

**Invitation to Bid
Town of Bowdoinham, Maine
Winter Road Maintenance**

Acceptance of Bids:

The Town of Bowdoinham will receive sealed bids marked “Winter Road Maintenance” on the form entitled Winter Road Maintenance Proposal bid form, at the Bowdoinham Town Office, 13 School Street, Bowdoinham, Maine 04008 until 10:00 a.m. on Thursday, October 22, 2020 at which time bids will be opened and read.

Questions regarding this Request for Proposals should be directed toward Nicole Briand, Interim Town Manager at townmanager@bowdoinham.com.

Services:

The Town is seeking bids for a three – year period to have snow and ice removed from 5.12 miles of roadway in the Town of Bowdoinham. Services include plowing and the spreading of sand and/or salt, (see Appendix A for road list). Town will maintain inventories of sand and salt to which the contractor will have access under the direction of the Road Commissioner or his or her agent.

As an alternate, bidders may submit bids for a one-year contract for snow and ice removal from the specified roads.

Each Proposer must visit the sites of Services and inform itself of the conditions relating to the area in which the Services shall be performed. Failure to do so will not relieve a successful Proposer of its obligations to furnish all equipment, material and labor necessary to carry out the provisions of the Agreement and to complete the contemplated work for the consideration set forth in this Request for Proposals.

Specifications and Form of Contract:

The Proposal must include all materials, equipment and labor necessary perform the Services and must state the name of the person(s) or entity(entities) owning the materials and equipment and/or providing the personnel that forms the basis for its proposal. It is necessary that the Proposer own the necessary equipment, as listed in Appendix "B" at the time of the bid submittal. In the alternative, the proposer shall:

- a. Demonstrate sound financial ability including sufficient assets to secure the necessary equipment including written commitments from acceptable financial institutions and;
- b. Have a demonstrated ability to own, operate and maintain the listed equipment and;
- c. Have a demonstrated ability to employ the necessary staff and or subcontractors to operate and maintain the listed equipment.

All Services to be furnished to the Town shall be performed with equipment, methods and use of personnel in accordance with the pertinent Occupational and Safety and Health Act requirements of the State of Maine and the United States.

Bidder Qualifications:

Bidder must provide at least three (3) non-family references of previous workmanship in the operations of snow removal.

The Town retains the right to reject any bid or bidder if, in their judgment, the Town determines that the bidder is not properly qualified to satisfy the terms of the contract.

Awarding of Contract:

The Town may reject any and all bids, accept any bid that it deems in the best interest of the Town, and waive any irregularity in the bidding process. The projected tentative date for awarding of the contract will be at the first regular meeting of the Select Board following the bid openings.

The successful Proposer shall be required to sign a contract with the Town. Before commencing work under the Services Agreement, the successful Proposer shall produce evidence satisfactory to the Town that it has secured public liability, automobile and workers' compensation insurance coverages.

Proposals may be held by the Town for a period not to exceed thirty (60) days from the date of the opening of proposals for the purpose of reviewing proposals and investigating the qualifications of the Proposers prior to the award of a contract.

**Town of Bowdoinham
Winter Road Maintenance Proposal Bid Form**

To the Town of Bowdoinham:

The undersigned has carefully examined the Bid proposal as well as Appendices A and B attached hereto, also the site of the work and stock pile of sand and salt or is familiar with the same, and offers to remove snow and ice in the Town of Bowdoinham and to apply treatments of sand and salt to the roadways (See appendix A) as needed for the term of the contract period and to perform this work in accordance with the terms and conditions set forth in the contract.

The undersigned further agrees that the equipment listed in appendix B will be available for this work, plus any additional equipment that may be necessary to perform this contract in an efficient and professional manner.

Price for Year 1 (November 1, 2020 – June 1, 2021): \$ _____
Price for Year 2 (November 1, 2021 – June 1, 2022): \$ _____
Price for Year 3 (November 1, 2022 – June 1, 2023): \$ _____

Alternate Bid:

Price for 2020-2021 Season \$ _____ (November 1, 2020 – June 1, 2021)

Bidder Name: _____

Bidder Address: _____

Bidder phone: _____ Cell: _____

If bidder is a partnership or corporation, list all of the owners and/or officers by their name(s) and address(es). (Use a separate sheet if necessary).

List of equipment that may be used in the Town of Bowdoinham:

Date: _____ Authorized Signature: _____

Appendix A

<u>Road Name</u>	<u>Length</u>	<u>Surface Type</u>
Blanchard Road	0.60 Miles	Gravel
Dingley Road	1.44 Miles	Gravel
Hornbeck Crossing	0.15 Miles	Gravel
Pioneer Road	0.10 Miles	Gravel
Pratt Road	0.78 Miles	Gravel
Spear Drive	0.18 Miles	Pavement
Carlson Cross Rd	0.33 Miles	Gravel
Carding Machine Rd	1.4 Miles	Gravel Section of Road only
Batchelder Dr	0.14 Miles	Gravel
Total	5.12 Miles	

Appendix B

This appendix will be used as a guide for the contractor for the minimum required equipment to adequately plow and sand the roadways listed in Appendix A.

- One (1) one-ton truck equipped with a 3-cubic yard capacity sander and one 9-foot front plow.

Inspections of all snow removal equipment to be used will be done by the Road Commissioner or his designee and copies of registrations for all trucks and equipment to be used for the purpose of snow and ice removal must be presented to the Town before the contract signing.

The Town will not be responsible for providing any equipment needed to fulfill this contract including cutting edges, fuel, etc.