * Task 2.2: Existing Land Use
- * Task 2.3: Future Land Use Mapping
- * Task 2.4: Future Land Use Narrative

Task 3: Mapping & Public Participation

NSP will develop a public participation plan at the start of the project to be reviewed by Bowdoinham staff. We propose two kick-off workshop/events as the major community touchpoint to introduce open space planning to the community. The project team and municipal staff will share the project with the public and solicit input on maps and open-ended questions. Building momentum for these bigger public engagement events will ensure that a wide range of the Bowdoinham community is reached. Additional opportunities to reach the public in person and online will be discussed as part of the participation plan development, but will include multiple surveys and a project website. Further, we will summarize the input from the public to inform our plan drafting.

- * Task 3.1: Launch Project Website & Additional Surveys
- * Task 3.2: Inventory Mapping
- * Task 3.3: Inventory Drafting
- * Task 3.4: Inventory Highlights and Connections
- * Task 3.5: Policies and Strategies

Task 4: Plan Drafting, Implementation, & Adoption

Using the results of the public participation with the data collected in the previous task and regional context, we will create a comprehensive needs assessment that identifies priority open spaces for conservation, potential new trails and connections to existing bike/ped infrastructure and villages, and community recreation needs. Additionally, we will create a map of open spaces, recreational trails, wildlife corridors, and linkage opportunities. NSP will also create an implementation guide with a priorities matrix that considers the identified needs alongside public feedback on priorities. The matrix will prioritize the strategies and provide phasing options based on efficiency, potential to incorporate strategies alongside other initiatives, and funding sources. NSP will compile all materials and products including narrative, maps, designs, graphics, recommendations, and the implementation plan in a draft Open Space Plan document. The document will be reviewed by Town staff for accuracy and completeness. A revised plan will be presented to the CPC for review and further refinement, before the project culminates with the official Select Board public hearing and adoption process.

- * Task 4.1: GPS, FLU, and Vision Synthesis
- * Task 4.2: Workshop/Event 2: Community Workshop
- * Task 4.3: First Plan Draft
- * Task 4.4: Revisions and Final Plan Draft
- * Task 4.5: Town Review and Adoption
- * Task 4.6: Implementation
- * Task 4.7: Implementation Matrix

Task 5: Ordinance Drafting & Adoption

Concurrently with the Open Space Plan creation, North Star will draft ordinance language for consideration by the Bowdoinham Planning Board and Select Board. This will be achieved through the compilation of an initial list of possible ordinance revisions, the drafting of formal ordinance amendments, and finally, by seeking adoption. Throughout this task, Bowdoinham staff will be consulted for alignment of the draft language with the Open Space Plan efforts, existing plans, and ordinances.

- * Task 5.1: Compile List of Possible Ordinance Revisions
- * Task 5.2: Draft Ordinance Amendments
- * Task 5.3: Ordinance Revision Adoption



PROJECT SCHEDULE

Bowdoinham Open Space Plan

The following schedule is based on the scope presented. A more detailed schedule will be developed with town staff as part of the contracting process if the NSP team is selected.

		Months														
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Task 1 - Visioning & Project Meetings																
1	1.1 Community Vision Survey															
	1.2 Reviving Vision															
	1.3 Workshop/Event 1: Visioning and Land Use		★													
	1.4 Goal Drafting															
Task 2 - Existing Plans & Conditions																
2	2.1 Review Existing Ordinances and Plans															
	2.2 Existing Land Use															
	2.3 Future Land Use Mapping															
	2.4 Future Land Use Narrative															
Task 3 - Mapping & Public Participation																
3	3.1 Launch Project Website & Additional Surveys															
	3.2 Inventory Mapping															
	3.3 Inventory Drafting															
	3.4 Inventory Highlights and Connections															
	3.5 Policies and Strategies															
Task 4 - Plan Drafting, Implementation, & Adoption																
4	4.1 GPS, FLU, and Vision Synthesis															
	4.2 Workshop/Event 2: Community Workshop								★							
	4.3 First Plan Draft															
	4.4 Revisions and Final Plan Draft															
	4.5 Town Review and Adoption															★
	4.6 Implementation															
	4.7 Implementation Matrix															
Task 5 - Ordinance Drafting & Adoption																
5	5.1 Compile List of Possible Ordinance Revisions															
	5.2 Draft Ordinance Amendments															
	5.3 Ordinance Revision Adoption															★

FEE PROPOSAL

Bowdoinham Open Space Plan

The following budget is based on the scope presented. A more detailed scope and budget will be developed with town staff as part of the contracting process if the NSP team is selected.

Tasks	Cost
Task 1: Visioning & Project Meetings	\$10,000
Task 2: Existing Plans & Conditions	\$8,000
Task 3: Mapping & Public Participation	\$15,000
Task 4: Plan Drafting, Implementation, & Adoption	\$13,000
OSP Subtotal	\$46,000
Task 5: Ordinance Drafting & Adoption	\$6,250
Professional Fees	\$52,250
Direct Expenses	\$500
Total Estimated Fees	\$52,750

Tasks	Hourly Rate
Principal	\$175
Senior Planner	\$165
Planner II	\$135
Planner I	\$120
Associate Planner	\$110