

# **TOWN OF BOWDOINHAM**

## **2024 ANNUAL REPORT**



**BUDGET AND WARRANT ARTICLES FOR FISCAL YEAR 2024-2025**

# THE TOWN OF BOWDOINHAM

## 2024 Annual Report

### Town Meeting

June 1, 2024 at 9:00am

Bowdoinham Community School

23 Cemetery Road, Bowdoinham, ME, 04008



Incorporated September 18, 1762

17th Town in the State of Maine

Settled in 1725

Total Area of 22,176 Acres

Estimated Population– 3,016 (2020 Census Data)

Town Meeting - Select Board - Town Manager - Form of Government

### **BUDGET AND WARRANT ARTICLES FOR FISCAL YEAR 2024-2025**

**Printed May 2024**

Lincoln County Publishing Company

116 Mills Road, P.O. Box 510, Newcastle, ME 04553

(207) 563-3171

[lincolncountynewsonline.com](http://lincolncountynewsonline.com)

Cover : Painting by William Stanton

# THE 2024 ANNUAL REPORT

## TABLE OF CONTENTS

Dedication	3	<b>Community</b>	
Directory	4-5	Public Library	40
<b>Departments</b>		<b>State, County &amp; Federal Government</b>	
Town Manager	6-8	State of Maine office of the Governor	41
Animal Control	9	United States Senate: Susan Collins	42
Assessor's Agent	9	United States Congress: Jared Golden	43
Cemetery Sexton	10	House of Representatvie: Sally Clutchey	44
Code Enforcement	11	Sagadahoc County Probate Court	45
Fire & Rescue	12	Sagadahoc County Board of Commission- ers 2023 Annual Report	46
Harbor Master	13		
Planning & Development	14-17		
Public Works	17	<b>Outstanding Taxes</b>	
Recreation & Community Services	18-19	Outstanding Real Estate: Lien Brake Down	47
Solid Waste & Recycling	20	Deliquent Personal Property Taxes	48-49
Town Clerk	21		
Vital Statistics	22-23	Auditors Report	50-63
<b>Board &amp; Committees</b>		<b>Town Meeting</b>	
Board & Committees Directory	24-25	Budget Message	64-65
Select Board	26	Bowdoinham FY 2025 Municipal Budget	66-78
Planning Board	27	Town Meeting Warrant	79-86
Board of Appeals	27		
Cemetery Advisory Committee	28		
Committee for Age-Friendly Bowdoinham	29-30		
Community Development Advisory Com- mittee	31-32		
Comprehensive Planning Committee	33-35		
Emergancy Medical Committee	36		
Finance Advisory Committee	36		
Solid Waste Committee	37-38		
Bowdoinham Water District Board of Trustees	38		
Town Hall Committee	39		

## DEDICATION



Richard F. Morin

1942-2023

This year's town report is respectfully dedicated to Richard F. Morin, who passed away December 29, 2023.

Born in 1942, Morin grew up in Topsham. He and his wife Glenna moved to Bowdoinham in 1980, beginning their life-long "project," restoring the Anson P.M. Given Farm, and he immediately started decades of service to his adopted town.

Morin was a planning board member for nearly 20 years, serving as its chairperson for a decade. He was a veteran member of Bowdoinham's Finance Committee, worked on two comprehensive plans, was a member of the Bowdoinham Historical Society and was "always on call" as a local ballot clerk.

He was a Captain in the US Air Force during the Vietnam war, a dedicated husband, father, and grandfather. A career engineer, and a retiree from Bath Iron Works, he was always most happy caring for his herds of "beef critters" and vegetable gardens.

The Town of Bowdoinham will ever be grateful for his dedication and service to our community as well as our country.

# DIRECTORY

## TOWN OFFICE HOURS

Monday	8:30 am - 4:00 pm
Tuesday	8:30 am - 4:00 pm
Wednesday	11:00 am - 6:00 pm
Thursday	8:30 am - 4:00 pm
Friday	8:30 am - 4:00 pm

## SOLID WASTE & RECYCLING HOURS

Tuesday	12:00 pm - 6:00 pm
Thursday	8:00 am - 4:00 pm
Saturday	8:00 am - 4:00 pm

## MUNICIPAL HOLIDAYS 2024-2025

Independence Day	Thurs	07/04/2024	New Year's Day	Tues	01/01/2025
Labor Day	Mon	09/02/2024	MLK, Jr. Day	Mon	01/20/2025
Indigenous Peoples' Day	Mon	10/14/2024	Presidents' Day	Mon	02/17/2025
Veterans Day	Mon	11/11/2024	Patriots Day	Mon	04/21/2025
Thanksgiving	Thurs	11/28/2024	Memorial Day	Mon	05/26/2025
Thanksgiving	Fri	11/29/2024	Juneteenth	Thurs	06/19/2025
Christmas Eve	Tues	12/24/2024			
Christmas	Wed	12/25/2024			

## SERVICE DIRECTORY

Bowdoinham Town Office	(207) 666-5531
Bowdoinham Web Site	<a href="http://www.bowdoinham.com">www.bowdoinham.com</a>
Bowdoinham Solid Waste & Recycling	(207) 666-3228
Animal Control	(207) 666-3127
Public Works	(207) 666-3503
Bowdoinham Fire Station	(207) 666-3505
Bowdoinham Community School	(207) 666-5546
Mount Ararat High School	(207) 729-2951
Mount Ararat Middle School	(207) 729-2950
MSAD 75	(207) 729-9961
Bowdoinham Post Office	(207) 666-3465
Bowdoinham Public Library	(207) 666-8405
Police, Fire, Ambulance ( <b>Emergency Only</b> )	911
County Sheriff's Dept. (Non Emergency)	(207) 443-8201
State Police	800-452-4664
House of Representatives Message Center	800-423-2900
Maine Legislative Internet Web Site:	<a href="http://www.legislature.maine.gov">www.legislature.maine.gov</a>

## TOWN DEPARTMENTS

Animal Control  
Contact: Cliff Daigle  
Phone: 207-666-3127

Assessing  
Email: [assessor@bowdoinham.com](mailto:assessor@bowdoinham.com)  
Phone: 207-666-5531

Cemetery Sexton  
Contact: Frank Connors  
Email: [cemetery@bowdoinham.com](mailto:cemetery@bowdoinham.com)

Code Enforcement  
Contact: Matthew James  
Email: [ceo@bowdoinham.com](mailto:ceo@bowdoinham.com)

Planning & Development  
Contact: Yvette Meunier  
Email: [planning@bowdoinham.com](mailto:planning@bowdoinham.com)

Emergency Management  
Contact: Arthur Frizzle  
Hours: By Appointment  
Email: [firechief@bowdoinham.com](mailto:firechief@bowdoinham.com)  
Phone: 207-666-3505

Fire & Rescue  
Contact: Arthur Frizzle, Fire Chief  
Email: [firechief@bowdoinham.com](mailto:firechief@bowdoinham.com)  
Phone: 207-666-3505

General Assistance  
Contact: Kelly Hodson  
Email: [deputytreasurer@bowdoinham.com](mailto:deputytreasurer@bowdoinham.com)

Harbor Master  
Email: [harbormaster@bowdoinham.com](mailto:harbormaster@bowdoinham.com)

Health Officer  
Contact: Susan Hobart  
Email: [susiehobart@gmail.com](mailto:susiehobart@gmail.com)

Public Works  
Contact: Tobey Frizzle  
Email: [pworks@bowdoinham.com](mailto:pworks@bowdoinham.com)  
Phone: 207-666-3503

Recreation & Community Services  
Contact: Jason Lamoreau  
Email: [recreation@bowdoinham.com](mailto:recreation@bowdoinham.com)  
[age-friendly@bowdoinham.com](mailto:age-friendly@bowdoinham.com)

Solid Waste and Recycling  
Contact: Bryan Benson, Director  
Email: [recycling@bowdoinham.com](mailto:recycling@bowdoinham.com)  
Phone: 207-666-3228

Town Clerk  
Contact: Tina Magno  
Email: [townclerk@bowdoinham.com](mailto:townclerk@bowdoinham.com)

Town Manager  
Contact: Nicole Briand  
Email: [townmanager@bowdoinham.com](mailto:townmanager@bowdoinham.com)



# TOWN MANAGER

NICOLE BRIAND

To the Citizens of Bowdoinham:

It's been another busy year in Bowdoinham.

## Road Projects

At last year's Town Meeting, voters approved \$350,000 to the Public Works Reserve and a \$1,000,000 road bond for paving. The \$350,000 was used to complete a shim pave for rutting on Browns Point Rd, part of Fisher Road, and 3 miles of Ridge Road (Richmond end). The road bond is planned to complete the surface paving this summer (2024) on Pork Point Rd, Dingley Rd, Carding Machine Rd (section 2), Wildes Rd and Abbagadasset Rd. These roads received their 2" base pavement, and they need to receive their 1.25" surface coat; the surface coat is recommended within three years of the base pavement. Additionally, due to the favorable bid we received, we are also going to be able to grind and complete a 2" base pave on section 1 of Carding Machine Road.

This year at Town Meeting, voters will be asked to approve \$350,000 for the Public Works Reserve. This funding would be used to complete a shim pave for rutting on: section 1 on Millay Road (Post Rd to the highway overpass), South Pleasant Street, and the remaining 3 miles of Ridge Road.

The third part of our plan is to be able to maintain our road shoulder and ditches to keep the water away from the road base. With 30 miles of roads, the Town should be maintaining 10 miles of shoulders a year. Given the current state of many miles of our ditch lines, we need to clear trees and brush before we can regrade ditches. Our Public Works crew is currently working on the most problematic areas and then will begin systematically clearing road by road as long as their schedule permits.

## Waterfront Project

This first phase of construction, including the "paddle put-in" has been completed by Bedard Excavation! We look forward to having the new non-motorized boat launch open this summer.

Our Land and Water Conservation grant application for the next phase of construction was successful! This funding will be used to complete two phases of work. First, will be the construction of living shoreline, which is planned for the summer/fall of 2024. Then we'll complete the construction of the park base, which is envisioned to include all groundwork, the roadway, parking areas, grass areas, limited landscaping (flowers and trees) and pathways.

Our Planning & Development Department has applied for additional grants to help support the development of the new park. Additionally, we are planning to hold volunteer days to help complete the planting.

## TOWN MANAGER con't...

### Energy Efficiency

The Town received a \$37,991 Community Resilience Partnership Community Action grant for two lighting conversion projects with Affinity: office lighting and streetlights. The interior lighting at the John C. Coombs Municipal Building has been converted to energy efficient smart lights. As part of the streetlight conversion, we had several private lights removed from the Town's account, which allowed us to add some additional street lighting.

We also received funding from Efficiency Maine to help fund the installation of heat pumps in the John C. Coombs Municipal Building.

### Town Office Improvements

In addition to the new lighting and heat pumps, we installed a new server and phone system, which involved rewiring the entire office! We also upgraded our TRIO operating software, and we greatly appreciate your patience as we work throughout the transition.

The top section of the chimney has finally been rebuilt. Next on our list for the attic area is "rehoming" the bats, repairing the metal section of roof and lots of housekeeping.

Public Works is currently working on the parking lot expansion to allow for better access to the handicap ramp and more parking. This work is being funded through the Bowdoinham Public Library with a \$100,000 grant from the Maine State Library and the Maine State Department of Economic and Community Development to make some long-awaited improvements to the accessibility of the Coombs Building. Once completed this fall, there will be a new entrance or "porch", an improved ramp, and new door to the library's second floor north-facing wall.

Next year, we hope to make:

- a few safety improvements,
- improvements to our document storage,
- security improvement .

### Ambulance Service

Over the last year we have worked with North East Mobile and Lisbon Emergency to plan for ambulance service for next fiscal year, July 1, 2024-June 30, 2025. I'm happy to report that Lisbon Emergency has agreed to expand their service area to include us! The Select Board has approved the contract pending Town Meeting approval of the budget.

Ambulance service is in the spotlight at the State level due to the many challenges these services are facing from funding, to staffing, to hospital intake. Hopefully, over the next several years changes will be made at the State and County levels to support this essential service and our ambulance service options will evolve.



## TOWN MANAGER con't...

### ARPA Funding

The Town has received \$323,136.89 from the Coronavirus Local Recovery Funds (aka American Rescue Plan Act or ARRA Funds). The amount received is greater than the amount originally planned (\$322,761.90), so the Town needs to authorize the updated not to exceed amount of 323,136.89.

Expenses	Estimated Cost (Approved at Town Meeting)	Actual Cost	Status
Replacement Server for Town Office	\$7,500	7,902.34	Completed
Truck with Plow Gear	\$85,000	85,963.61	Completed
Leaf Vacuum	\$5,000	6,000.00	Completed
Deck over Trailer	\$15,000	9,223.00	Completed
Tractor with Bush Hog	\$8,000	14,000.00	Completed
Technology Upgrade for Meeting Room	\$30,000	25,558.68	Completed
Gear Extractor & Dryer	\$30,000	28,680.00	Completed
Fit Test Machine	\$15,000	15,870.00	Completed
Compacting Dumpster	\$20,000	17,021.06	Completed
Road & Parking Lot Maintenance	\$100,000	112,918.20	<i>Scheduled</i>
<b>Project Total</b>	<b>\$315,500</b>	<b>323,136.89</b>	
<b>Total ARPA Funds</b>	<b>\$323,136.89</b>		

### Staffing

We've had three new employees join our team this past year:

Kevin Hoefle, Assistant Town Clerk

Hunter Magno, Public Works

Darryl Vannah, Public Works

We have experienced a lot of staff turnover over the last three years. New staff have been busy with training and our "veterans" at 2-4 years are settling in. We've been using this opportunity to reorganize and develop and streamline our processes. We appreciate your patience and look forward to working with you!

If you have any questions, or ideas that you would like to discuss, please feel free to contact me at the Town Office or by email at [townmanager@bowdoinham.com](mailto:townmanager@bowdoinham.com). In closing, I would like to thank the municipal employees for all of their hard work. I would also like to thank all of the Town's volunteers for your dedication to make your community a better place.

Respectfully submitted,

Nicole Briand,  
Town Manager

# AMINAL CONTROL

**CLIFF DAIGLE**

A few friendly reminders:

- All dogs 6 months and older must be licensed and have a current Rabies Certificate.
- All dogs kept outside must be provided with proper shelter.
- If chained, the dog's chain must be at least five times the size of the dog.

Programs in Operation during 2023:

- Rabies prevention program
- Interactive program with the community policing in the area
- Emergency program for animals of Bowdoinham
- Animal Response Team
- EMH Program for animals in danger of storms/disaster
- Animal Food Program with area Food Bank and Shelter for the Town's people in need
- Train with Sheriff and Fire Departments on what to do with animals they may encounter and how to get the Animal Response Team out to help

Statistics:

Animal Calls & Information	769
Wildlife Calls	213
Animal Complaints	294
Summons	52
Warnings	204

I believe that with education, together we can make a difference in the town.

Cliff Daigle, Animal Control Officer



# ASSESSOR'S AGENT

The Town of Bowdoinham contracts RJD Appraisal to serve as our assessing agent. RJD Appraisal is a municipal assessing firm incorporated in the State of Maine, located in Pittsfield Maine. They were founded in 1983 and are currently serving as the assessing agent for 62 Maine communities.

RJD assessors are knowledgeable professionals who provide courteous, professional services to our community. They have limited hours in the Town Office. For an appointment call (207) 666-5531 or email [assessor@bowdoinham.com](mailto:assessor@bowdoinham.com).

# CEMETERY SEXTON

**FRANK CONNORS**

Greetings, Good Citizens of Bowdoinham,

I'd like to remind you that Bowdoinham is home to some 60 cemeteries (more or less) and that our town is indeed fortunate to have a wonderful citizen base of residents and friends who remain willing to guard and support this unique resource.

Bowdoinham remains one of only a few towns in Maine to have an active and hard-working Cemetery Advisory Committee and Cemetery Sexton. Bowdoinham is also VERY fortunate to have a Public Works Director and department that always seems ready, willing and capable of performing annual maintenance in many of these fine yards.

I can tell you last year we supervised some 20 burials in four of our local cemeteries. (Bay View, Maxwell, Ridge & Village) I'm also delighted to report that 409 Bowdoinham veteran's graves, in 38 of our cemeteries, were marked with flags by Memorial Day. We've shared the alphabetized list we created of Bowdoinham veterans with our Town Clerk, so she can add this information to her databases. I'd add right here, if YOU know of a Bowdoinham veteran whose grave is NOT being "flagged," contact me or the Town Office and we'll fix it.

This past year we worked with our Town's Code Enforcement Office to create a permanent street address for Bay View Cemetery (333 Bay Road). This simple process makes it easier for out-of-town folks to locate the Cemetery via Google Mapping.

Last year we had several work days in local cemeteries, making meaningful repairs at Bay View, Village, Ridge, and Harward's cemeteries.

This summer we hope to complete more. If you'd like to help by becoming a Cemetery Keeper, or you are willing to donate a few hours at our Cemetery work days, just call us with your offers, questions, and comments. I'm always just a few minutes away.

Thank you again for the privilege of serving our Town of Bowdoinham.

Frank Connors  
Cemetery Sexton



# CODE ENFORCEMENT OFFICER

**MATT JAMES**

The Code Enforcement Officer and Local Plumbing Inspector is responsible for the permitting of internal plumbing, subsurface wastewater disposal system, and construction projects, as well as land use and floodplain management projects. Once a permit has been issued, the CEO/LPI to performs inspections on these new developments. Inspections are also conducted by the CEO for permits and licenses to be issued by the Select Board and to investigate complaints and report violations. The main goal of the department is to seek voluntary compliance with the Land Use Ordinance and applicable State and Federal statutes, rules, and laws.

The CEO is also responsible for the duties of the E911 Addressing Officer and staff liaison for the Planning Board.

As of April of 2024, the CEO has issued a total of forty-six (46) building permits, accounting for a total of eleven (11) new single-family dwellings and accessory dwelling units. The LPI has also issued forty (40) plumbing and subsurface wastewater permits. However, it is expected that additional permits of all types will be issued between May and June, putting the Town on track to have issued more permits than in the previous fiscal year.

If you are planning a new project on your property and are not sure if you need a permit, please contact me at the Town Office, 666-5531, or by email at [ceo@bowdoinham.com](mailto:ceo@bowdoinham.com).

Respectfully Submitted by

Matthew James

Code Enforcement Office  
Local Plumbing Inspector

<b>Year</b>	<b>Total Fees Collected</b>	<b>Plumbing Permits</b>	<b>CEO Permits</b>
<b>2023-4/24</b>	\$10,744	40	46
<b>2022-2023</b>	\$10,568	45	52
<b>2021-2022</b>	\$14,478	54	56
<b>2020-2021</b>	\$16,689	66	90
<b>2019-2020</b>	\$15,689	55	77

# FIRE & RESCUE

## ARTHUR FRIZZLE, FIRE CHIEF

I am pleased to submit the 2023 annual report for Bowdoinham Fire & Rescue. First and foremost, thank you to all the volunteers that show up day in and day out to answer the call.

A quick refresher on the department make-up. We are a municipal department comprised of a paid part-time Chief position and currently have twenty-four (24) volunteers that receive a bi-annual stipend. Our current equipment includes a 2002 pumper, 2007 tanker, 2011 pumper and a 2018 brush/utility truck. Additional support equipment includes a 1983 13' Boston Whaler boat, 12' enclosed trailer carrying cold water rescue gear and Amkus extrication tools. Although Bowdoinham has had some form of fire department presence since the late 1800's we were officially organized as a department in 1947 under Chief George Ackley. The two hand tubs (Phenix and Waterwitch) which represent our very first firefighting apparatus still exist in one form or another. The Waterwitch was built in 1881 and is still functional to this day, making occasional appearances at town events.

In 2023 we received 446 requests for service (216 fire / 230 EMS). This represents an increase of approximately 10% and is on par with previous years. As I go through the year in calls there are a couple of things that stick out but the most apparent is the increased number of carbon monoxide incidents we are responding to. There is no coincidence that these calls usually center around weather related events. We are seeing storms that are much more powerful and pack higher sustained winds which inevitably lead to power outages, sometimes for extended periods. It is during these outages that residents turn to backup generators and alternative means of heating. Many times, we will find a generator that is operating as designed but was simply placed in the wrong location. Some are inside of a garage or other attached structure, some placed near an open door and others are set near a window that is opened just a crack. All of these allow the carbon monoxide gas to enter the living spaces and since it is colorless and odorless it is rarely noticed. The best defense, as with any other major event, is to prepare beforehand. Install CO and smoke detectors on every floor of your residence and outside of sleeping areas, plan a place for your generator that is away from the residence and keep doors and windows closed (especially those near the generator). The forecast for the remaining winter months into early spring looks to have a few significant storms in store for us and I would imagine the trend of more powerful storms and heavier winds will continue long into the future. Take the time to prepare beforehand to keep yourself and your family safe and in the spirit of Bowdoinham make sure to check on your neighbor as well.

Although we currently have 24 extremely dedicated volunteers, we are always looking for more – both fire and EMS. The time for training and responding to calls is a huge commitment and one that many have found they are not able to juggle successfully. If you want to be a part of a tremendous team that is committed to helping others consider joining the department. If you have the training excellent, if you don't, we can help with that. We meet every Monday evening at 6:30 PM at the fire station, stop by and check us out.

Finally, on behalf of Bowdoinham Fire Department and all our members, thank you to the Bowdoinham community for your continued support.

Respectfully submitted,

Chief Arthur Frizzle



## HARBOR MASTER

We are blessed to live in a community rich with beautiful rivers and the unique Merrymeeting Bay. Our waterways offer a host of many boating activities; from rowing to kayaks & canoes to sailing, fishing and pleasure boats. Regardless of your flavor of boating one thing should be on everyone's mind: boater safety. The key to an enjoyable day on the water is to be safe and prepared. Here are a few reminders to keep you and your passengers safe:

- ⇒ Always wear a life jacket. If you think you will have time to put it on after you are in the water, think again.
- ⇒ Stay alert and be aware of others on the water.
- ⇒ Always operate your boat at a safe and reasonable speed for your surroundings.
- ⇒ Remember that the law requires you to operate at "headway speed" within 200 feet of any shoreline, including islands, and within a marina or an approved anchorage in coastal or in land waters. "Headway speed" means the slowest speed at which it is still possible to maintain steering and control of the watercraft.
- ⇒ Never drink and drive!
- ⇒ Check the weather before leaving shore and carefully observe the changing weather.
- ⇒ Always wear an engine cutoff switch.
- ⇒ Watch out for wildlife.
- ⇒ Become familiar with the water body. Look at a map for depths and any potential hazards. Lake associations, Maine guides, and local wardens can be a great resource.
- ⇒ Bring plenty of water to stay hydrated and wear a hat and sunscreen to avoid overexposure to the sun.
- ⇒ Always tell someone where you are going, and when you will be back.



# PLANNING & DEVELOPMENT

YVETTE MEUNIER

The department processes applications that need to go before the **Planning Board**. Most commonly, that includes subdivision projects and commercial projects that may have adverse impacts to natural resources or neighbors. Due to the limited zoning in Bowdoinham, most commercial uses can occur anywhere, if they meet the applicable performance standards for site plan approval. This setup requires a lot of Planning Board oversight to prevent conflicts between new commercial and existing residential uses. This year the staff guided applicants and assisted the Planning Board in reviewing four applications and completing the approval of three of them in the calendar year. The Planning Board also made changes to the Land Use Ordinance to allow for Accessory Dwelling Units.

Staff support the **Comprehensive Planning Committee (CPC)**, which is working to update the 2014 Comprehensive Plan, and assist with the implementation of the plan's recommendations. In 2023 the CPC hired facilitator Craig Freshley of Good Group Decisions who facilitated three public meetings on housing and land use changes in 2023. Also, in 2022 the CPC applied to the Governor's Office of Policy Innovation and the Future's Community Resilience Partnership (CRP) program. Through the CRP the Town applied for and received a \$50,000 non-match Community Action Grant to help fund the shoreland stabilization portion of the next phase of the waterfront redevelopment project, more details are below.

**Community and Economic Development** work is funded through two TIF (Tax Increment Financing) Districts. The first was approved at the Town Meeting in June 2000, then amended at the Town Meeting in June 2019; the funds for this district come from property taxes on Northeast Pipeline properties located in Bowdoinham. The second was approved at Town Meeting in June 2014; then amended at the Town Meeting in June 2023 to extend the TIF through the 2045-2046 fiscal year. The funds for this district come from property taxes from a portion of Central Maine Power Company's properties located in Bowdoinham.

The **Community Development Advisory Committee (CDAC)** facilitated the CMP TIF amendment to extend the TIF for another 10 years. CDAC also supported a successful Maine Department of Transportation (MDOT) Demonstration Project Proposal to allow for a temporary crosswalk installation at the corner of Rt. 125 and Rt. 24 to gather feedback for a more permanent solution to address pedestrian safety concerns. Further, they supported two successful grant applications to 1) continue expanding sidewalk along Main Street from Center Street to the Fisher/Post intersection through a \$720,000 MDOT Bike/Ped grant; and 2) funding for the planning and design of permanent pedestrian safety measures within the downtown area through a \$25,000 MDOT Village Improvement Program grant.

The goal of the department is to support the existing businesses of Bowdoinham through promotion of their services, educational opportunities, community awareness, and networking. The Department strives to develop and attract sustainable businesses to Bowdoinham that will reflect the high quality of life and strong sense of community that Bowdoinham is known for. Finally, the department develops, organizes, and coordinates community-enhancing events to bring together the citizens of Bowdoinham.

## PLANNING & DEVELOPMENT con't...

**CDAC** continues to work on programs and projects to strengthen local businesses. In 2023 the Committee continued to maintain the Cathance Meadow Trails; enhanced the online business directory, and began a strategic plan for artists, artisans, and crafts people. The Committee continues to work closely with CPC to update the Comprehensive Plan with a continued focus on supporting existing and future businesses and community groups.

The **Merrymeeting Trail** is a 25-mile planned trail and bikeway connecting Topsham, Bowdoinham, Richmond, and Gardiner, running along the unused Lower Road rail corridor and linking the Kennebec River Rail Trail in Augusta to the Androscoggin River Bicycle and Pedestrian Path in Brunswick. In 2023, MDOT created a Rail Corridor Use Advisory Council which recommended, that the trail to be primarily for non-motorized use, with several sections possibly being used by motorized vehicles like ATVs (to the MDOT Commissioner). It is expected that the full legislature will be asked to weigh in on the project in the upcoming year. Department staff will support the project with marketing, communications, and outreach work as the trail development progresses.

In 2023 work continued on implementing the **Waterfront Master Plan**, which was approved at Town Meeting in 2019. The Town issued a request for bids and signed a contract in early 2023 to complete Phase I of the project which included the installation of a new gravel access road, gravel parking areas, a 12' precast concrete plank boat launch ramp, an ADA compliant non-motorized boat launch, paved parking adjacent to the launch, and associated utility and sitework. Much of this work was supported by a \$239,918.00 Small Harbor Improvement Program grant and \$66,022 MDOT Maine Boating Facilities Fund through the Bureau of Parks and Lands grant.

Additionally, the Town was awarded a \$420,833 grant (#23-00909) from the Land and Water Conservation Fund which is managed by the US Department of the Interior, with stateside oversight jointly provided by the NPS & DACF's Grants & Community Recreation Program to begin Phase II. This will include earthwork such as grubbing, filling, and grading, road and parking improvements, utility installation, stormwater management, landscaping including removal of invasive species, shoreline stabilization, and planting new native trees, and installation of pedestrian pathways.



The **Ice & Smelt Festival Week** was held February 18-26. Events included an open reception at the Merrymeeting Arts Center, a live storytelling and soup supper at the Public Library, a soup supper benefit dinner at the Food Pantry, School, and an open gallery at the Cathance River Art Gallery. Other events included a fishing inspired singalong at the Town office and ice skating, sledding, and cross-country skiing at the recreation fields.



## PLANNING & DEVELOPMENT con't...

The **Summer Concert Series** running late June through August held 9 concerts with only one cancellation due to weather.

**Open Farm & Studio Day** featured over 23 local farms and artists which open their venues and studios to the community on the fourth Sunday in July. New this year included a passport challenge featuring local art and farm offerings as prizes. Overall, 72% of hosts experienced an increase in attendance with none reporting fewer attendees since the previous year.

In August the Town was a new partner to the **Le Tour de Bowdoinham** charity bike ride which hosted 70 riders from Portland to Clinton and included members of four area bike groups. They raised over \$1,100 and 300 pounds of food for the Food Pantry. Three Robbers was also a partner offering riders discounts on food and the Merrymeeting Arts Center provided keepsakes for the event. A big thanks to Bowdoinham's very own Ken Sandoin for organizing this!



In 2023 **Celebrate Bowdoinham** was postponed from Saturday, September 16th to Sunday the 17th due to an incoming hurricane, which seemingly did not hurt attendance. Although a food truck had to cancel it opened an opportunity for the Recreation Department to host a fundraising BBQ which was well received.

The **Holiday Festival** included many holiday fundraising events such as wreath decorating to benefit the Public Library and the Community School craft fair. The Guild of Artisans hosted sales over the course of the first two weekends in December at Merrymeeting Hall and Cathance River Gallery. Merrymeeting Arts Center was also open both weekends. Other events included tree lighting and carols at the Fire Station and a cookie decorating party at the Food Pantry.

As always, **The Bowdoinham News** issues six volumes per year in the months of January, March, May, July, September, and November.

Lastly, the Town entered into a scope of work with Efficiency Maine's Small Municipality Retrofit Program to install 7 single-zone heat pump units throughout the Town Office and Public Library. Through this program the Town received a \$19,600 rebate on the project reducing the price in half from \$40,297 to \$20,697.

For more information on The Bowdoinham News or information related to the Planning & Development Department, please contact Yvette Meunier, Director of Planning & Development at 666-5531, [planning@bowdoinham.com](mailto:planning@bowdoinham.com), or you can visit the Town's website ([www.bowdoinham.com](http://www.bowdoinham.com)) or Face-

## **PLANNING & DEVELOPMENT con't...**

book page.

*My sincere thanks to the committee volunteers which have assisted me as I transitioned into my new role. They all worked extremely hard to bring the comprehensive plan to the Town Meeting as well as supporting several successful grant applications which will bring over \$1 million dollars in aid to Bowdoinham. I look forward to continuing to advance the community's vision for the future, building on the success of the past.*

Respectfully Submitted,

Yvette Meunier

## **PUBLIC WORKS**

### **TOBEY FRIZZLE FOREMAN**

2023-2024 has been busy. Public Works has put in drainage for the ball fields and started cutting back trees and brush on town roads which will be an ongoing project. The drainage project under the sidewalk on cemetery road has been completed and the sidewalk will be repaved this construction season. We have had some paving done on Ridge Road, Fisher Road, Center Street, Cemetery Road, and Browns Point Road.

This winter we experienced a few minor breakdowns, other than that we had a mild winter. This construction season the department will be busy with road projects such as drainage, cutting back trees and shoulder work to prepare for upcoming paving. We will be starting on lower Carding Machine Road section 1.

We have a small crew and with all the mowing and town facility maintenance obligations it makes our construction season a little tight. Please bear with us, as we continue to strive to get you better roads to travel on.

I would like to thank the citizens of Bowdoinham for their continued support.

Respectfully submitted,

Tobey Frizzle

Public Works Foreman

# RECREATION & COMMUNITY SERVICE

JASON LAMOREAU

**The Recreation Department's Mission Statement:** *To reach all residents from pre-school to teens to adults of all ages to connect you with Wellness and Community based opportunities.*

Many of our programs and collaborations extend beyond Bowdoinham. The Recreation Dept serves residents by developing programs, continuing annual expectations and informing you of surrounding community programs and events.

## **Continuous Recreation Communication Available on:**

www.BowdoinhamRec.com

Facebook page "Bowdoinham Recreation Dept."

"The Bowdoinham News" newsletters

Email: [recreation@bowdoinham.com](mailto:recreation@bowdoinham.com) or call the Director directly 207-666-3101

## **On-Going Perks:**

- Family Swim Sundays at Bowdoin College Free for all SAD 75. Fall and Winter
- Open Gym in the Winter months for Adults and Children
- Ice Rink, Tennis/Pickleball/Basketball Courts, Recreation Fields, Skate Park and Trails open to the public
- Discounted Tickets for: Funtown/Splashtown, Aquaboggin, Maine Celtics & Maine Mariners
- Free Lending: Cross Country Skis/Boots and Skates available at town office.

## **Summary of Programs/Activities of 2023-24**

### **-Basketball**

K-6<sup>th</sup> grade 60 children/15+ volunteers to coach, keep the book and run the clock. K, 1<sup>st</sup> and 2<sup>nd</sup> is our "Little Dribblers" program with high school level players and coaches that focuses on drills/skills to prepare for team play.

Many 3-6<sup>th</sup> graders go on to play an extended season with the Ararat Youth Basketball League travel teams. Teams include a combination of players from every town in our district.

### **-Baseball/Softball/T-ball:**

K-7<sup>th</sup> grades - 10 teams/105 children/15+ volunteer coaches, volunteer ump's, field support, snack shack coordinator and countless parent involvement. We also hosted the Maine 12U/60 Cal Ripken District #4 Championship this year!

Many players go on to play an extended season in the all-stars in our Cal Ripken/Babe Ruth League. Teams include a combination of players from every town in our district.

## RECREATION & COMMUNITY SERVICE con't...

-**Celebrate Bowdoinham** Recreation Field and New Trail/Picnic Area Activities. Recreation BBQ fundraiser with outdoor games.

- **Cross Country Running:** Grades 1 – 5, 2023 was our first year with our own team as part of the Coastal Running League in both the spring and fall seasons. May 2024, in our 3<sup>rd</sup> season, we hosted our first meet at the Cathance Trails at the new Waterfront Park.

-**Lost Valley Ski & Snowboard Lessons** - 3<sup>rd</sup> -7<sup>th</sup> grade Bowdoinham students participate in Friday night skiing and snowboarding lessons (along with other district schools) in Jan/Feb. Other residents can get discounted lift tickets.

-**Ice Skating Rink/X-County Ski Trails were groomed/Sledding hill at the rec fields.**

-**Adult Pickleball:** Mondays & Wednesdays in the school gymnasium during the colder months, then moves to the outdoor courts in warmer months.

-**Adult Volleyball:** Indoors in the Community School Gym winter/ Rec fields summer.

-**Adult Walking:** Outdoor walking trails year round. Inside the school gym in the colder months.

-**Age-Friendly Bowdoinham** – See town Calendar on the website for activities.

**Committees:** Ferrier Scholarship, Safety Committee for the Town of Bowdoinham, Advisory Committee for Age-Friendly Bowdoinham.

**Board Support:** Ararat Youth Basketball League, Ararat Baseball, Ararat Softball

**Fundraising Efforts** are continuous within every season including the Snack Shack use, increased “out of town” sponsorships, homerun fence banners to reduce program registration fees. Basketball concession, discounted ticket sales. We will also be hosting another Cal Ripken Baseball District Tournament in the summer of 2024.

### **Looking for Volunteers to Support Additional Programs:**

Walking/Running Group for 2<sup>nd</sup>-5<sup>th</sup> grade/Instructors K-2<sup>nd</sup> grade basketball/Youth Tennis/Kayaking/ Archery

The more volunteer expertise, the more opportunities for everyone ages 1-101.

Countless people helped make these programs possible in the past year.

Parents and community members, Thank You!

# SOLID WASTE & RECYCLING

BRYAN BENSON

## Hello Bowdoinham

In 2023/2024 Bowdoinham Solid Waste and Recycling Department continued its efforts to promote waste reduction, increase recycling and to provide residents with a means to properly dispose of their household waste. It is good to see residents making the effort to recycle. We are seeing a steady increase in participation, particularly during our Tuesday afternoon hours.

The list of recyclables accepted is extensive, these are any items marked with numbers 1 through 7 in the recycling triangle, paper products and metal cans and bottles whether it be aluminum, tin, or steel. We also accept the following items for recycling or proper disposal.

**Batteries** include Nicad, Lead Acid, Mercury, and Lithium Ion.

**Paints** include any Architectural paints, stains, sealers and varnishes.

**Mercury** items including Thermostats, Thermometers, and switches.

**Light bulbs** including CFL's, HID's, Mercury vapor, Sodium and Fluorescent tubes.

**Electronic waste** includes TV's, Computers, printers, scanners, cell phones and laptops.

**Food waste** collection allows for composting reducing the amount of organic materials in landfills.

**Shredded paper** used at local farms for livestock bedding.

The highlight this past year was the addition of **Big Red**, our new to us compacting recycling container. Last year's Town meeting approved the purchase of this equipment using ARPA funds. Typically, our recycling containers need to be emptied an average of every 8 days, with the addition of this equipment we were able to collect recycling for 6 weeks before hauling it to the sorting facility, saving nearly \$1840 in transportation costs. At this rate of savings, the cost of this equipment will be recouped in 10 months.



This past March the Select Board voted on and authorized the town to proceed with Transfer Station Licensing. By becoming a transfer station, we can better meet the needs of the residents by collecting bulky waste, white goods and other items on a daily basis.

## Earth Day

On April 20<sup>th</sup> members of the community gathered for our annual roadside clean-up. I want to thank those who supported this year's annual roadside clean-up. Your hard work keeping the community clean is greatly appreciated.

As always residents interested in participating in the development of the Town's program are welcome to attend the Solid Waste Committee meetings. Dates are posted on the town's calendar.

I would like to thank the Solid Waste and Recycling staff, Public Works and the Town office for their hard work and continued support, I think we make a great team. Most of all, I want to thank the residents who continue to support this program.

Respectfully Submitted,

Bryan Benson

Solid Waste & Recycling Director

## **TOWN CLERK**

**TINA MAGNO**

This year seemed to go by extremely fast. Our office has gone through a few changes this year, and now we are fully staffed and ready to help in any way we can.

I would like to give a very much appreciated thank you to the dedicated, knowledgeable and helpful Election Clerks who take time out of their schedules to come and help with elections. You make it so effortless and running smoothly, I cannot thank you enough. This year will be a big one and I know I couldn't do it without all of you.

Thank you to Rachelle Tome, our Warden. Her patience, friendliness and knowledge of the area has made for an easy transition into her new role. All of her dedication and support to the Town and myself during Elections has been very valuable. Her patience, cool and level-head, knowledge of what needs to be done as well as what needs to be changed for future Elections makes her a perfect fit as Warden.

Thank you to the Town Staff for all your efforts in helping Elections run smoothly in the office.

A sincere thank you to Public Works, Tobey Frizzle, Bryan Benson, Hunter Magno, Bob Ridgell and Thomas Egan for your hard work setting up and breaking down of all the election equipment. You are amazing. I couldn't do what I do without you. Your hard work for our Town, your positive attitude and a willingness to work with others is not acknowledged enough. Thank you for all you do!

Please, if you had received a Maine Voting system Inactive Voter Letter I sent out about 4 months ago, please get those back to me as this helps so much at Election times with getting you in and out.

Maine requires you to register your dogs in the Town you reside. I have been working to make sure our records are current if you no longer have a dog, or have a new dog, please let us know so we can update your information.

My main goal is to make sure our office data is updated with the most current and correct information. We may at times be asking for birthdates, phone numbers and addresses to verify the information we have is the most current.

We will do our best to make sure you are informed and updated as much as possible on all future Town meetings and Elections. Please look to our Website, Facebook as well as our Office postings of all upcoming events and days that we may not be open.

Thank you all again for such a great year and all the wonderful comments on how much you have enjoyed coming back to the Town Office. We hope to make it even better in the coming year! If there is anything you would like us to do, please do not hesitate to contact me here in the office anytime.

Sincerely,

Tina L. Magno  
Town Clerk

## TOWN CLERK con't...

### June District Budget Referendum Election

#### June 13, 2022 – Special Town Meeting

Article 1: 193  
 Yes: 132  
 No: 61

### Elections

#### November 7, 2023 – Referendum Election

Total Number of Ballots Cast In person/Absentee. 1291  
 UOCAVA Voters 3  
 Total for Bowdoinham - 1294

### June Town Meeting – June 14, 2023

43 Articles on the Meeting List

Article 5 – did not Pass.

Article 24 – Voting Process –

YES: 80

NO: 17

Total 97

## VITALS

### BIRTHS:

There were 27 Births in Bowdoinham Families this year.

### DEATHS:

There were sadly 22 Deaths this year

NAME	DOD	NAME	DOD
Dulac, Darren	01/01/2023	Cram, Herbert M	07/18/2023
Harriman, Hope L	01/16/2023	Adams, Jessica L	07/22/2023
Briggs, Jean Webster	02/03/2023	Condon, Karen A	08/12/2023
Groesser, Jerry E	02/17/2023	Rogers, Joseph Earl	08/25/2023
Blodgett, Lance H	02/28/2023	Minnehan, David Lawrence	09/11/2023
Douglass, Beverly R	03/27/2023	Robnett, Doreen Lynn	11/02/2023
Hodges, Ronnie Lenn	04/18/2023	Riley, Peter B	11/05/2023
Halsey, Sterling R	04/23/2023	Compton, David Guy	11/10/2023
Ellis, Miriam Hubbard	05/12/2023	Gowell, Deborah Sue	11/19/2023
Cutko, Frank Raymond	05/20/2023	Shea, Barbara Mary	11/27/2023
McKinnon, Donald F	06/21/2023	Morin, Richard F	12/29/2023

## VITALS con't...

### MARRIAGES:

There were 17 Marriages for Bowdoinham Residents this year. Congratulations to all!

BRIDE	GROOM	DATE
Austin, Rebecca Ann	Neilson, Thomas B	08/05/2023
Barnies, William Strong	Shives, James Mason	03/01/2023
Belanger, Jessica L	Butterfuss, Frank W	09/09/2023
Blancato, Amanda Rae	Drehobl, Zachary D	11/24/2023
Cunningham, Katelyn Niles	Decker, Robert James	11/18/2023
Elwell, Jody Lynn	Stevens, Matthew K	02/11/2023
Everett, Ashlynn Dawn	Scholfield, Thomas C	09/23/2023
Jose, Michael Jeffrey	Williams, John David	01/17/2023
Knowlton, Vanessa Lyn	Holloway, Colbie Michael	10/07/2023
Kyle, Victoria Cynthia	Wintle, Dayton Quincy	06/17/2023
Mullin, Kara Jeanne	Dumond, Mark Trout	03/24/2023
Okolita, Kathleen M	Rappaneau, Dale James Jr.	02/25/2023
Robbins, Abigail Rebecca	Gilbert, Raynold M	06/17/2023
Sargent, Andrea Lorraine	Keanan W Branch	09/02/2023
Veilleux, Judith K	Goff, Albert J	09/16/2023
Whittemore, Deirdre Ann	Pass, Alex Dane	08/03/2023
Wille, Kathryn Atera	Sotir, Thomas William	12/14/2023





## BOARDS AND COMMITTEES

### **Select Board**

Joanne Joy, Chair  
Debra Smith, Vice Chair  
Mark Favreau  
Allen Acker  
Peter Feeney  
Contact: Nicole Briand  
townmanager@bowdoinham.com  
Meets 2nd & 4th Tuesday of month

### **Advisory Committee on Age Friendly Bowdoinham**

Maureen Booth  
Ann Hartzler, Chair  
Debra Smith  
Karen Mayo  
Lois Smith  
Mary Kelley  
Contact: Jason Lamoreau  
age-friendly@bowdoinham.com  
Meets 2nd Monday at 1:30 pm

### **Cemetery Advisory Committee**

Nina Mendall, Chair  
Elaine Diaz, Vice Chair  
Linda Temple  
Patrick James O'Hanlon  
Peter Mendall  
Contact: Tobey Frizzle  
pworks@bowdoinham.com  
Meets 1st Thursday at 4 pm

### **Board of Appeals**

David Jones  
Ed Friedman  
Sylvia Hultman  
William Bryan  
Contact: Tina Magno  
townclerk@bowdoinham.com  
Meets as needed

### **Bowdoinham Water District Board of Trustees**

Donald Lamoreau, Chair  
Stephen Cox  
Gordon Johnson  
Brant Miller  
David Reinheimer  
Contact: Robin Verow  
bowdoinhamwater@ne.twcbc.com  
Meets 3rd Tuesday at 6 pm

### **Community Development Advisory Committee**

Jean deBellefeuille, Chair  
Ian McConnell  
John Scribner  
Laleah Parker  
Contact: Yvette Meunier  
planning@bowdoinham.com  
Meets 1st Tuesday at 6:30 pm



## BOARDS AND COMMITTEES

### **Comprehensive Planning Committee**

David Asmussen, Chair  
Margaret Christian, Vice Chair  
Jason Lamoreau  
Laura Arnold  
Robert Schott  
William Stanton  
Jan Marks  
Contact: Yvette Meunier  
planning@bowdoinham.com  
Meets 2nd Tuesday at 6 pm

### **Finance Advisory Committee**

David Engler, Chair  
George Christopher, Vice Chair  
Jeff Lauder  
Nina Mendall  
Thomas Walling  
Eugene McKenna, Alternate  
Contact: Nicole Briand  
townmanager@bowdoinham.com  
Meets: Seasonally

### **Solid Waste Advisory Committee**

Wendy Cunningham, Chair  
Patrick McDonough  
Paul Denis  
Paul Tabor  
Contact: Bryan Benson  
recycling@bowdoinham.com  
Meets 2nd & 4th Wednesday at 6 pm

### **Emergency Medical Services**

Dave Pascarella  
David Lewis  
Jason Lamoreau  
Melinda Norko  
Sarah Gardella  
Contact: Arthur Frizzle  
firechief@bowdoinham.com  
Meets Last Wednesday at 6 pm

### **Planning Board**

Nathan Drummond, Chair  
Chris Vonderweidt  
Justin Schlawin  
R. Reeve Wood III  
Tracy Krueger  
William Shippen, Alternate  
Richard Joyce, Alternate  
Contact: Matt James  
CEO@bowdoinham.com  
Meets 4th Thursday at 6 pm

### **Town Hall Committee**

Rachelle Tome  
Elizabeth Steen  
Sarah Stapler  
Kate Brinsmade  
Contact: Nicole Briand  
townmanager@bowdoinham.com  
Meets 4th Wednesday at 3 pm

We want to thank the dedicated Bowdoinham Residents who volunteer to serve on our Town's Boards and Committees. We are grateful for your willingness to give of your time, energy, and talents. Your support and dedication to our town helps our town continue to thrive as we serve the people in our community.

## SELECT BOARD

The Select Board is the executive branch of the town government, with five members elected to serve a three-year terms. The board regularly meets on the second and fourth Tuesdays of each month to conduct the town's business, settling questions with a formal vote. These meetings are opened to the public and are recorded for later viewing on Town Hall Streams.

The Select Board provides leadership for the town. They work to establish town policy, oversee the town's fiscal and administrative responsibilities, and presents the annual town warrant at the annual Town Meeting for citizen approval, which determine the direction of the Town.



Joanne Joy, Chair

Term ends: November 2026



Debra Smith, Vice Chair

Term ends: November 2024



Mark Favreau

Term ends: November 2026



Peter Feeney

Term ends: November 2025



Allen Acker

Term ends: November 2025

## PLANNING BOARD

2023 was a relatively quiet year for the Bowdoinham Planning Board. The volunteer board reviewed 4 applications and discussed and drafted a several changes to the Land Use Ordinance. We were helped by Town Planner Yvette Meunier and CEO Matt James. We were also joined by new board member Chris Vonderweidt. I would like to express my gratitude to everyone who has been involved with the Planning Board this year for their collaborative spirit.

*In 2023 the Planning Board reviewed and approved the following applications:*

- Site Plan Review Tier 2 Application by Old School Guy of Maine for the establishment of an in-home medical cannabis business at 333 Millay Rd.
- Site Plan Review Tier 1 Application by Amanda Blancato for the establishment of a daycare business at 20 Main St.
- Site Plan Review Tier 2 Application by Jandy Organics LLC for the establishment of a Cannabis Cultivation Facility at 175 Main St.

*In addition, in 2023 the Planning Board reviewed the following applications that were not approved within the calendar year:*

- Site Plan Review Tier 2 Application by ATDT LLC for to develop via relocation a gas station, including associated fuel storage tanks, at 50 River Rd.

*Also, in 2023 the Planning Board drafted, heard comments on, and approved proposed changes to the Bowdoinham Land Use Ordinance including:*

- New definitions, performance standards and dimensional requirements related to Accessory Dwelling Units (ADUs).

These proposed changes were approved by voters at the town meeting in June.

*Finally, in 2023 the Planning Board held several workshops in regard to proposed changes to the Bowdoinham Land Use Ordinance for 2024 including:*

- Changes in dimensional requirements for village I and village II districts.
- Changes in dimensional requirements for subdivisions.
- A range of minor administrative edits.

Sincerely,  
Nathan Drummond  
Chairman of the Bowdoinham Planning Board

## BOARD OF APPEALS

The Board of Appeals is responsible of hearing and making judgments on variances and citizen appeals regarding permit application decisions made in regard to Code Enforcement or Planning Board that they feel were wrongfully made. The Board members will then listen to the interested parties, review the information provide and the Town Ordinances to decide if an error was made.

The Board of Appeals had no variance or appeal applications during this past year.

## CEMETERY ADVISORY COMMITTEE



Meeting Schedule: The Cemetery Advisory Committee meets the first Thursday of each month at 4:00PM in either the Kendall Room or the Graduate Room at the Coombs Town Office Building.

During 2023 the Committee brought two important projects to the Select Board: the final draft of the *Policy for Superintendence and Management of Bowdoinham Cemeteries* which was adopted by the Select Board as well as the definitive list of 60 cemeteries within the town of Bowdoinham which warrant oversight and maintenance by the town as historic burying grounds. These sixty cemeteries are now listed on the Town of Bowdoinham website under our committee's name and may be viewed in three formats—alphabetically, by road or by GR # (an identification system initiated in 1970s and referenced in the Bowdoinham Historical Society website as well). One of our next goals is to cross-reference the official Bowdoinham list with the 42 cemeteries so carefully mapped at the Bowdoinham Historical Society website.

In early spring 2023 we outlined an ambitious spring/summer goal of four Saturday workdays in the largest downtown cemetery, The Village Burying Ground, across the street from the Community School. Our first stone cleaning day was a washout, but with the strong support of the Public Works Department and Foreman, Tobey Frizzle, we hosted three subsequent stone cleaning days in July, August and September. Close to 100 historic stones were cleaned beginning at the western edge of the cemetery and working eastward with 22 volunteers (several of them from nearby towns). Not quite ½ of the cemetery was completed. The beautiful script is now legible on the cleaned stones for all to read.

Linda Temple and Elaine Diaz continue their efforts to survey and evaluate cemetery conditions and we thank them for their continuous hard work. Besides the 12 cemeteries that the Public Works Department cares for regularly throughout the summer, all but 19 of the other cemeteries have “keepers”, volunteers who take it upon themselves to monitor conditions of a cemetery they have adopted. We thank them warmly from all of us for their effort. That leaves just 19 cemeteries who need someone (or ones) to love them.

We anticipate more cemetery clean up days will be announced during summer 2024 with the possibility of training volunteer teams to tackle some of the smaller cemeteries to bring them back to a lovely condition. We thank all of you who helped with these efforts.



Prepared by Nina J. Mendall, Chair  
Bowdoinham Cemetery Advisory Committee

## COMMITTEE FOR AGE-FRIENDLY BOWDOINHAM

The mission of Age Friendly Bowdoinham is to improve the lives of all residents, with a special focus on older adults and those living with disabilities. Data from the 2020 Census highlights why the work of Age Friendly matters:

The percentage of Bowdoinham's population who are 60 years and over increased from 14% of the population in 2010 to 29% in 2020.

13 % of residents who are 65 years and over live alone.

Over half (54.8%) of households in Bowdoinham include at least one person 60 years or over.

Over 12% of Bowdoinham residents who are 65 years and over report that living independently is a challenge.

One out of every 3 residents who are 60 years and over still work. Their spending helps the local economy, stabilizes a stagnant workforce, and transfers knowledge and skills across generations.

Older residents enrich the diversity of experience and character of the Town and contribute to the economic base of our community, through workforce participation, spending and payment of property taxes that support our schools, roads, and Town administration.

Older adults also make huge contributions as volunteers. Think of our library, food pantry, town committees, monthly lunches, Celebrate Bowdoinham, arts programs, medical equipment loan program, Rides in Neighbors' Cars, historical society, used bookstore, Handy Brigade and so much more without the efforts of older volunteers.

Age Friendly Bowdoinham is committed to making our community a better place to live for people of all ages. We do this both by providing opportunities for engagement as well as programs that support independence, health, and wellbeing.

We know that investments are needed as more residents choose to stay in Town as they age. In 2023, we partnered with the Bowdoinham Public Library to secure grant funding to improve accessibility and parking. We worked with the Comprehensive Planning Committee to advocate for safe sidewalks and crosswalks. In response to concerns about affordable and accessible housing, we developed a guide on using Universal Design that can make our homes easy living for people of all ages and abilities. To encourage participation in social and civic events, we continue to advocate for accessible parking, use of mics and available transportation.

Last year we continued to provide programs that support older residents to remain in their homes, stay engaged in community life and access available services. The Town's part-time Older Adults Services Coordinator served as a critical point of contact for residents seeking to get involved or in need of assistance. For example, Jason Lamoreau delivered hospital beds, lift chairs and other medical equipment from our loan program to residents returning home from the hospital. Jason worked closely with the Richmond Senior Center to revitalize our in-home chore service after the Masons announced they could no longer staff the program. He brought resources to the Town by finding ways to support new projects, such as getting donations from Home Depot for winter kits distributed to at-risk residents. Jason maintained the Age Friendly website (<https://www.bowdoinham.com/ACOA>) and our Resource Directory of local and state programs that are offered at low or no cost to older residents (<https://www.bowdoinham.com/project/resource-directory-older-adults-bowdoinham>).

## COMMITTEE FOR AGE-FRIENDLY BOWDOINHAM con't...

Jason also served as the Town's liaison to regional and state initiatives where the focus is to improve coordination and efficiency of services by working together. Similarly, Jason represented Age Friendly within the Town and its committees to assure that the interests of older adults were taken into account and that we collaborated across departments wherever possible to reduce duplication and enhance our collective effectiveness in serving all residents.

Committee members participated in local projects to make sure the needs of older residents are considered. For example:

- Advocating for rest stops and benches as plans for the Merrymeeting Trails along the railbed are developed.

- Joining the Food Pantry in finding ways to better serve residents unable to go to the pantry in person.

- Promoting and volunteering with Rides in Neighbors' Cars to match those needing rides to essential services with volunteer drivers. Last year, the program offered 413 trips, logging 12,387 miles and 831 volunteer hours as demand for the service increases.

- Engaging the help of a consultant to assess waterfront trails for accessibility by the young and old.

- Working with the Comprehensive Planning Committee to include a special section in the 2024 Plan addressing the priorities and strategies to meet the needs of an ageing population.

The Committee continued its long history of sponsoring activities that engage residents of all ages. Every week, the fire house is open to those wanting to play cribbage or bridge. Line dancing and yoga are offered weekly at Merrymeeting Hall. Monthly luncheons are served at the fire house, usually followed by a guest speaker addressing emerging issues or helpful guidance. The Committee sponsored a Cajun creole supper (courtesy of George Oliver) in August as part of the free waterfront concert series.

Through its network with other age-friendly communities and resources, the Committee is committed to finding innovative and cost-effective solutions to addressing the needs of the community, especially our older residents. Alone or in partnership with others, we benefitted from grants and donations that allow us to develop new programs. This past year, external funds were awarded to support the assessment of waterfront trail accessibility, winter kits for at-risk residents, Universal Design brochure, and library accessibility.

During the coming year, the Committee will continue to seek out the opinions of older residents to better understand what their needs and preferences are and how Bowdoinham can better support them. We also want to hear from caregivers about their challenges and unique perspectives. Another major priority is to coordinate more closely with local programs who serve older adults and those living with disabilities. Not one of us has all the answers or sufficient resources to address growing needs but together we can make a significant difference in the lives of residents. We plan to continue our work with the food pantry to better reach at-risk residents. In addition to sustaining current social activities and classes, we hope to increase recreational, social, and educational opportunities.

If you have ideas or would like to join our efforts, we would love to hear from you. Please contact a committee member or call Jason Lamoreau at 207-666-5531. We look forward to hearing from you.

# COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

The Community Development Advisory Committee provides advice to the Select Board regarding community development (initiatives) and activities. Primary guidance for the committee is the town Comprehensive Plan with specific details coming through the Director of Planning & Development, Yvette Meunier.

The projects the committee addressed in 2023:

## Business Directory

CDAC maintained the Bowdoinham website Business Directory filtering submissions and posting only those that conformed to the ground rules. In 2024, a new round of re-verifying all entries in the directory is planned. Further, we expanded the town website to include a tab under the “Local Business” called “Bowdoinham Amenities” that lists various business friendly characteristics of Bowdoinham.

## CMP TIF

CDAC enlisted the help of Matthew Eddy, Executive Director of Midcoast Council of Governments, to propose a vote to extend the CMP TIF to its maximum length of 30 years during Town Meeting, 2023. The proposal has been approved. The TIF now runs through the 2045-2046 fiscal year.

## Sidewalk Extension

The committee is pursuing the objectives of the 2010 Walkable Village Plan and proposed a half mile extension of sidewalk along Main Street from Center Street to Post Road. At a minimum 62% of this \$1.16 million dollar project will be funded by a DOT BikePed grant, with the remaining 38% from TIF funds.

## Crosswalk at Main Street/River Road (Rt-125) and River Rd (Rt-24)

In response to reports of speeding traffic along Route 24 and concerns of pedestrian safety crossing this road at the Main Street, the town installed a temporary crosswalk and required traffic calming features including delineators. The project was used to gain feedback from the community on how a crosswalk will be received and get input on how to improve upon a more permanent installation. Through a survey taken by 107 individuals feedback from the community on how a crosswalk will be received and get input on how to improve upon a more permanent installation. A majority, 57%, found the project either did not interfere with their driving experience or created a better experience. Overall, 90% of walkers found the project either neutral or positive, with 51.6% reporting an improved experience, with 38.7% which experienced no change and 9.7% reporting a worse experience.

Following this response, CDAC applied for and was awarded a Village Partnership Initiative grant to cover 50% of the design cost to undertake a public process to design a permanent solution to safety concerns at this intersection.



## COMMUNITY DEVELOPMENT ADVISORY COMMITTEE con't...

### Trail Clean Up Volunteer Day

CDAC hosted 10 volunteers to clean up the Cathance Meadows trails on Saturday, May 6<sup>th</sup>.

### MCOG Strategic Plan for Artists, Artisans, and Craft People

We reviewed available avenues to facilitate business and exposure. The main regular venue is the Saturday Farmer's market. Additional venues are the FHC Building, Cathance River Gallery, Merrymeeting Hall, and Town Hall (pending renovations). Currently our plan addresses business listings, workshops, and events. The full report is in the minutes of 11/9/2023 CDAC meeting.

### Work Plan

CDAC formalized its current work plan which can be found in the December 5, 2023 meeting. Highlights include updating the DOT Farmers' Market signage, pursuing public art installations downtown which may include murals and other placemaking elements, and creating an artisan vendor survey among other initiatives.

Welcome to Yvette Meunier, Director of Planning & Development ,who joined us in early 2023. She has been instrumental in setting the focus for CDAC and following up on securing various grants that help pay for various projects.

Respectfully submitted Jean de Bellefeuille, Chair



CDAC members: John de Bellefeuille, Ian McConnell, Lee Parker, Wendy Rose, and John Scribner.

*Special Thanks to Wendy Rose who has served faithfully on the Community Development Advisory Committee for many, many years. Wendy was presented with the 2021 Citizen of the Year award for her numerous contributions and unselfish service to our community. The CDAC committee will not be the same with out you. Thank you for all you have done for our committee as well as our community.*

# COMPREHENSIVE PLANNING COMMITTEE

## Members

The Town formed a Comprehensive Planning Committee (CPC) to update the Town's Comprehensive Plan. The Town advertised for members through the Town's Bowdoinham News, the Town's Website and existing Town Committee's, in order to form a well-rounded, diverse committee. The Comprehensive Planning Committee was formed in January of 2021 with the following members:

Allen Acker – Allen is a 3rd generation Bowdoinhammer. He and his wife Kate have raised 3 children in town and are active members of the community. Allen served on the Comprehensive Plan Committee until November 2022 when he started serving as a Selectboard member.

Dave Asmussen – Served as the CPC Vice Chair until becoming Chair in 2023. David has a background in environmental biology and earth science and runs Blue Bell Farm, a MOFGA Certified Organic mixed vegetable farm on Carding Machine Road. During the summer he helps organize the Bowdoinham Farmers' Market which takes place at the waterfront park from June to October. He also has three children in the MSAD 75 school district.

Jan Marks – Jan moved to Bowdoinham from western Maine in 2016. She has served on the Board of the Merrymeeting Arts Center for three years and joined the CPC in 2022.

Jason Lamoreau - Jason is a lifelong resident of Bowdoinham. Born and raised on the Carding Machine Road, he now lives with his wife and four children on White Road. He is the Recreation & Community Services Director for Bowdoinham as well as a volunteer Fire Fighter and EMT.

Joanne Joy, Served as Vice Chair for the 2014 Comp Plan Update and as Chair for the 2024 update until November 2023 when she started serving as a selectboard member. Joanne was the Executive Director of Healthy Communities of the Capital Area. Joanne is married, has 3 adult children and 2 young grandsons. She enjoys gardening, hiking, kayaking, and camping.

Laura Arnold – Laura is a mostly retired lifestyle and family medicine physician. She has lived in Bowdoinham since 2018 with her husband. They have three grown children and two dogs. She enjoys hiking, boating, gardening, traveling, and pickleball.

Peggy Christian - Peggy Christian has been in Bowdoinham since the year 2000. After several years of small-scale volunteering for local organizations she joined the CPC in 2018. She is currently serving as vice-chair of the committee.

Robert Schott - Robert currently works as a Power and Controls Designer. He moved to Bowdoinham in 2008 and is married with two children. He enjoys whitewater boating and downhill skiing and snowboarding.



## COMPREHENSIVE PLANNING COMMITTEE con't...

William Stanton - Bill studied Architecture at Rensselaer Polytechnic Institute and Civil Engineering at the University of Maine. He worked in various capacities as a licensed civil engineer for 42 years. His most noticeable project was the LL Bean Wing at the Maine Medical Center in Portland, where he was a member of the construction management team. Bill taught structural engineering at the college level and practiced as an engineering consultant and retired to Bowdoinham in 2005. He is also an artist and owner of the Cathance River Gallery in Bowdoinham.

### Committee Meetings

The Comprehensive Planning Committee set regular monthly meetings with some exceptions and several extra meetings. All committee meetings are open to the public and have been advertised on the Town's website, e-newsletter, and periodically advertised in The Bowdoinham News.

While the CPC has been meeting monthly for several years to implement the current plan, the Comp Plan update work started in earnest on their December 20, 2020 meeting. Comprehensive Planning Process

In addition to their regular meeting, the Committee created the proposed Comprehensive Plan using the following process to gather as much public input as possible. Throughout this process, the Committee asked for input using flyers, posters, the town message board, the Town's website, Facebook page, and newsletter to inform residents of their work, upcoming workshops, and surveys as well as ongoing communication with other town committees such as CDAC and the Planning Board.

### Goals & Recommendations - May 2023 - July 2023

Using the State's list of Goals and the feedback the Committee gathered through the visioning process, the Committee created a draft list of goals and recommendations. The Committee then used the feedback gathered from public outreach and a goals survey to create the goals for this Plan. The committee engaged with the following local groups to provide feedback on the Goals and Recommendations sections most pertinent to their organizations.

### Inventory & Analysis - March 2022 - February 2024

Using the State's list of policies and strategies and the feedback the Committee gathered through the public workshops and outreach, the Committee created the recommendations for this Plan. It is noted that much of the data was originally gathered in 2021 prior to the 2020 Census Data being published. As a result, these sections were updated again throughout 2023 and into 2024 to ensure the most recent data was included. This effort included staff from GrowSmart Maine, Midcoast Council of Governments, and LatLong Logic, LLC.

## COMPREHENSIVE PLANNING COMMITTEE con't...

### Future Land Use - September 2023 – December 2023

The Committee began their comprehensive process on developing the land use section of the plan by conducting the following:

#### *Housing Forum*

The Committee began a public feedback process on this section by first cohosting housing forums on October 26, 2022 and February 1, 2023 with the Bowdoinham Community Development Initiative at the Bowdoinham Community School to facilitate public conversations about the housing needs of the community as informed by the findings of the demographics and housing data analysis sections of the draft plan.

Following up with the feedback received at these housing forums the Committee hosted two Land Use Forums on October 11 and November 1, 2023 focused on possible Future Land Use strategies and its relation to housing. This included revisiting the Future Land Use Map created in the previous comprehensive plan. The committee gathered feedback on the list of possible strategies from the public workshops to create the recommendations in this plan.



### Finalize Comprehensive Plan – February – May 2024

A public hearing was held on Wednesday, February 28 to review the Plan with the public and take public comment at the Community School. An educational session was held on May 22 at the Community School to inform the residents about the Plan and answer any questions.

We hope we have created a Plan that Bowdoinham can be proud of and we look forward to presenting the update to the Comprehensive Plan at Town Meeting 2024.

## **EMERGENCY MEDICAL COMMITTEE**

The Emergency Medical Services Committee meets at the fire station on the last Wednesday of the month starting at 6 P.M.

The committee was established to assist in developing a plan for the future of emergency medical services in Bowdoinham. Our initial task was to look at options for ambulance coverage. This has already been a long and arduous project but fortunately for the new committee much of the process had already been completed by town staff and was well on the way to a resolution. The contract with Lisbon Ambulance will be voted on in the June town meeting and represents some of the initial work of the committee.

Emergency services, EMS specifically, are rapidly changing throughout the country. Regionalization, training, health and wellness, recruitment and retention are just a few of the key areas. Our goal moving forward is to investigate the changes, look at the options and provide residents with all of the information we can to help make truly informed decisions on what we all want the future EMS services to look like in Bowdoinham.



## **FINANCE ADVISORY COMMITTEE**

The Finance Advisory Committee is made up of 5 members and 1 alternate. They assist the Select Board and Treasurer with financial decisions regarding development and administration of the municipal budget and investment program.

The committee meets monthly in the Fall and then bi-monthly during budget season. During this time the committee reviews the Town's financial records, goals, projects list as well as upcoming needs to in the process of recommending a budget to the Select Board.

## SOLID WASTE COMMITTEE

As an advisory committee our duty is to present options and solutions regarding the Solid Waste program to the Bowdoinham Select Board for their final decision. In working on these issues our aim in this is to gather information from the public, consult with the Solid Waste Director to leverage his expertise, gather the required data, perform cost-benefit analysis on multiple options, perform due diligence and to come at all issues without preconceived biases and to present this information to the Select Board and answer their questions in a concise and logical matter.

As a new committee, we started meeting on August 9, 2023 and we were given two primary charges by the Select Board;

- Issue a RFP, evaluate responses and make recommendation for trash hauler services as the hauler Bowdoinham has used for over 30 years was contemplating retirement and
- Revise Bowdoinham's current Solid Waste Ordinance that was adopted in 1994

We were able to issue a trash hauler RFP in early October and since the market for trash haulers is limited we only had one reply. However, the good news was the one response was from our current hauler who decided to postpone retirement until June 30, 2025.

We have also made a great deal of progress on a revised Solid Waste Ordinance. To do that we:

- \* Obtained citizen input from both surveys and public information session. Thank you to all of you who have participated, your input makes a difference!
- \* Reviewed our current processes - we are not looking to change processes that work only to codify them appropriately in an Ordinance.
- \* Reviewed at least a dozen Solid Waste Ordinances from other Maine municipalities, and had extensive legal review

After many versions (available on [bowdoinham.com](http://bowdoinham.com)) reflecting public and legal input we have a 'close to final' draft completed. We still want to have at least one more public hearing, additional legal review, and finally Select Board review with the goal of having Ordinance approval on the November 5 ballot for a January 1, 2025 effective date.

We have drafted the Ordinance with 4 main purposes in mind:

1. To protect the health, safety and general well being of Bowdoinham residents,
2. To enhance and maintain the quality of the environment, to conserve natural resources, and to prevent water and air pollution.
3. To deliver Solid Waste programs that are fiscally responsible, balancing wants and needs in program development and delivery.
4. To adhere to all federal and state laws and regulations, all local zoning, land use and other applicable local ordinances, and other governing contracts or agreements pertaining to Solid Waste management.

We are looking forward to getting your input on the revised Ordinance during upcoming Public Hearings. You are also welcome to any of our meetings, we generally meet at 6:00PM on the 2nd and 4th

## **SOLID WASTE COMMITTEE con't...**

Wednesdays of the month, but as that schedule is not set in stone, please double check on the Town's website under the Calendar tab - you can also catch us on Zoom.

In addition to finalizing the revised Ordinance the Solid Waste Committee has several other upcoming tasks including looking into Bowdoinham's trash collection program as our long term hauler finally retires and to develop a more comprehensive communication program to make it easier for you to find information you need on our Solid Waste programs.

Lastly, a shout out to the members of this committee, Paul, Paul and Pat as well as our Solid Waste Director. As you can see we have been very busy, and this is a great group to serve with - we could not have completed all that we have without a tremendous effort from all. Bowdoinham is lucky to have this group volunteering to serve the community.

## **Bowdoinham Water District Board of Trustees**

The Bowdoinham Water District's mission is to provide its customers with a safe, high quality and reliable drinking water supply that meets or exceeds all federal and state drinking water requirements. Our goal is to treat and distribute District water in the most efficient way, while maintaining and upgrading the system to meet future requirements. We are also committed to providing professional and courteous service to satisfy the diversified needs of our customers.

We would like to remind everyone to please report unusually wet areas to the District for investigation as potential leaks. Successful leak detection and pipe repair reduces the treatment and pumping costs associated with lost water and postpones the need to develop additional water sources of supply. The cost savings benefit not only all the rate payers, but all citizens through lower water costs for fire protection.

The Water District Trustees are Donald Lamoreau, Chairman; Stephen Cox, Treasurer; David Reinheimer, Clerk; Brant Miller and Gordon Johnson. Arthur McLean is Superintendent and Robin Verow, Office Manager.

**BOWDOINHAM WATER DISTRICT**  
**P. O. BOX 86**  
**BOWDOINHAM, ME 04008**  
**TEL: (207) 737-4721 FAX: (207) 737-2427**  
**email: [bowdoinhamwater@ne.twcbc.com](mailto:bowdoinhamwater@ne.twcbc.com)**

A water saving fact: Fixing a small leak in your toilet's tank or a dripping faucet saves money your water bill.

## TOWN HALL COMMITTEE

The Town Hall Committee had to deal with some severe setbacks in the repair and restoration project for the building. A structural report prepared by Preservation Timber Framing provided details related to the status of the structure and outlined a number of critical areas that would need attention. This included the roof and foundation. The full reports provided by Preservation Timber Framing are available online under the Town Hall Committee tab. We also learned that the storms in spring of 2023 had a devastating effect on the structure and foundation. As a result, the Town Hall needed to be closed for use to due safety reasons and the final Bowdoinham Plant sale was relocated to the waterfront. These significant, time sensitive obstacles created a financial need that far surpassed the Committee's fundraising and grant acquisition capabilities. A proposal was submitted to the Select Board for a warrant bond request to be added to the 2023/2024 town warrant for Town Meeting. This attempt to acquire the necessary funding to begin repairs was defeated, however there was strong sentiment from many community members to continue exploring options to revive this significant, historical town treasure.

The Committee continued to explore options for moving forward, including ways to work on the building in small chunks. Unfortunately, every "small" chunk represented a minimum of \$50,000., keeping repair efforts out of reach for the time being. However, the Committee kept plugging. During Bowdoinham Days we had a Silent Auction and raised \$1662. Later in the fall, an RFP was posted to help explore various options which included a full spectrum of possibilities, from a full repair and restoration of the Town Hall to total removal. There were no submissions.

More recently, Doug Tourtelotte submitted a proposal draft to the Town Office to provide repairs to the Town Hall. There is also an effort to include the Town Hall in the Town's TIF district. This would allow funds to be directed to the Town Hall to support economic development. On a smaller scale, Committee members removed the curtains in the Town Hall. They will be taken to Merry-meeting Hall to determine what repairs may be needed and will also be cleaned. We will also be raising funds during the Summer Concert series. We hope to see you there.

The Town Hall Committee meets monthly. Specific meeting times can be found on the Town's website. Please come and share your thoughts.

Respectfully submitted,

Rachelle Tome





# BOWDOINHAM PUBLIC LIBRARY



The Bowdoinham Public Library continues to be a vibrant and active place for Bowdoinham people to access resources of all types. Whether library cardholders or not, we see Bowdoinham people coming through the library space to access materials, use the Wi-Fi, admire our taxidermy, print a document on our public printers, read a magazine, take a computer class, or grab a free pair of Eclipse glasses. We are proud that access to these and other resources is free of barriers.

The biggest news of the fiscal year is the award of a \$100,000 grant to our library from the Maine State Library and the Maine Dept of Economic Development. We applied for and received the grant to support "Remote Work in Libraries". We will use the funds to build a second-floor entrance to our library in the northwest corner of the Coombs Municipal Building, modernize the current ramp, and create a covered porch structure where citizens can sit and access our Wi-Fi and enter the library directly. We are paying close attention to the many people who, since the COVID pandemic, are doing some of or all their work from their home. We want to support those working from home and provide improved access to our library's resources such as public computers, software, and video conferencing technology. Again, the goal is to remove barriers. Improved access begins with a more user-friendly parking lot. The grant supports the paving and expansion of the Coombs parking lot so that handicapped spaces and second floor access is safer and more welcoming. We have been gathering feedback about the inadequate access to our building since 2017, and we are so pleased and proud that we can make significant improvements to this municipal building without any financial burden to the townspeople.

Thank you to the municipal staff, project managers David Reinheimer and Michael Mahan, and the Select Board for supporting our grant and for the fine communication about the details of its implementation. Thank you, also to Maureen Booth for guiding us through the grant application. We are pleased to say that Hal Ahlers, a local builder, has been awarded the construction contract. Anyone who has questions about the project is encouraged to contact any library board member or the library director. We are soliciting more input on ways we can support remote workers and encourage anyone who works remotely to share thoughts and suggestions.

As we approach the summer months, I want to highlight the many memberships and passes that are available to library cardholders. We now offer free admission passes to the Coast Maine Botanical Gardens, the Maine State Parks (day use), the Boothbay Railway Village, the Portland Children's Museum, and the Maine Maritime Museum. The summer reading program will again offer programming and incentives for kids to read throughout the summer. Books groups, preschool Storytime and new books are constants among the many joys of our little library.

We have all witnessed the end of the 50 years of Bowdoinham Plant Sale and the successful pivot in fundraising to include the Merryreading Books store, a Dahlia Sale, Sunday Concert Suppers and a local Garden tour (July 13<sup>th</sup>!). We extend our deepest gratitude to the many volunteers and the people who support these fundraising efforts. We depend on you.

In community,

Kate Cutko  
Library Director

Stephanie Hanner  
Library Board President

# LETTER FROM GOVERNOR MILLS



STATE OF MAINE  
OFFICE OF THE GOVERNOR  
1 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0001

Dear Maine Resident:

In January, I was privileged to take the Oath of Office to begin my second term as your Governor. I am deeply humbled by the trust the people of Maine have placed in me, and I look forward to continuing to work hard over the next four years to improve the lives and livelihoods of Maine people.

Over the past four years, we have made real progress. We have expanded health care, leading to the largest decline in the uninsured rate of any state in the nation. We fully funded the State's share of public education. We delivered two-years of free community college. We fully restored municipal revenue sharing to five percent. We delivered substantial tax relief, nation-leading inflation relief, and emergency energy relief to help Maine people through difficult times.

Through the Maine Jobs & Recovery Plan, we are strengthening and diversifying our economy. In 2022, our state's gross domestic product – a key measure of economic growth – grew at the 9th fastest rate in the United States. People are moving to Maine at a rate higher than any other New England state, and at one of the highest rates in the nation. We have enacted balanced budgets, and we have built up Maine's "Rainy Day" fund to a record high, preparing our state to continue meeting its commitments in the event of an economic downturn.

While I am proud of the progress we have made, there is more to do, like addressing the housing crisis, the workforce shortage, and the opioid epidemic and strengthening health care, education, and the economy. I know that by working together to tackle these issues head-on, we can improve the lives and livelihoods of Maine people and make Maine the best place to live, work, and raise a family.

Thank you again for the honor to serve you as Governor.

Thank you,

A handwritten signature in black ink, appearing to read 'Janet Mills'.

Janet T. Mills  
Governor

PHONE: (207) 287-3531 (Voice)

888-577-6690 (TTY)

FAX: (207) 287-1034

[www.maine.gov](http://www.maine.gov)

# LETTER FROM SENATOR COLLINS

SUSAN M. COLLINS  
MAINE  
100 STATE ST., OFFICE BUILDING  
WASHINGTON, DC 20510-1004  
(202) 224-3411  
www.smc.senate.gov

United States Senate  
WASHINGTON, DC 20510-1004

COMMITTEE ON  
APPROPRIATIONS  
AND  
HEALTH, EDUCATION,  
LABOR, AND PENSIONING  
SELECT COMMITTEE  
ON INTELLIGENCE

Dear Friends:

It is an honor to serve the people of Maine in the U.S. Senate, and I welcome this opportunity to share an update on issues important to Maine and America.

One of my priorities for 2023 has been to improve the appropriations process in Congress – the way it decides how to spend taxpayer money. I took over as the Vice Chair of the Senate Appropriations Committee last year. Along with Chair Patty Murray, we decided the best change we could make was not to do something new. Instead, it was to do something old – that is, go back to the regular and transparent committee process that we used to have.

Part of restoring this process included holding 50 public Committee hearings, which allowed for input from senators on both sides of the aisle. As a result, for the first time in five years, the Senate Appropriations Committee passed all twelve of its funding bills on time. This was done with strong bipartisan support. In fact, seven of them passed unanimously.

Now, we need to work with the House of Representatives to pass these twelve bills and turn them into laws.

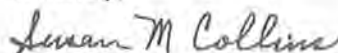
These bills contain funding for a wide range of Maine priorities, including support for the workforce at Bath Iron Works and Portsmouth Naval Shipyard, our lobster industry, infrastructure improvements, affordable housing, biomedical research, veterans, and heating assistance programs like LIHEAP. These bills also contain nearly \$590 million in Congressionally Directed Spending for 231 projects throughout the State of Maine. These projects would help promote job creation, expand access to health care, and improve public safety, infrastructure, and important resources in communities across all 16 counties of our state. I will continue to work to get these bills signed into law in the new year.

On October 25, the horrific mass shooting in Lewiston claimed the lives of 18 Mainers and injured 13 others. In response, I led Maine's Congressional Delegation in requesting an independent investigation by the U.S. Army Inspector General into the events leading up to the shooting. On December 15, the Under Secretary of the Army wrote to inform me that such an investigation will take place, and the Army Inspector General has instructed her team to immediately begin preparing to conduct this investigation. While nothing can undo the events of October 25, I will continue to work to understand what happened and what could have been done differently, and to find answers for the victims, survivors, and their families.

No one works harder than the people of Maine, and this year I honored that work ethic when I cast my 8,855th consecutive roll call vote.

As we look ahead to 2024, I remain committed to addressing the concerns of Maine families and communities. If you need assistance or wish to share your thoughts, please do not hesitate to reach out to one of my six state offices.

Sincerely,



Susan M. Collins  
United States Senator

# LETTER FROM CONGREEMAN GOLDEN

Washington Office  
1710 Longworth House Office Building  
Washington, D.C. 20515  
Phone: (202) 225-6306  
Fax: (202) 225-2943  
[www.golden.house.gov](http://www.golden.house.gov)



Committee on Armed Services  
Committee on Small Business

Jared Golden  
Congress of the United States  
2nd District of Maine

Dear Friends,

I hope this letter finds you safe and well. It's an honor to continue serving as your representative in Congress, and I take the responsibility very seriously. I appreciate the opportunity to update you on what I've been working on behalf of the people of the Second Congressional District.

Maine's heritage industries are the backbone of our state's economy. That is why one of the first bills I introduced in this Congress was the *Northeast Fisheries Heritage Protection Act*, which would prohibit commercial offshore wind energy development in Lobster Management Area 1 (LMA 1) in the Gulf of Maine. LMA 1 was identified by the Bureau of Ocean Energy Management (BOEM) as a potential commercial offshore wind site. LMA 1 is a critical and highly productive fishing ground for a variety of sea life, including lobster. Prohibiting offshore wind development in LMA 1 would help to avoid conflict with the New England commercial and recreational fishing industries. Additionally, the bill would initiate a federal study on the environmental review processes of any relevant Federal agencies for offshore wind projects in the Gulf of Maine.

I also continue to advocate on behalf of our veterans and those providing care to our former service members. The current pay for VA employees in the Kennebec and Penobscot counties does not reflect the critical services they are providing. As the oldest state in the nation, with the fifth highest veteran population, Mainers rely on the services offered at the Department of Veterans Affairs (VA) facilities. That's why recently, Senator Collins, Senator King, Representative Pingree, and I called on the Biden Administration to increase locality pay for VA employees in Kennebec and Penobscot counties. The level of care received is impacted by job vacancies, and the high turnover rate among its healthcare workforce is often the result of pay and compensation issues, which is further exacerbated by the increased cost of living.

Lastly, I'm excited that Mainers are continuing to reap the benefits of the *Bipartisan Infrastructure Law* (BIL). Recently, millions of dollars in grants have been awarded across the state, including \$35 million through the U.S. Department of Transportation's Culvert Aquatic Organism Passage (AOP) program to conserve spawning and migratory habitats for native fish species in Maine, \$460,000 through the Airport Infrastructure Grant (AIG) program for the Princeton Municipal Airport, Stephen A. Bean Municipal Airport, and Dexter Regional Airport, and nearly \$8 million through the Buses and Bus Facilities Program for Bangor's bus system. These investments are critical to ensuring Maine's infrastructure and will help to ensure Mainers and businesses across Maine are connected.

Regardless of the year, one of my top priorities is ensuring I'm accessible to you. My staff and I can help answer questions about and navigate federal programs; find resources in Maine; and resolve issues with Medicare, Social Security, the VA, and other federal agencies and programs. We are here to help:

- **Caribou Office:** 7 Hatch Drive, Suite 230, Caribou, ME 04736. Phone: (207) 492-6009.
- **Lewiston Office:** 179 Lisbon Street, Lewiston, ME 04240. Phone: (207) 241-6767
- **Bangor Office:** 6 State Street, Suite 101, Bangor, ME 04401. Phone: (207) 249-7400

I look forward to building on momentum from recent legislative wins for Mainers and continuing to work on your behalf in 2024. Do not hesitate to reach out and voice an opinion on legislation, let us know about local events, or seek assistance navigating federal agencies or programs. It's an honor to represent you in Congress, and I wish you a healthy and prosperous year to come.

Respectfully,

Jared F. Golden  
Member of Congress

# LETTER FROM REPRESENTATIVE CLUCHEY



**Sally Cluchey**

15 Brickyard Way  
Bowdoinham, ME 04008  
Cell Phone: (207) 373-8213  
Sally.Cluchey@legislature.maine.gov

## HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0002  
(207) 287-1400  
TTY: MAINE RELAY 711

Dear Neighbors,

It's hard to believe I'm over half way through my term as the Representative for House District 52. I could not be more proud of all that we accomplished and delivered for Mainers. Since taking office in December of 2022, the 131st legislature has made transformational investments to improve the lives of Maine people, make it easier for more folks to make ends meet and help create communities where all Mainers can thrive. Here are some examples:

We passed a unanimous Highway Fund budget and became the first legislature in decades to adopt a stable revenue stream to carry out Maine DOT's work plan. Our state-level commitments will unlock nearly \$1 billion in federal funding, which will help us deal with Maine's large backlog of road projects. Additionally, we funded millions of dollars in community resilience and infrastructure adaptation grants (e.g., culvert restoration) to better prepare for increased sea level rise and more intense storms. Furthermore, we invested in more services and meaningful tax relief for older Mainers, so they can age with dignity in the communities they know.

I have the privilege of serving on two committees – Health Coverage, Insurance, and Financial Services (HCIFS), and Inland Fisheries and Wildlife (IFW), both of which have worked hard to pass bipartisan legislation. In the HCIFS committee, we expanded the scope of practice for dental hygienists, which will increase statewide access to preventative dental care. We also lessened administrative burdens on physical therapists, occupational therapists and chiropractors by prohibiting insurance companies from requiring prior authorization for the first 12 visits. In the IFW Committee, we worked to protect Maine's inland waters and wildlife and promote our outdoor industries. This included measures that will minimize the spread of invasive aquatic plants and fund the management of over wintering deer habitats, supporting the many people and businesses who rely on a healthy deer population.

In addition to my committee work, I am pleased to share that a bill I sponsored to fund technical expertise for meat slaughtering and processing businesses successfully passed. This legislation will help increase Maine's local meat supply, and is part of my focus on tapping into Maine's rich hunting tradition to help address food insecurity in the state.

As always, please feel free to reach out to me with any questions or concerns or if there is any support I can provide. I love hearing from constituents, so if ever you see my car in front of 43 Main Street in Bowdoinham, please stop in. I try to be there on Fridays during the school day.

It is an honor to serve you in the Maine House of Representatives.

Sincerely,

A handwritten signature in cursive script that reads "Sally".

Sally Cluchey  
State Representative

# LETTER FROM SAGADAHOC COUNTY PROBATE COURT



David Paris  
JUDGE

Sean C. Paulhus  
REGISTER OF PROBATE  
spaulhus@sagadahoccountyme.gov

STATE OF MAINE  
Sagadahoc County Probate Court

752 High Street  
Bath, Maine 04530  
Phone: (207) 443-8218 • Fax: (207) 443-8217

Howard Waxman  
PROBATE CLERK  
hwaxman@sagadahoccountyme.gov

Tatiana L. Curtis  
DEPUTY REGISTER OF PROBATE  
tcurtis@sagadahoccountyme.gov

Dear Neighbors,

We at the Sagadahoc County Probate Court are proud to serve the citizens of this county in all the needs that bring them to the Probate Court.

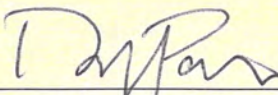
The Sagadahoc County Probate Court processes and holds records for Adoptions, Guardianships, Conservatorships, Name Changes, and Estates, as well as provides information about resources to support each person that reaches for help, hope, or direction. The Probate Court holds its hearing on the 1<sup>st</sup> and 2<sup>nd</sup> Tuesdays of each month at the Sagadahoc County courthouse in Bath and all other times as deemed necessary.

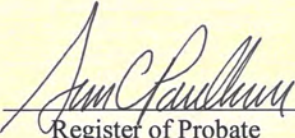
At the Probate Court, we have seen several changes occur over the last year of 2023, the first being that the Honorable Sean Paulhus became our new Register of Probate back in July. We are now a passport application acceptance facility to serve the community on a by appointment basis. We saw a record number of cases this past calendar year. A new seal was created and developed for official use. Most recently, a new court appointed Visitor application process was created and is now available for anyone interested in becoming a Visitor to the Court; please reach out to our office for an application.

We welcome you to call or visit us to learn about what we do and how we serve your community.

Thank you for the honor to represent and serve you at the Sagadahoc County Probate Court.

Best Regards,

  
\_\_\_\_\_  
Judge of Probate  
David Paris

  
\_\_\_\_\_  
Register of Probate  
Sean C. Paulhus

# SAGADAHOC COUNTY BOARD OF COMMISSIONERS

## 2023 ANNUAL REPORT

### Sagadahoc County Board of Commissioners' 2023 Annual Report



CHARLES E. CROSBY III  
DISTRICT 1 COMMISSION CHAIR  
BOWDOIN & TOPSHAM

STEPHEN M. AUGUST  
DISTRICT 2 COMMISSIONER  
BATH & BOWDOINHAM

CAROL A. GROSE  
DISTRICT 3 COMMISSION VICE CHAIR  
ARROWSIC, GEORGETOWN, PHIPPSBURG  
RICHMOND, WOOLWICH & WEST BATH

Dear Residents of District 2,

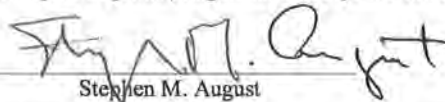
It is my honor to serve the taxpayers of Sagadahoc County on the Board of Commissioners. I am committed to making sure that services provided by the County are delivered in the most cost-effective and professional way possible. The Board watches financial constraints closely and the challenges faced by each community.

FY23 saw major changes in the labor market and unprecedented increases in the cost-of-living. It has been a challenge facing small government across the state to maintain adequate staffing levels and to navigate the changing landscape of employment. In FY23 the Courthouse Roof Project was completed, and Capital funds were dedicated to the Brick Repointing and Sealing that needs to be done to protect the Courthouse masonry. One ARPA funded project has progressed, namely the Communications Upgrade with new Radio Towers, which will greatly improve public safety communications.

Looking forward, the FY24 budget, combining operating, capital, and debt service is \$10,312,285, which is an increase of 7.42% over FY23 at \$9,555,077. Salaries accounted for the majority of FY24's budgetary increase. The County still benefits from employing a self-funded health insurance model, which has given the County more control over increases to the annual health insurance premiums. Finally, it is important to note that costs associated with Two Bridges Regional Jail, including debt service, constitute approximately 35% of the County's total budget. The Bond for Two Bridges Regional Jail will be paid off in FY26 (December 31, 2025), currently there is a balance of \$1,291,500.

Administration has been busy with several projects including the following:

- Migrating to a new HRIS & Payroll system: ADP, which will go live January 2024.
- The Midcoast Corrections Collaborative is working towards the regionalization of Two Bridges Regional Jail (co-owned and operated by Lincoln and Sagadahoc Counties) to include Knox and Waldo Counties, and thus all counties of Prosecutorial District 6. An MOU has been drafted as well as bylaws, and three sub-committees have been formed: Operations, Finance, and Programming.
- The FY25 budget template will follow the FY24 budget. Again, each department head will evaluate what capital accounts they need and develop long-term targeted capital improvement plans (CIP's). The audit for the year ending June 30, 2023, had no material or significant deficiencies, and we anticipate the same will be true of the audit for FY24.
- The County created three new positions: a new Sheriff's Deputy position, a 911 Dispatcher and Legal Secretary.
- The HR Director completed the rewrite of the Personnel Policy Handbook, which increased vacation leave while stopping carryover of vacation time, included a new DEI (diversity equity and inclusion) policy, as others were revised to increase transparency and accountability. The Short-term Disability benefit was increased, and a Flexible Savings Account for medical expenses was added, and two IT policies were added: Social Media, and Minimum Access.
- Administration continues to work with the County's economic development entity, MCOG (Midcoast Council of Governments) which serves all Sagadahoc communities. Strategic Planning sessions are being held publicly at the municipal level, and participating municipalities are focusing on opportunities for regionalization.
- Administration continues to work with MCCA (Maine County Commissioners' Association) to track and lobby for positive legislative changes.
- Administration established the Sagadahoc County Managers & Administrator's group, which is set to meet quarterly.
- Both Unions: (Sheriff's Deputies and Transport Deputies) negotiated three-year Collective Bargaining Agreements.

  
Stephen M. August

*Commissioners' meetings held second Tuesday each month - 3:00 p.m. Commissioners' meeting room, County Courthouse*

# OUTSTANDING REAL ESTATE PROPERTY TAXES

**LIENS AS OF 04/23/24**

2016		2023	
Name	Total	Name	Total
CASTILLO, VALENTINA (PERS REP)	\$50.36	ASHOUWAK, LARA M	\$842.51
		AT&T MOBILITY	\$716.49
2017		AT&T MOBILITY (IN POSSESSION)	\$5,156.26
Name	Total	BURKARD, JEREMY K	\$3,360.57
CASTILLO, VALENTINA (PERS REP)	\$59.99	BURTON, MICHAEL	\$620.71
		CARLSON, CLYDE C	\$2,818.02
2018		CARON, JASON D	\$1,097.37
Name	Total	CASTILLO, VALENTINA (PERS REP)	\$69.96
CASTILLO, VALENTINA (PERS REP)	\$72.92	CHASE, KENNETH M JR	\$2,440.09
		CURTIS(HEIRS OF), SUSAN E	\$1,742.39
2019		CUTLER, MICHAEL C	\$280.77
Name	Total	DESPRES, MARK SR	\$912.77
(none)	\$0.00	DICKEY, DARRYL	\$3,439.05
		GRAY, STEVEN J	\$1,458.24
2020		HALSEY, IAN	\$2,561.61
Name	Total	MacLEOD, JAMES C (JT)	\$795.40
(none)	\$0.00	MALTAIS, RICHARD	\$954.00
		MORSE, KELLI	\$394.80
2021		NEIMAN, RUSSELL C	\$1,489.56
Name	Total	R, COLE, JENNIFER	\$276.96
CASTILLO, VALENTINA (PERS REP)	\$73.91	SCRIBNER, KENNETH JR	\$311.15
GRAY, STEVEN J	\$974.29	SHAW, MATTHEW J	\$4.32
MALTAIS, RICHARD	\$934.14	SMITH, JEREMY	\$2,065.96
		SPARKS, DAVID R JR	\$1,748.82
2022		SWITZER, RHONDA J	\$1,414.56
Name	Total	TEMPLE, AARON D	\$2,027.13
CASTILLO, VALENTINA (PERS REP)	\$83.05		
CHASE, KENNETH M JR	\$1,147.28		
GRAY, STEVEN J	\$1,468.87		
HALSEY, IAN	\$2,551.63		
MALTAIS, RICHARD	\$961.37		
NEIMAN, RUSSELL C	\$672.83		
R, COLE, JENNIFER	\$305.85		
SCRIBNER, KENNETH JR	\$339.50	<b>Total 2016-2022</b>	<b>\$12,110.27</b>
SPARKS, DAVID R JR	\$1,288.99	<b>Total 2023</b>	<b>\$38,999.47</b>
SWITZER, RHONDA J	\$1,125.29	<b>Total Liens as of 4/23/2024</b>	<b>\$51,109.74</b>



# OUTSTANDING PERSONAL PROPERTY TAXES

AS OF 04/23/24

2007	
RIENDEAU-CARD, ROBIN	\$145.70

2008	
RIENDEAU-CARD, ROBIN	\$220.46

2009	
HITZ,PAUL M A	\$178.39
RIENDEAU-CARD, ROBIN	\$188.12
ZOULAMIS,DEAN	\$129.85

2010	
HILLTOP LOG HOMES INC	\$1,533.97
HITZ,PAUL M A	\$153.40
RIENDEAU-CARD, ROBIN	\$163.62
ZOULAMIS,DEAN	\$214.76

2011	
BEAULIEU,JASON	\$51.75
HITZ,PAUL M A	\$132.26
RIENDEAU-CARD, ROBIN	\$138.01
ZOULAMIS,DEAN	\$158.14

2012	
BEAULIEU,JASON	\$52.62
DOWNEAST FEDERAL CREDIT UNION	\$111.09
EAGLE ATM (C/O DELL HOLMAN )	\$166.16
HITZ,PAUL M A	\$130.16
RIENDEAU-CARD, ROBIN	\$135.70
STEEN,DAVID S	\$35.66
STILLWELL'S AUTO REPAIR INC	\$163.49

2013	
BAMFORD FOUNDATIONS INC	\$184.87
BEAULIEU,JASON	\$51.65
EAGLE ATM (C/O DELL HOLMAN )	\$43.49
HITZ,PAUL M A	\$133.21
MCPHERSON,JAMES A	\$315.39
NORTON INSURANCE AGENCY INC	\$21.53
RIENDEAU-CARD, ROBIN	\$138.65
STILLWELL'S AUTO REPAIR INC	\$304.49

2014	
BAMFORD FOUNDATIONS INC	\$186.45
BEAULIEU,JASON	\$53.27
HHP ENTERPRISES, LLC.	\$34.63
HITZ,PAUL M A	\$133.18
LEIGHTON,RICHARD	\$11.92
MCPHERSON,JAMES A	\$330.28
NORTON INSURANCE AGENCY INC	\$42.62
ZOULAMIS,GREGORY	\$8.05

2015	
BAMFORD FOUNDATIONS INC	\$188.67
HHP ENTERPRISES, LLC.	\$26.95
HITZ,PAUL M A	\$134.76
LEIGHTON,RICHARD	\$40.43
MCPHERSON,JAMES A	\$334.20
RIENDEAU-CARD, ROBIN	\$142.86
ZOULAMIS,GREGORY	\$479.75

2016	
BAMFORD FOUNDATIONS INC	\$182.80
HHP ENTERPRISES, LLC.	\$18.28
HITZ,PAUL M A	\$130.58
LEIGHTON,RICHARD	\$39.18
MCPHERSON,JAMES A	\$323.83
RIENDEAU-CARD, ROBIN	\$138.41
SPRINT SPECTRUM, LP	\$2.50
ZOULAMIS,GREGORY	\$412.62

2017	
BAMFORD FOUNDATIONS INC	\$175.68
CAVANDISH, CHRIS	\$20.59
HHP ENTERPRISES, LLC.	\$10.04
HITZ,PAUL M A	\$125.48
LEIGHTON,RICHARD	\$37.65
MCPHERSON,JAMES A	\$311.21
RIENDEAU-CARD, ROBIN	\$133.03
ZOULAMIS,GREGORY	\$343.84

## OUTSTANDING PERSONAL PROPERTY TAXES con't...

2018	
BAMFORD FOUNDATIONS INC	\$170.46
CAVANDISH, CHRIS	\$243.52
HHP ENTERPRISES, LLC.	\$9.74
HITZ, PAUL M A	\$121.76
LAMOREAU, SHAWN S	\$102.27
LEIGHTON, RICHARD	\$36.53
MCPHERSON, JAMES A	\$301.96
RIENDEAU-CARD, ROBIN	\$131.50
ZOULAMIS, GREGORY	\$301.96

2019	
BAMFORD FOUNDATIONS INC	\$164.99
BARTHOLOMEW, REGINA	\$256.92
CAVANDISH, CHRIS	\$235.71
HHP ENTERPRISES, LLC.	\$9.43
HITZ, PAUL M A	\$117.86
LAMOREAU, SHAWN S	\$99.00
LEIGHTON, RICHARD	\$35.37
MCPHERSON, JAMES A	\$292.28
RIENDEAU-CARD, ROBIN	\$127.28
ZOULAMIS, GREGORY	\$254.57

2020	
AT&T MOBILITY LLC	\$0.05
BAMFORD FOUNDATIONS INC	\$145.83
CAVANDISH, CHRIS	\$208.32
ESTATE OF LUKE S. MACFADYEN	\$120.51
HHP ENTERPRISES, LLC.	\$8.34
HITZ, PAUL M A	\$104.16
LAMOREAU, SHAWN S	\$87.49
MCKENNA, EUGENE R JR	\$5.50
MCPHERSON, JAMES A	\$233.31
PERRY, GORDON S	\$3.99
RIENDEAU-CARD, ROBIN	\$112.50
SANDELIN, HUGO	\$15.96

2021	
BAMFORD FOUNDATIONS INC	\$146.59
CAVANDISH, CHRIS	\$209.42
HHP ENTERPRISES, LLC.	\$8.38
LAMOREAU, SHAWN S	\$87.95
MCKENNA, EUGENE R JR	\$8.38
MCPHERSON, JAMES A	\$234.54
RIENDEAU-CARD, ROBIN	\$113.08

2022	
BAMFORD FOUNDATIONS INC	\$134.89
BIGELOW, EARL	\$17.34
CAVANDISH, CHRIS	\$192.69
HHP ENTERPRISES, LLC.	\$9.64
MCPHERSON, JAMES A	\$215.82
QUADIENT, INC. FKA NEOPOST USA,	\$1.93
RIENDEAU-CARD, ROBIN	\$107.91

2023	
BAMFORD FOUNDATIONS INC	\$132.94
BIGELOW, EARL	\$17.09
BOWDOINHAM HARDWARE STORE	\$40.44
CAVANDISH, CHRIS	\$189.92
HHP ENTERPRISES, LLC.	\$9.50
MCPHERSON, JAMES A	\$212.71
RIENDEAU-CARD, ROBIN	\$106.34

**Total Outstanding Personal Property \$16,206.90**

# FY 2024 AUDITORS REPORT

*TOWN OF BOWDOINHAM, MAINE*

*FINANCIAL STATEMENTS  
WITH INDEPENDENT AUDITOR'S REPORT*

*FOR THE FISCAL YEAR  
ENDED JUNE 30, 2023*

**The following pages are highlights from the FY 2023 Auditor's Report.**

**The report in it's entirety can be viewed on the Town's Website.**

**[www.bowdoinham.com/annual-reports](http://www.bowdoinham.com/annual-reports)**

# James W. Wadman

---

**CERTIFIED PUBLIC ACCOUNTANT**

James W. Wadman, C.P.A.  
Ronald C. Bean, C.P.A.  
Kellie M. Bowden, C.P.A.  
Wanese L. Lynch, C.P.A.

## *INDEPENDENT AUDITOR'S REPORT*

Members of the Board of Selectmen  
Town of Bowdoinham  
Bowdoinham, ME 04008

### *Report on the Audit of the Financial Statements*

#### *Opinions*

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Bowdoinham, Maine (the Town) as of and for the year ended June 30, 2023, including the related notes to the financial statements, as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Bowdoinham, Maine as of June 30, 2023, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinions*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for twelve months beyond the financial statements date, including any currently known information that may raise substantial doubt shortly thereafter.

#### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 6 and page 23 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The accompanying supplementary information is presented for purposes of additional analysis and are not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Respectfully Submitted,

*James W. Wadman, CPA*

James W. Wadman, CPA  
January 18, 2024

**TOWN OF BOWDOINHAM, MAINE**  
**Management's Discussion and Analysis**  
**For the Fiscal Year Ended June 30, 2023**

Management of the Town of Bowdoinham, Maine (the Town) provides this *Management's Discussion and Analysis* of the Town's financial performance for readers of the Town's financial statements. This narrative overview and analysis of the financial activities of the Town is for the fiscal year ended June 30, 2023. We encourage readers to consider this information in conjunction with the financial statements and accompanying notes that follow.

The financial statements herein include all of the activities of the Town using the integrated approach as prescribed by Government Accounting Standards Board (GASB) Statement No. 34 and related subsequent Statements.

**FINANCIAL HIGHLIGHTS – PRIMARY GOVERNMENT**

**Government-wide Highlights:**

*Net Position* – The assets of the Town exceeded its liabilities at fiscal year ending June 30, 2023 by \$7,699,037 (presented as “net position”). Of this amount, \$3,351,368 was reported as “unrestricted net position”. Unrestricted net position represents the amount available to be used to meet the Town's ongoing obligations to citizens and creditors.

*Changes in Net Position* – The Town's total net position increased by \$1,060,449 (a 16.0% increase) for the fiscal year ended June 30, 2023.

**Fund Highlights:**

*Governmental Funds* – Fund Balances – As of the close of the fiscal year ended June 30, 2023, the Town's governmental funds reported a combined ending fund balance of \$6,297,440 with \$1,457,426 being general unassigned fund balance. This unassigned fund balance represents approximately 19% of the total general fund expenditures for the year.

**Long-term Debt:**

The Town's long-term debt obligations decreased by \$53,982 (1.1%) during the fiscal year ended June 30, 2023. New long-term debt obligations were issued during the fiscal year for infrastructure improvements in the amount of \$400,000. Existing obligations were retired according to schedule.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis are intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements include three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains additional required supplementary information (budgetary comparison) and other supplementary information. These components are described below:

**Government-wide Financial Statements**

The Government-wide financial statements present the financial picture of the Town from the economic resources measurement focus using the accrual basis of accounting. They present governmental activities and business-type activities (if applicable) separately. These statements include all assets of the Town (including infrastructure) as well as all liabilities (including long-term debt, if applicable). Additionally, certain elimination entries have occurred as prescribed by the statement in regards to inter-fund activity, payables and receivables. The government-wide financial statements can be found on pages 7-8 of this report.

**Fund Financial Statements**

The fund financial statements include statements for each of the three categories of activities – governmental, business-type (if applicable) and fiduciary. The governmental activities are prepared using the current financial resources measurement focus and the modified accrual basis of accounting. Fiduciary funds are used to account for resources held for the benefit of parties outside the Town government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of these funds are not available to support the Town's own programs.

Reconciliation of the fund financial statements to the Government-wide financial statements is provided to explain the differences created by the integrated approach. The basic governmental fund financial statements can be found on pages 9-10 of this report.

**Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and the fund financial statements. The notes to the financial statements can be found on pages 11-22 of this report.

**Required Supplementary Information**

This section includes a budgetary comparison schedule, which includes a reconciliation between the statutory fund balance for budgetary purposes and the fund balance for the general fund as presented in the governmental fund financial statements (if necessary). Required supplementary information can be found on page 23 of this report.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

**Net Position**

17.2% of the Town’s net position reflects its investment in capital assets such as land, buildings, equipment and infrastructure (roads, sidewalks, parking lots and other immovable assets), less any related debt used to acquire those assets that are still outstanding. The Town uses these assets to provide services to citizens; consequently, these assets are not available for future spending. Although, the Town’s investment in its capital assets is reported net of related debt (if applicable), it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

	<i>Governmental</i>	<i>Business-type</i>		
<i>Assets &amp; Other Debits:</i>	<i>Activities</i>	<i>Activities</i>	<i>Total 2023</i>	<i>Total 2022</i>
Current Assets & Other Debits	6,450,238	-	6,450,238	5,802,507
Capital Assets	6,223,402	-	6,223,402	5,742,140
<b>Total Assets &amp; Other Debits</b>	<b>12,673,641</b>	<b>-</b>	<b>12,673,641</b>	<b>11,544,647</b>
<b><i>Liabilities &amp; Other Credits:</i></b>				
Current Liabilities & Other Credits	431,832	-	431,832	416,720
Long-Term Liabilities	4,542,772	-	4,542,772	4,518,224
<b>Total Liabilities and Other</b>	<b>4,974,604</b>	<b>-</b>	<b>4,974,604</b>	<b>4,934,944</b>
<b><i>Net Position:</i></b>				
Net Investment in Capital Assets	1,323,581	-	1,323,581	896,301
Restricted	3,024,088	-	3,024,088	2,685,544
Unrestricted	3,351,368	-	3,351,368	3,027,858
<b>Total Net Position</b>	<b>7,699,037</b>	<b>-</b>	<b>7,699,037</b>	<b>6,609,703</b>
<b>Total Liabilities &amp; Net Position</b>	<b>12,673,641</b>	<b>-</b>	<b>12,673,641</b>	<b>11,544,647</b>

**Changes in Net Position**

Approximately 85 percent of the Town’s total revenue came from property and excise taxes, approximately 9 percent came from Federal and State subsidies and grants, and approximately 6 percent came from services, investment earnings and other sources. Depreciation expense on the Town’s governmental and business-type activity assets represents \$272,097 of the total expenses for the fiscal year.

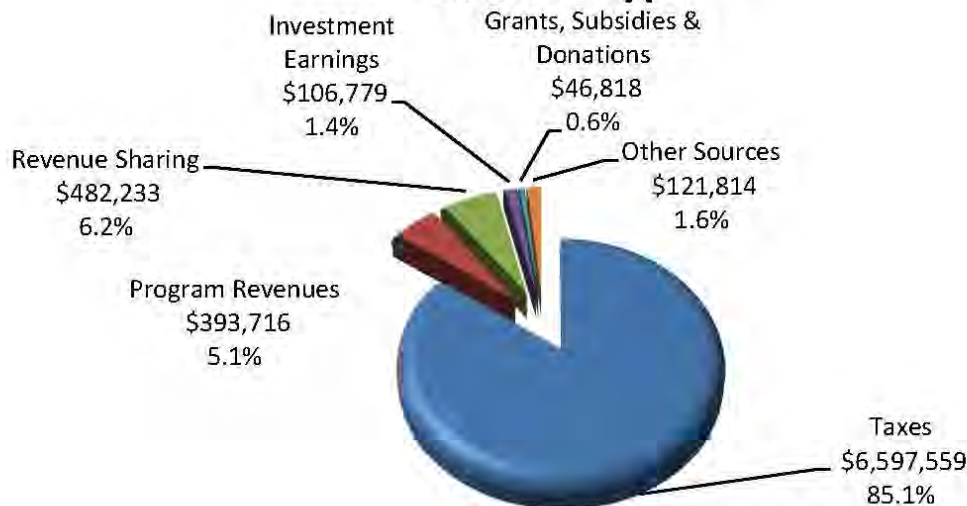
**CAPITAL ASSET ADMINISTRATION**

**Capital Assets**

The Town's investment in capital assets for its governmental activities amounts to \$9,213,508, net of accumulated depreciation of \$2,990,106 leaving a net book value of \$6,223,402. Current year additions include, \$182,546 in equipment purchases and \$570,814 in infrastructure improvements. There were no current year retirements.

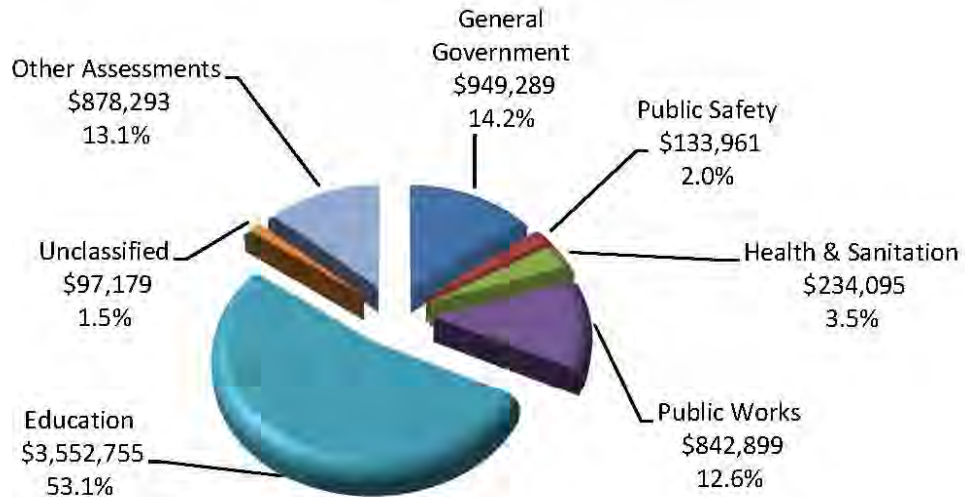
	<i>Governmental Activities</i>	<i>Business-type Activities</i>	<i>Total 2023</i>	<i>Total 2022</i>
<b>Revenues:</b>				
Taxes	6,597,559		6,597,559	6,124,736
Program Revenues	393,716		393,716	321,775
Investment Income	106,779		106,779	(118,731)
Revenue Sharing	482,233		482,233	428,693
Grants, Subsidies & Donations	46,818		46,818	298,083
Other	121,814		121,814	53,402
<b>Total</b>	<b>7,748,919</b>	<b>-</b>	<b>7,748,919</b>	<b>7,107,958</b>
<b>Expenses:</b>				
General Government	949,289		949,289	769,916
Public Safety	133,961		133,961	120,293
Health & Sanitation	234,095		234,095	169,315
Public Works	842,899		842,899	734,862
Education	3,552,755		3,552,755	3,370,366
Unclassified	97,179		97,179	74,326
Other Assessments	878,293		878,293	854,719
<b>Total</b>	<b>6,688,470</b>	<b>-</b>	<b>6,688,470</b>	<b>6,093,797</b>
<b>Changes in Net Position</b>	<b>1,060,449</b>	<b>-</b>	<b>1,060,449</b>	<b>1,014,160</b>

## Revenues by Source - Governmental and Business-Type





## Expenditures by Source - Governmental and Business-Type



### FINANCIAL ANALYSIS OF THE TOWN'S INDIVIDUAL FUNDS

#### Governmental Funds

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the fiscal year, the Town's governmental funds reported ending fund balances of \$6,297,440, an increase of \$685,237 in comparison with the prior year. Approximately 23 percent of this fund balance constitutes general unassigned fund balance. The remainder is reserved to indicate that it is not available for spending because it has been committed to liquidate contracts and commitments of the prior fiscal year or for a variety of other purposes.

Variances between actual General Fund revenues and expenditures and the final amended budget included the following:

- \$215,216 positive variance in revenues. The Town experienced favorable property collection during the fiscal year in the amount of \$57,268. In addition, the Town received \$92,233 of State Revenue Sharing in excess of budget.
- \$285,862 positive variance in expenditures. All departments operated within budget. Overlay on property taxes totaled \$26,830.

### REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town's finances for all citizens, taxpayers, investors and creditors. This financial report seeks to demonstrate the Town's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: Town of Bowdoinham, 13 School Street, Bowdoinham, ME 04008.

**TOWN OF BOWDOINHAM, MAINE**  
**STATEMENT OF ACTIVITIES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

(Exhibit II)

<b><u>Functions/Programs</u></b>	<b><u>Expenses</u></b>	<b><u>Program Revenues</u></b>		<b><u>Net (Expense)</u></b>
		<b><u>Charges for</u></b>	<b><u>Operating</u></b>	<b><u>Revenue and Changes</u></b>
<b><u>Primary Government</u></b>		<b><u>Services</u></b>	<b><u>Grants</u></b>	<b><u>in Net Position</u></b>
<b><u>Governmental Activities</u></b>				<b><u>Governmental</u></b>
				<b><u>Activities</u></b>
General Government	\$949,289	\$71,955		(\$877,334)
Public Safety	\$133,961			(\$133,961)
Health & Sanitation	\$234,095	\$97,819		(\$136,275)
Education	\$3,552,755			(\$3,552,755)
Public Works	\$842,899		\$149,836	(\$693,063)
Unclassified	\$97,179		\$74,106	(\$23,073)
Other Assessments & Debt Service	\$878,293			(\$878,293)
<b><u>Total Governmental Activities</u></b>	<b><u>\$6,688,470</u></b>	<b><u>\$169,774</u></b>	<b><u>\$223,942</u></b>	<b><u>(\$6,294,753)</u></b>
<b><u>Total Primary Government</u></b>	<b><u>\$6,688,470</u></b>	<b><u>\$169,774</u></b>	<b><u>\$223,942</u></b>	<b><u>(\$6,294,753)</u></b>
<b><u>General Revenues:</u></b>				
Tax Revenues, Including Homestead Exemption				\$5,917,148
Excise Taxes				\$680,411
Grants, Subsidies and Donations				\$46,818
State Revenue Sharing				\$482,233
Interest on Delinquent Taxes				\$29,595
Investment Earnings (Losses)				\$106,779
Other Revenues				\$92,219
<b><u>Total Revenues</u></b>				<b><u>\$7,355,203</u></b>
<b><u>Changes in Net Position</u></b>				<b><u>\$1,060,449</u></b>
<b><u>Net Position - Beginning</u></b>				<b><u>\$6,638,588</u></b>
<b><u>Net Position - Ending</u></b>				<b><u>\$7,699,037</u></b>

The Notes to the Financial Statements are an Integral Part of this Statement.

**TOWN OF BOWDOINHAM, MAINE**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**  
**JUNE 30, 2023**

(Exhibit III)

<u>Assets &amp; Deferred Outflows</u>	<u>General Fund</u>	<u>Capital Project Fund CMP TIF</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b><u>Assets:</u></b>				
Cash on Hand and on Deposit	\$5,345,529			\$5,345,529
Investments, at Fair Value			\$788,226	\$788,226
Accounts Receivable	\$142,469			\$142,469
Taxes and Tax Liens Receivable	\$174,014			\$174,014
Due from Other Funds		\$2,136,649	\$1,275,674	\$3,412,323
<b><u>Total Assets</u></b>	<b><u>\$5,662,013</u></b>	<b><u>\$2,136,649</u></b>	<b><u>\$2,063,900</u></b>	<b><u>\$9,862,563</u></b>
<b><u>Liabilities, Deferred Inflows &amp; Fund Balances</u></b>				
<b><u>Liabilities:</u></b>				
Accounts Payable and Accrued Expenses	\$51,547			\$51,547
Due to Other Funds	\$3,412,323			\$3,412,323
<b><u>Total Liabilities</u></b>	<b><u>\$3,463,870</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$3,463,870</u></b>
<b><u>Deferred Inflows of Resources:</u></b>				
Property Taxes Collected in Advance	\$3,913			\$3,913
Unavailable Tax Revenue	\$97,340			\$97,340
<b><u>Total Deferred Inflows of Resources</u></b>	<b><u>\$101,252</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$101,252</u></b>
<b><u>Fund Balance:</u></b>				
Restricted	\$639,465	\$2,136,649	\$247,974	\$3,024,088
Committed			\$1,026,850	\$1,026,850
Assigned			\$789,076	\$789,076
Unassigned	\$1,457,426			\$1,457,426
<b><u>Total Fund Balance</u></b>	<b><u>\$2,096,891</u></b>	<b><u>\$2,136,649</u></b>	<b><u>\$2,063,900</u></b>	<b><u>\$6,297,440</u></b>
<b><u>Total Liabilities, Deferred Inflows &amp; Fund Balances</u></b>	<b><u>\$5,662,013</u></b>	<b><u>\$2,136,649</u></b>	<b><u>\$2,063,900</u></b>	<b><u>\$9,862,563</u></b>
<b><u>Total Fund Balance - Governmental Funds</u></b>				<b><u>\$6,297,440</u></b>
<i>Net position reported for governmental activities in the statement of net position is different because:</i>				
Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds				\$6,223,402
Some liabilities are not due and payable in the current period and therefore, are not reported in the funds:				
Notes and Capital Leases Payable				(\$4,899,820)
Compensated Absences				(\$19,324)
Delinquent taxes are recognized as revenue in the period for which levied in the government-wide financial statements, but are reported as unavailable revenue (a deferred inflow) in governmental funds				\$97,340
<b><u>Net Position of Governmental Activities</u></b>				<b><u>\$7,699,037</u></b>

The Notes to the Financial Statements are an Integral Part of this Statement.

TOWN OF BOWDOINHAM, MAINE

(Exhibit IV)

COMBINED STATEMENT OF REVENUES, EXPENDITURES

AND CHANGES IN FUND BALANCE - ALL GOVERNMENTAL FUND TYPES

FOR THE FISCAL YEAR ENDED JUNE 30, 2023

	<i>General Fund</i>	<i>Capital Project Fund CMP TIF</i>	<i>Other Governmental Funds</i>	<i>Total Governmental Funds</i>
<u>Revenues:</u>				
Tax Revenues, Including Exemptions	\$5,968,296			\$5,968,296
Excise Taxes	\$680,411			\$680,411
State Revenue Sharing	\$482,233			\$482,233
Interest on Delinquent Taxes	\$29,595			\$29,595
Investment Earnings (Losses)	\$54,532		\$52,246	\$106,779
Town Fees and Licenses	\$71,955			\$71,955
Grants, Subsidies and Donations	\$58,722		\$212,038	\$270,760
Solid Waste Revenues	\$97,819			\$97,819
Other Revenues	\$67,629		\$24,590	\$92,219
<u>Total Revenues</u>	<u>\$7,511,192</u>	<u>\$0</u>	<u>\$288,875</u>	<u>\$7,800,067</u>
<u>Expenditures (Net of Departmental Revenues):</u>				
General Government	\$886,084		\$55,412	\$941,496
Public Safety	\$119,297		\$44,550	\$163,847
Health & Sanitation	\$179,923		\$53,200	\$233,123
Education	\$3,552,755			\$3,552,755
Public Works	\$547,501		\$758,859	\$1,306,359
Unclassified	\$66,580		\$26,359	\$92,939
Other Assessments & Debt Service	\$1,224,311			\$1,224,311
<u>Total Expenditures</u>	<u>\$6,576,450</u>	<u>\$0</u>	<u>\$938,380</u>	<u>\$7,514,830</u>
<u>Excess Revenues Over Expenditures</u>	<u>\$934,742</u>	<u>\$0</u>	<u>(\$649,505)</u>	<u>\$285,237</u>
<u>Other Financing Sources (Uses):</u>				
General Obligation Bond Proceeds	\$400,000			\$400,000
Operating Transfers In		\$383,524	\$766,290	\$1,149,814
Operating Transfers Out	(\$1,149,814)		\$0	(\$1,149,814)
<u>Net Increase (Decrease) in Fund Balances</u>	<u>\$184,928</u>	<u>\$383,524</u>	<u>\$116,785</u>	<u>\$685,237</u>
<u>Beginning Fund Balances</u>	<u>\$1,911,963</u>	<u>\$1,753,125</u>	<u>\$1,947,115</u>	<u>\$5,612,203</u>
<u>Ending Fund Balances</u>	<u>\$2,096,891</u>	<u>\$2,136,649</u>	<u>\$2,063,900</u>	<u>\$6,297,440</u>
<u>Reconciliation to Statement of Activities, change in Net Position</u>				
Net Change in Fund Balances - Above				\$685,237
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds. This amount reflects the net change in unavailable revenues.				(\$51,148)
Governmental funds report long-term debt proceeds as an Other Financing Source, while repayment of long-term debt principal is reported as an expenditure. This amount reflects debt proceeds, net of debt repayment.				(\$53,982)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds: Compensated Absences				(\$920)
Governmental funds report capital outlays as expenditures, while in the Statement of Activities, the cost of those assets is allocated over the useful lives as depreciation expense.				
This amount reflects capital expenditures, net of depreciation expense of \$272,097				\$481,262
<u>Changes in Net Position of Governmental Activities</u>				<u>\$1,060,449</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

TOWN OF BOWDOINHAM, MAINE  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF REVENUES AND EXPENDITURES  
BUDGET AND ACTUAL - GENERAL FUND - BUDGET BASIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023

(Exhibit VII)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<u>Revenues:</u>				
Tax Revenues, Including Exemptions	\$5,911,028	\$5,911,028	\$5,968,296	\$57,268
Excise Taxes	\$706,000	\$706,000	\$680,411	(\$25,589)
State Revenue Sharing	\$390,000	\$390,000	\$482,233	\$92,233
Interest on Delinquent Taxes	\$16,000	\$16,000	\$29,595	\$13,595
Investment Earnings (Losses)	\$15,000	\$15,000	\$54,532	\$39,532
Town Fees	\$91,510	\$91,510	\$71,955	(\$19,555)
Federal and State Subsidies and Grants	\$53,488	\$53,488	\$58,722	\$5,234
Solid Waste Revenues	\$107,700	\$107,700	\$97,819	(\$9,881)
Other Revenues	\$5,250	\$5,250	\$67,629	\$62,379
<u>Total Revenues</u>	<u>\$7,295,976</u>	<u>\$7,295,976</u>	<u>\$7,511,192</u>	<u>\$215,216</u>
<u>Expenditures (Net of Departmental Revenues):</u>				
General Government	\$978,276	\$978,276	\$886,084	\$92,192
Public Safety	\$140,936	\$140,936	\$119,297	\$21,639
Health & Sanitation	\$206,472	\$206,472	\$179,923	\$26,549
Education	\$3,552,755	\$3,552,755	\$3,552,755	\$0
Public Works	\$654,821	\$654,821	\$547,501	\$107,320
Unclassified	\$77,910	\$77,910	\$66,580	\$11,330
Other Assessments	\$1,251,143	\$1,251,143	\$1,224,311	\$26,831
<u>Total Expenditures</u>	<u>\$6,862,312</u>	<u>\$6,862,312</u>	<u>\$6,576,450</u>	<u>\$285,862</u>
<u>Excess Revenues Over Expenditures</u>	\$433,664	\$433,664	\$934,742	\$501,078
<u>Other Financing Sources (Uses)</u>				
General Obligation Bond Proceeds	\$400,000	\$400,000	\$400,000	\$0
Operating Transfers Out	(\$1,034,664)	(\$1,034,664)	(\$1,149,814)	(\$115,150)
<u>Net Change in Fund Balances</u>	(\$201,000)	(\$201,000)	\$184,928	\$385,928
<u>Beginning Fund Balances</u>	\$1,911,963	\$1,911,963	\$1,911,963	\$0
<u>Ending Fund Balances</u>	<u>\$1,710,963</u>	<u>\$1,710,963</u>	<u>\$2,096,891</u>	<u>\$385,928</u>

**TOWN OF BOWDOINHAM, MAINE**  
**SCHEDULE OF DEPARTMENTAL OPERATIONS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

<u>Department</u>	<u>Beginning Balance</u>	<u>Appropriations</u>	<u>Total Available</u>	<u>Net Expenditures</u>	<u>Operating Transfers Out</u>	<u>Lapsed Unexpended (Overdraft)</u>	<u>Ending Balance</u>
<u>General Government:</u>							
Administration & Personal Services		\$633,436	\$633,436	\$602,719		\$30,717	
Planning & Code Enforcement		\$137,990	\$137,990	\$94,755	\$650	\$42,585	
Contingency		\$10,000	\$10,000			\$10,000	
General Services		\$86,500	\$86,500	\$93,292		(\$6,792)	
Town Facilities		\$110,350	\$110,350	\$95,318	\$4,000	\$11,032	
Capital Improvement Reserve		\$3,500	\$3,500		\$3,500	\$0	
Town Hall & Office Reserve		\$25,000	\$25,000		\$25,000	\$0	
Revaluation Reserve		\$100,000	\$100,000		\$100,000	\$0	
Riverfront Building Reserve		\$500	\$500		\$500	\$0	
Cemetery Reserve		\$3,000	\$3,000		\$3,000	\$0	
	\$0	\$1,110,276	\$1,110,276	\$886,084	\$136,650	\$87,542	\$0
<u>Public Safety:</u>							
Fire Department		\$115,404	\$115,404	\$97,977		\$7,427	
Fire Department Reserve		\$26,000	\$26,000		\$26,000	\$0	
Animal Control / Harbormaster		\$25,532	\$25,532	\$21,320	\$500	\$3,712	
Animal Control Emergency		\$1,000	\$1,000		\$1,000	\$0	
	\$0	\$167,936	\$167,936	\$119,297	\$37,500	\$11,139	\$0
<u>Health &amp; Sanitation:</u>							
Solid Waste & Recycling		\$206,472	\$206,472	\$179,923		\$11,549	
Solid Waste & Recycling Reserve		\$44,500	\$44,500		\$44,500	\$0	
	\$0	\$250,972	\$250,972	\$179,923	\$59,500	\$11,549	\$0
<u>Education:</u>							
School Assessment		\$3,552,755	\$3,552,755	\$3,552,755		\$0	
	\$0	\$3,552,755	\$3,552,755	\$3,552,755	\$0	\$0	\$0

**TOWN OF BOWDOINHAM, MAINE**  
**SCHEDULE OF DEPARTMENTAL OPERATIONS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

	<i>Beginning Balance</i>	<i>Appropriations</i>	<i>Total Available</i>	<i>Net Expenditures</i>	<i>Operating Transfers Out</i>	<i>Lapsed Unexpended (Overdraft)</i>	<i>Ending Balance</i>
<i>Public Works</i>							
Operations		\$360,053	\$360,053	\$288,814	\$85,000	(\$13,761)	
Public Works Reserve		\$26,000	\$26,000		\$26,000	\$0	
Road Projects		\$400,000	\$400,000		\$400,000	\$0	
Road Maintenance		\$85,500	\$85,500	\$35,894		\$49,606	
Winter Roads		\$209,268	\$209,268	\$222,792		(\$13,524)	
	\$0	\$1,080,821	\$1,080,821	\$547,501	\$511,000	\$22,320	\$0
<i>Unclassified:</i>							
Recreation		\$75,687	\$75,687	\$64,357		\$11,330	
Recreation Reserve		\$4,000	\$4,000		\$4,000	\$0	
Agency Requests		\$2,223	\$2,223	\$2,223		\$0	
	\$0	\$81,910	\$81,910	\$66,580	\$4,000	\$11,330	\$0
<i>Other Assessments &amp; Debt Service</i>							
Tax Increment Financing - Pipeline		\$81,950	\$81,950	\$64,310	\$17,640	(\$0)	
Tax Increment Financing - CMP		\$430,238	\$430,238	\$46,713	\$383,524	\$0	
Debt Service		\$486,120	\$486,120	\$486,119		\$1	
County Tax		\$627,169	\$627,169	\$627,169		\$0	
Overlay		\$26,830	\$26,830			\$26,830	
	\$0	\$1,652,306	\$1,652,306	\$1,224,311	\$401,164	\$26,831	\$0
<b>TOTALS</b>	\$0	\$7,896,976	\$7,896,976	\$6,576,450	\$1,149,814	\$170,712	\$0

TOWN OF BOWDOINHAM, MAINE  
SCHEDULE OF CHANGES IN UNASSIGNED FUND BALANCE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2023

(Exhibit A-2)

<u>Beginning Unassigned Fund Balance</u>		\$1,364,527
<u>Additions:</u>		
Lapsed Accounts (Exhibit A-1)	\$170,712	
Decrease in Unavailable Tax Revenue	\$51,148	
Supplemental Taxes	\$9,668	
Investment Earnings / Losses (Net of Appropriation)	\$39,532	
Tax Interest and Fees (Net of Appropriation)	\$13,595	
Federal and State Reimbursements (Net of Appropriation)	\$5,468	
Other Revenues	\$62,267	
	<hr/>	
<u>Total Additions</u>		\$352,390
<u>Reductions:</u>		
Appropriations from Unassigned Fund Balance	\$201,000	
Excise Taxes (Net of Appropriation)	\$25,589	
Licenses and Fees (Net of Appropriation)	\$4,707	
Solid Waste Revenues (Net of Appropriation)	\$9,881	
Recreation Fees (Net of Appropriation)	\$14,199	
Rental Fees (Net of Appropriation)	\$650	
Abatements Granted	\$3,466	
	<hr/>	
<u>Total Reductions</u>		<hr/> \$259,491
<u>Total Ending Unassigned Fund Balance</u>		<hr/> <hr/> \$1,457,426



# 2025 MUNICIPAL BUDGET MESSAGE

## NICOLE BRIAND, TOWN MANAGER

To this Citizens of Bowdoinham,

The proposed budget reflects no increase in the net budget, therefore there would be no increase in property taxes due to the Town's Municipal Budget. While the department expense budget has a proposed increase of \$297,131 or 7.7%, that proposed increase is offset with an increase of \$297,131 (17.49%) in estimated revenues. The three areas in which the largest increase in estimated revenues proposed are Municipal Revenue Sharing, Homestead Reimbursement and Investment Income. The budget as proposed would not increase the tax rate.

### Wages & Benefits

This budget reflects our continued efforts in wage adjustments to bring our staff to the median level wage for their positions and job responsibilities. I have also budgeted a 2.0% allowance for wage increases based on performance evaluations for all employees. As has been discussed, it has been difficult to recruit and retain employees with the main reason being the wages we are offering.

The health insurance plan increased 12.8% for the year, our plan year is March 1, 2024 to February 28, 2025. I've budgeted each eligible employee for a minimum of the employee spouse plan. This is to ensure there are funds budgeted should employees change their plan or staff change.

### Administration

The Administration budget shows an increase of \$15,126 or 1.9%, which includes:

- funding for wage adjustments for office staff,
- increase in our risk management insurances and worker compensation insurance, and
- increase in our software licenses and security services.

We are proposing to reduce the legal budget line item \$35,000 and create a Legal Services Reserve in that amount, should additional funding be necessary.

### Debt Services

The Debt Services Budget shows an increase of \$174,690, or 33.4%, as our first payments will be due on the \$1,000,000 road bond and the second payment on our excavator, both of which were approved last year's Town Meeting.

### Fire & Rescue Department

The Fire and Rescue Department budget has the largest proposed increase for this year. An overall increase of \$28,108, or 7.3%, due to the following:

- The proposed ambulance contract with Lisbon Emergency is \$72,342 less than our current contract with North East Ambulance.
- The budget includes a full-time fire chief. This will allow for adequate time to perform duties including emergency management and planning for future program changes.

### Town Facilities & Maintenance

The Town Facilities & Maintenance budget shows an overall decrease of \$12,500, or -10.5%. This is due to the completed streetlight project and moving the cost of the navigational and no wake aids to the ACO/Harbor Master Department .

## 2025 MUNICIPAL BUDGET MESSAGE con't...

### Animal Control Officer and Harbor Master Department

These department budgets show an overall increase of \$10,998, or 39.5%. This includes an increase for personnel and funding for the navigational and no wake aids.

### Recreation

The Recreation budget shows a proposed increase of \$31,867 or 26.1%, which includes: funding for wage adjustments for staff and additional programming. The revenue for the new programming is planned to cover the cost of that programming. The net cost of the department to taxpayers would be \$122,864.

### Planning & Development

The Planning & Development budget shows a proposed decrease of \$52. The shift of 65% to 70% of the Planning & Development Director position to our TIF districts is offsetting the increase in personnel costs.

### Public Works

The Public Works budget shows an overall increase of \$76,043 or 9.4%, which includes:

- funding for wage adjustments, and
- increases for winter maintenance which is offset by the revenue from Post Road Winter Maintenance agreement (\$73,665).

We are proposing to reduce the health, retirement and benefits line item with the creation a Health Benefits Reserve, so that funding is available to cover employee benefits if necessary.

### Solid Waste and Recycling

The Solid Waste and Recycling budget shows an overall decrease of \$1,433, which includes:

- funding for wage adjustments,
- reduced costs due to new trash disposal contract with Maine Waste Energy,
- increased costs for the curbside pickup contract, and
- reduced single stream contract costs due to the reduction in hauling needed with the compacting dumpster.

### Capital Reserves

The Capital Reserves budget is based on the Capital Improvement Plan, a one-page detail for this year's request is included as Attachment 1.

In addition to the proposed expense budget, the following capital expenditures are proposed:

Purchase of Fire Truck to replace Engine 2 (2002) - \$750,000. The bond payment for a 15-year term is estimated to be \$65,000.

Should you have any questions, please contact me.

Respectfully submitted,

Nicole Briand  
Town Manager

**BOWDOINHAM FY 2025 MUNICIPAL BUDGET  
ESTIMATED REVENUES**

	FY22/23		FY23/24		FY24/25		
	Budgeted	Received	Budgeted	As of 3/27/24	Budget Request	\$ Inc/Dec	% Inc/Dec
<b>Tax Collector's Revenue</b>							
1 Excise - Boat	6,000	5,485	6,000	1,300	5,500	-500	-8.3%
2 Excise - Automobile	700,000	670,879	675,000	478,004	675,000	0	0.0%
3 Motor Vehicle Agent Fees	11,000	15,488	15,000	10,477	15,000	0	0.0%
4 Veterans Reimbursement	4,000	0	3,750	3,419	3,400	-350	-9.3%
5 Interest on Taxes	13,000	22,681	25,000	6,851	10,000	-15,000	-60.0%
<b>6 Total Tax Collectors Revenue</b>	<b>734,000</b>	<b>714,551</b>	<b>724,750</b>	<b>500,052</b>	<b>708,900</b>	<b>-15,850</b>	<b>-2.2%</b>
<b>Treasurer's Revenue</b>							
8 Local Road Assistance	36,888	36,784	36,784	42,456	40,000	3,216	8.7%
9 Snowmobile Reg. Fees	1,000	887	750	728	750	0	0.0%
10 General Assistance Reimb.	2,500	8,136	5,000	903	4,000	-1,000	-20.0%
11 State Park Fees							
12 Tree Growth Reimbursement	9,000	9,700	9,000	11,447	10,000	1,000	11.1%
<b>13 Total Treasurer's Revenue</b>	<b>49,488</b>	<b>55,507</b>	<b>51,534</b>	<b>55,534</b>	<b>54,750</b>	<b>3,216</b>	<b>6.2%</b>
<b>Solid Waste Revenue</b>							
15 General Disposal Fees	2,000	2,037	2,000	1,071	2,500	500	25.0%
16 Solid Waste Tag Fees	100,000	88,965	100,000	65,917	90,000	-10,000	-10.0%
17 Hazardous Waste Disp Fees	600	0	0	0	0	0	
18 Recyclable Materials Sales	5,000	6,818	5,000	5,392	8,000	3,000	60.0%
<b>19 Total Solid Waste &amp; Recycling Revenue</b>	<b>107,600</b>	<b>97,819</b>	<b>107,000</b>	<b>72,380</b>	<b>100,500</b>	<b>-6,500</b>	<b>-6.1%</b>
<b>Recreation Revenue</b>							
21 Recreation Advertising/Banners	3,000	0	1,500	0	1,000	-500	-33.3%
22 Recreation Fundraising	9,000	0	3,000	1,000	500	-2,500	-83.3%
23 Recreation Food Sales	2,500	1,340	5,000	1,395	2,500	-2,500	-50.0%
24 Recreation Registration	7,000	8,686	7,500	4,282	21,000	13,500	180.0%
25 Recreation Sponsors	2,000	2,475	3,000	1,580	3,000	0	0.0%
26 Age-Friendly Activities & Events	3,400	0	1,200	1,392	1,000	-200	-18.7%
27 Age-Friendly Events					2,000		
<b>28 Total Recreation Revenue</b>	<b>26,900</b>	<b>12,501</b>	<b>21,200</b>	<b>9,649</b>	<b>31,000</b>	<b>9,800</b>	<b>46.2%</b>

**BOWDOINHAM FY 2025 MUNICIPAL BUDGET  
ESTIMATED REVENUES**

	FY22/23		FY23/24		FY24/25		Comments
	Budgeted	Received	Budgeted	As of 3/27/24	Budget Request	% Incl/Dec	
29 Local Revenue							
30 Plumbing Permit Fees	6,000	3,761	6,000	3,863	4,500	-25.0%	
31 Building Permit Fees	9,000	4,348	7,000	4,312	4,500	-36.7%	
32 Ordinance Violations/Fines/Fees	500	325	500	288	250	-50.0%	
33 Planning & Appeals Board Fees	3,000	1,500	3,000	2,550	2,000	-33.3%	
34 Select Board Licensing	5,500	3,200	10,000	8,000	5,000	-50.0%	
35 Public Works Recycling	100	0	0	774	100		
36 M/DOT Snow & Ice Agreement					73,665		Post Road Winter Maintenance Agreement
37 Canoe/kayak rental space	810	1,010	810	240	810	0.0%	
38 Mooring Fees	600	1,610	700	250	1,000	42.9%	
39 Rentals of Town Property	7,200	6,550	7,200	4,950	7,200	0.0%	
40 Fire Station Rental	250	800	250	455	400	60.0%	
41 Cemetery Trust Transfers	0	0	0	0	0		
42 Worthy Poor Trust Transfer	0	0	0	0	0		
43 Cable Franchise Fees	16,500	16,922	16,500	16,328	16,000	-3.0%	
44 Property Tax Lien Fees	3,000	6,914	5,000	3,852	3,000	-40.0%	
45 Investment Income	15,000	54,113	60,000	73,648	100,000	66.7%	
48 Fire Donations	0	0	0	0	0		
49 Total Local Revenue	67,460	100,854	116,560	119,519	218,425	86.8%	
50 Town Clerk Revenue							
51 IF & W Agent Fees	1,000	678	750	620	750	0.0%	
52 Dog Agent Fees	1,200	1,133	1,000	984	1,000	0.0%	
53 Late Dog Fees	500	787	500	425	500	0.0%	
54 Dog Control Fees		125		4	0		
55 Vital Statistics Fees	1,800	2,008	1,800	1,456	1,800	0.0%	
56 Misc. Revenue	5,000	66,367	5,000	3,621	5,000	0.0%	
57 Total Town Clerk Revenue	9,500	71,097	9,050	7,109	9,050	0.0%	
58 Subtotal Non Property Tax Revenue	994,948	1,052,330	1,030,494	764,243	1,122,625	8.9%	
59 Undesignated Fund Balance Transfers							
60 Undesignated FB Transfers	100,000	0	0	0	0		
61 Total Non-Property Tax Rev	1,094,948	1,052,330	1,030,494	764,243	1,122,625	8.9%	
62 Property Tax Related Revenues							
63 Homestead Reimbursement	232,000	239,746	250,000	215,507	310,000	24.0%	
64 Municipal Revenue Sharing	360,000	443,422	415,000	379,629	550,000	32.5%	
65 B/E/T/E Reimbursement	800	4,221	3,000	148	13,000	333.3%	
66 Total Property Tax Related Revenue	622,800	687,389	668,000	595,284	873,000	30.7%	
67 Total Revenues	1,717,748	1,739,719	1,698,494	1,359,527	1,995,625	17.5%	

Notes: Homestead and B/E/T/E Reimbursement are determined when tax rate is set.

### Bowdoinham Municipal Budget FY 2024/2025

	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Budget	FY 24/25 Budget Request	Increase/ Decrease	Increase/ Decrease
<b>Department Expenses</b>						
Administration	557,392	633,436	795,740	810,867	15,126	1.9%
General Services	86,500	86,500	47,000	47,000	0	0.0%
Debt Services	429,247	486,120	522,671	697,361	174,690	33.4%
Fire & Rescue Department	103,542	111,900	383,900	412,008	28,108	7.3%
Town Facilities Maintenance	91,885	110,350	119,350	106,850	-12,500	-10.5%
Animal Control/Harbor Master	21,256	25,532	27,810	38,809	10,998	39.5%
Public Works	532,544	654,821	807,485	883,528	76,043	9.4%
Solid Waste & Recycling	188,313	206,472	219,379	217,946	-1,433	-0.7%
Recreation & Community Services	59,958	75,687	121,997	153,864	31,867	26.1%
Planning, Development & Codes	95,427	137,990	150,266	150,214	-52	0.0%
Contingency	15,000	10,000	15,000	0	-15,000	-100.0%
Organization Requests	1,500	2,223	3,412	2,695	-717	-21.0%
Capital Reserves	149,000	132,500	650,000	650,000	0	0.0%
<b>TOTAL EXPENSES</b>	<b>\$ 2,331,562</b>	<b>\$ 2,673,532</b>	<b>\$ 3,864,010</b>	<b>\$ 4,161,141</b>	<b>\$ 297,131</b>	<b>7.7%</b>
<b>Revenues</b>						
Non-Property Tax Revenues	960,071	994,948	1,030,494	1,122,625	92,131	8.94%
Undesignated Fund Balance	140,000	100,000	0	0	0	
Homesite Reimbursement	200,000	232,000	250,000	310,000	60,000	24.00%
Municipal Revenue Sharing	241,000	390,000	415,000	550,000	135,000	32.53%
BETE Reimbursement	1,000	800	3,000	13,000	10,000	333.33%
<b>TOTAL (Non-Property Tax) REVENUES</b>	<b>\$ 1,542,071</b>	<b>\$ 1,717,748</b>	<b>\$ 1,698,494</b>	<b>\$ 1,995,625</b>	<b>\$ 297,131</b>	<b>17.49%</b>
<b>NET MUNICIPAL BUDGET</b>	<b>\$ 789,491</b>	<b>\$ 955,784</b>	<b>\$ 2,165,516</b>	<b>\$ 2,165,516</b>	<b>\$ 0</b>	<b>0%</b>

**TOWN OF BOWDOINHAM FY2024/2025 MUNICIPAL BUDGET REQUEST**  
**GENERAL SERVICES & DEBT SERVICE**

	EY 21/22 Budget	EY 22/23 Budget	EY 23/24 Budget	EY 24/25 Request	Inc/Det EY24- EY25	Inc/Det EY24- EY25	Notes
<b>GENERAL SERVICES BUDGET</b>							
1 General Assistance	4,500	4,500	10,000	10,000	0	0.0%	
2 Library Appropriation	25,000	25,000	30,000	30,000	0	0.0%	
3 Snowbirds Appropriation	1,000	1,000	1,000	1,000	0	0.0%	
4 Bowdoinham Historical Society (Document Preservation)	1,000	1,000	1,000	1,000	0	0.0%	
5 Bowdoinham Historical Society (Merrymeeting Hall Utilities)	5,000	5,000	5,000	5,000	0	0.0%	
6 Ambulance Contract	50,000	50,000	0	0	0	0.0%	Moved to Fire & Rescue Dept
7 General Services Budget:	\$ 86,500	\$ 86,500	\$ 47,000	\$ 47,000	0	0.0%	
8							
9							
<b>DEBT SERVICE BUDGET</b>							
10							
11 2023 Excavator				31,378	31,378		
12 2024 Road Bond				145,000	145,000		This bond has not been taken yet, planned May 2024.
13 2022 Road Bond - Andro			48,712	48,712	0	0.0%	
14 2020 Debt Consolidation Loan	166,184	166,184	166,184	166,184	0	0.0%	
15 2021 Mallon Brook Stream Crossing - Andro		20,508	20,508	20,508	0	0.0%	
16 2021 Road & Fire Parking Lot Bond - Andro		102,522	102,522	102,522	0	0.0%	
17 PW Facil Bond- MMBB	154,862	153,150	151,599	148,894	-1,605	-1.0%	
18 2011 Road, PW Truck (10yr - 2.13%) = MMB	64,561						
19 2011 Fire Truck Bond (15 yr - 2.13%) - MMB	17,827	17,742	17,657	17,572	-85	-0.5%	
20 2013 Lease/Purchase Backhoe (10yr - 3.2%)	10,524	10,525	15,489	15,491	2	0.0%	
21 2015 Lease/Purchase Loader (10 yr - 2.5%)	15,489	15,489	15,489	15,489			
22 Debt Service Budget:	\$ 429,247	\$ 486,120	\$ 522,671	\$ 697,361	174,690	33.4%	

# TOWN OF BOWDOINHAM FY2024/2025 MUNICIPAL BUDGET REQUEST

## ADMINISTRATION

		<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>	<u>FY 24/25</u>	<u>Request</u>	<u>Inc/Dec</u>	<u>FY24-</u>	<u>FY25</u>	<u>Notes</u>
		<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>					
1	<u>Personnel</u>									
1	Town Manager Salary	82,000	87,000	92,000	102,000	10,000	10,000	10.9%		
2	Administrative Personnel	148,087	171,425	204,880	212,200	7,320	7,320	3.6%		
3	Allowance for Merit Wage Increases(2%)	3,342	3,429	4,088	4,244	146	146	3.6%		
4	Assessing Personnel	19,781	35,000	40,000						
5	<b>Subtotal:</b>	<b>\$ 253,210</b>	<b>\$ 296,854</b>	<b>\$ 340,978</b>	<b>\$ 318,444</b>	<b>\$ -22,534</b>	<b>\$ -22,534</b>	<b>-6.6%</b>		
6										
7	<u>Support &amp; Benefits</u>									
8	FICA/Medicare (7.65%)	19,371	22,709	26,085	24,361	-1,724	-1,724	-6.6%		
9	Health, Retirement & Benefits	78,827	82,614	129,881	133,481	3,600	3,600	2.8%		
10	Paid Medical Leave Payroll Tax				1,592	1,592	1,592	2.2%		New State Law Regarding Paid Family and Medical Leave
11	<b>Subtotal:</b>	<b>\$ 98,198</b>	<b>\$ 105,323</b>	<b>\$ 155,966</b>	<b>\$ 159,434</b>	<b>\$ 3,468</b>	<b>\$ 3,468</b>	<b>2.2%</b>		
12										
13	<b>Subtotal Personnel Svcs Budget:</b>	<b>\$ 351,407</b>	<b>\$ 402,177</b>	<b>\$ 496,943</b>	<b>\$ 477,878</b>	<b>\$ -19,065</b>	<b>\$ -19,065</b>	<b>-3.8%</b>		
14										
15	<u>Professional Services</u>									
16	Legal Expense	20,000	20,000	85,000	50,000	-35,000	-35,000	-41.2%		Proposed Legal Reserve of \$35,000 to supplement reduction.
17	Maine Municipal Assoc. Dues	4,000	4,250	4,500	4,500	0	0	0.0%		
18	Municipal Audit Services	8,000	9,500	12,000	12,000	0	0	0.0%		
19	IT Services		10,000	10,000	10,000	0	0	0.0%		IT Support and Monitoring We now have contracted services.
20	Assessing Services	12,500	25,000	0	40,000	40,000	40,000	4.5%		
21	<b>Subtotal:</b>	<b>\$ 44,500</b>	<b>\$ 68,750</b>	<b>\$ 111,500</b>	<b>\$ 116,500</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>4.5%</b>		
22										
23	<u>Boards &amp; Stipends</u>									
24	Selectmen's Stipend	6,500	6,500	6,500	6,500	0	0	0.0%		
25	Election Stipends	3,000	5,300	5,500	6,500	1,000	1,000	18.2%		Presidential Election
26	Health Officer	750	750	750	750	0	0	0.0%		
27	Cemetery Sexton	550	1,000	1,800	2,000	200	200	11.1%		
28	FICA/Medicare (7.65%) & Leave Payroll Tax	826	1,037	1,113	1,284	171	171	15.3%		
29	<b>Subtotal:</b>	<b>\$ 11,626</b>	<b>\$ 14,587</b>	<b>\$ 15,663</b>	<b>\$ 17,034</b>	<b>\$ 1,371</b>	<b>\$ 1,371</b>	<b>8.8%</b>		
30										
31	<u>Operating Expenses</u>									
32	Printing & Publications	3,000	3,000	3,000	3,000	0	0	0.0%		
33	Election Expenses	6,000	7,000	7,000	8,000	1,000	1,000	14.3%		Presidential Election
34	Training, Certs & Dues	7,000	7,000	8,000	8,000	0	0	0.0%		
35	Website Maintenance/Updates	1,640	1,640	1,640	3,440	1,800	1,800	109.8%		New - Website Hosting \$150/month
36	Ordinance Enforcement	200	200	0	0	0	0	0.0%		
37	Broadcast/Recording	2,400	2,900	2,900	2,990	90	90	3.1%		Town Hall Streams, Zoom and Project Broadcast
38	Miscellaneous Expense	400	500	500	500	0	0	0.0%		

39	Payroll Service Expense	5,500	0	0	0	0	0	0	0	0.0%
40	Mileage Reimbursement	2,000	3,000	4,000	4,000	4,000	4,000	0	0	0.0%
41	Office Supplies	4,500	5,000	5,500	6,000	6,000	6,000	500	500	8.1%
42	Postage & Bulk Mail	6,350	8,500	8,500	8,000	8,000	8,000	0	0	0.0%
43	Registry of Deeds	5,000	5,000	5,000	5,000	5,000	5,000	0	0	0.0%
44	Subtotal:	\$ 43,990	\$ 41,740	\$ 45,540	\$ 48,930	\$ 48,930	\$ 48,930	3,390	3,390	7.4%
45										
46	<u>Planning Expenses</u>									
47	Mapping Expense	3,000	3,000	4,000	3,500	3,500	3,500	-500	-500	-16.7%
48	Subtotal:	\$ 3,000	\$ 3,000	\$ 4,000	\$ 3,500	\$ 3,500	\$ 3,500	-500	-500	-12.5%
49										
50	<u>Equipment Maint./Repair</u>									
51	Equip. Replace/Repair/Computer Maint	5,000	4,500	4,500	5,000	5,000	5,000	500	500	11.1%
52	Software Licenses and Security	23,820	21,960	27,640	32,600	32,600	32,600	4,960	4,960	17.9%
53	Postage Meter-Lease/Purchase	600	600	600	600	600	600	0	0	0.0%
54	Copier Lease/Maint. Agreement	7,200	7,500	7,500	7,000	7,000	7,000	-500	-500	-6.7%
55	Subtotal:	\$ 36,620	\$ 34,560	\$ 40,240	\$ 45,200	\$ 45,200	\$ 45,200	4,960	4,960	12.3%
56										
57	<u>Utilities Expense</u>									
58	Electricity	4,500	5,500	5,500	5,000	5,000	5,000	-500	-500	-8.1%
59	Heating Expense	3,500	3,500	4,500	4,500	4,500	4,500	0	0	0.0%
60	Water Service	1,500	1,000	600	500	500	500	-100	-100	-16.7%
61	Telephone (& Internet) Expense	3,200	6,000	5,000	5,500	5,500	5,500	500	500	10.0%
62	Subtotal:	\$ 12,700	\$ 16,000	\$ 15,600	\$ 15,500	\$ 15,500	\$ 15,500	-100	-100	-0.6%
63										
64	<u>Risk Management</u>									
65	Public Officials Liability	3,473	3,571	3,647	3,804	3,804	3,804	157	157	4.3%
66	Employee Bonding	440	462	747	705	705	705	-42	-42	-5.8%
67	Worker's Comp	18,600	18,830	28,708	46,708	46,708	46,708	20,000	20,000	74.9%
68	Unemployment	1,600	1,600	1,600	1,600	1,600	1,600	0	0	0.0%
69	General Liability & Property	9,389	9,053	11,299	12,453	12,453	12,453	1,154	1,154	10.2%
70	Vehicle and Mobile Equip Insurance	10,066	12,586	20,255	19,058	19,058	19,058	-1,198	-1,198	-5.9%
71	Fire Dept Ins.	10,000	8,520	2,000	2,000	2,000	2,000	0	0	0.0%
72	Subtotal:	\$ 53,548	\$ 52,622	\$ 66,254	\$ 86,325	\$ 86,325	\$ 86,325	20,071	20,071	30.3%
73										
74	Subtotal Administrative Budget:	\$ 205,984	\$ 231,259	\$ 298,797	\$ 332,989	\$ 332,989	\$ 332,989	34,192	34,192	11.4%
75										
76	Total Personnel & Administrative	\$ 557,392	\$ 633,436	\$ 795,740	\$ 810,867	\$ 810,867	\$ 810,867	15,126	15,126	1.9%

3 Computers/Year

Volunteer Firefighter Insurance & Rescue



**TOWN OF BOWDOINHAM FY2024/2025 MUNICIPAL BUDGET REQUEST  
FIRE & RESCUE DEPARTMENT**

	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>	<u>FY 24/25</u>	<u>Incl/Dcr</u>	<u>Incl/Dcr</u>	<u>Incl/Dcr</u>	<u>Notes</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Request</u>	<u>FY24-FY25</u>	<u>FY24-FY25</u>	<u>FY24-FY25</u>	
<b>Administration</b>								
1	17,817	20,800	23,565	80,393	56,828	273.2%	Full-time Fire Chief	
2	24,000	24,000	24,000	28,000	4,000	16.7%		
2	775	1,000	1,000					
3				1,807	1,807			
4	<b>\$ 42,592</b>	<b>\$ 45,800</b>	<b>\$ 48,565</b>	<b>\$ 110,000</b>	<b>\$ 61,435</b>	<b>126.5%</b>		
<b>Support &amp; Benefits</b>								
5			3,715	8,415	4,700			
6			550	550	550			
7			35,035	35,035	35,035			
8	650	1,000	1,500	0	-1,500	-150.0%		
9	<b>\$ 650</b>	<b>\$ 1,000</b>	<b>\$ 5,215</b>	<b>\$ 44,000</b>	<b>\$ 38,785</b>	<b>743.7%</b>		
10								
<b>Operating Expense</b>								
12			250,000	177,658	-72,342		Lisbon EMS Contract	
13	4,000	5,000	5,000	5,000	0	0.0%		
15	13,000	15,000	15,000	15,000	0	0.0%		
18	1,000	1,500	1,500	1,500	0	0.0%		
17	500	500	500	500	0	0.0%		
18	3,000	3,000	3,000	3,000	0	0.0%		
19	1,500	2,000	3,000	3,000	0	0.0%		
20	7,500	8,500	15,000	15,000	0	0.0%		
21	4,500	4,500	5,000	5,000	0	0.0%		
22	6,500	8,500	8,500	8,500	0	0.0%		
25	<b>\$ 41,500</b>	<b>\$ 48,500</b>	<b>\$ 306,500</b>	<b>\$ 234,158</b>	<b>\$ -72,342</b>	<b>-23.6%</b>		
26								
<b>Utilities Expense</b>								
28	2,200	3,500	5,000	4,750	-250	-7.1%		
29	2,500	3,500	5,000	5,000	0	0.0%		
30	300	400	500	500	0	0.0%		
31	1,800	1,200	3,120	3,600	480	40.0%		
32	<b>\$ 6,800</b>	<b>\$ 8,600</b>	<b>\$ 13,620</b>	<b>\$ 13,850</b>	<b>\$ 230</b>	<b>1.7%</b>		
33								
<b>Vehicle Maintenance</b>								
34	3,000	3,000					Under Public Works	
35	9,000	5,000	10,000	10,000	0	0.0%		
36								
37	<b>\$ 12,000</b>	<b>\$ 8,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 0</b>	<b>0.0%</b>		
38								
39	<b>\$ 103,542</b>	<b>\$ 111,900</b>	<b>\$ 383,900</b>	<b>\$ 412,008</b>	<b>\$ 28,108</b>	<b>7.3%</b>		

**TOWN OF BOWDOINHAM FY2024/2025 MUNICIPAL BUDGET REQUEST  
TOWN FACILITIES MAINTENANCE**

	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>	<u>FY 24/25</u>	<u>Incl/Dcr</u>	<u>Incl/Dcr</u>	<u>Incl/Dcr</u>	<u>Notes</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Request</u>	<u>FY24-FY25</u>	<u>FY24-FY25</u>	<u>FY24-FY25</u>	
<b><u>Town Facilities Maintenance</u></b>								
1 Custodial & Supplies	5,000	7,000	7,000	7,000	0	0.0%		
2 Town Office Maint & Repair	7,500	5,000	7,500	10,000	2,500	33.3%		
3 Town Hall Maint, Repair, Utilities	10,000	5,300	6,000	1,000	-5,000	-83.3%		
4 Waterfront Maintenance & Repair	10,000	5,000	15,000	10,000	-5,000	-33.3%		
5 Waterfront Utilities	55,235	10,800	5,500	5,500	0	0.0%		Navigation Aids moved to Harbor Master Dept.
6 Hydrant Rental	13,500	60,000	60,000	60,000	0	0.0%		Electric, Internet, Heat, Water
7 Street Lighting	650	15,000	15,000	10,000	-5,000	-33.3%		
8 Memorial Day		750	750	750	0	0.0%		
9 Riverfront-Yellow Bldg Maint & Utilities		500	1,600	1,600	0	0.0%		
10 Town Landfill (Carding Machine Rd)		1,000	1,000	1,000	0	0.0%		
11 <b>Town Facilities Maintenance:</b>	<b>\$ 91,885</b>	<b>\$ 110,350</b>	<b>\$ 119,350</b>	<b>\$ 106,850</b>	<b>\$ (12,500)</b>	<b>-11.3%</b>		

**ACO/HARBOR MASTER**

	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>	<u>FY 24/25</u>	<u>Incl/Dcr</u>	<u>Incl/Dcr</u>	<u>Notes</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Request</u>	<u>FY24-FY25</u>	<u>FY24-FY25</u>	
<b><u>PERSONNEL</u></b>							
1 Animal Control Officer Salary	10,038	10,628	11,400	15,600	4,200	36.8%	
2 Harbor Master salary	1,985	2,340	2,880	3,630	750	26.0%	
3 Earned Paid Leave	500	1,000	1,000	1,500	500	50.0%	
4 FICA/Medicare (7.65%)	958	1,069	1,169	1,586	417	35.7%	
5 Paid Medical Leave Payroll Tax				104	104		
6 <b>Sub-total</b>	<b>\$ 13,481</b>	<b>\$ 15,037</b>	<b>\$ 16,449</b>	<b>\$ 22,316</b>	<b>\$ 5,867</b>	<b>35.7%</b>	
<b><u>ACO</u></b>							
9 Pager/Phone	400	400	240	240	0	0.0%	
10 Mileage Reimbursement	1,000	3,600	3,600	4,000	400	11.1%	
11 Animal Shelter Contract	4,200	4,420	4,631	4,863	232	5.0%	
12 Feral Cat/Disposal	300	0	0	0	0	0.0%	
13 Supplies & Equip.	450	250	250	250	0	0.0%	
14 Training		400	400	400	0	0.0%	
15 <b>Sub-total</b>	<b>\$ 6,350</b>	<b>\$ 9,070</b>	<b>\$ 9,121</b>	<b>\$ 9,753</b>	<b>\$ 632</b>	<b>6.9%</b>	
<b><u>HARBOR MASTER</u></b>							
17 Training & Membership	525	525	1,000	1,000	0	0.0%	
18 Supplies & Equip	800	800	1,000	1,500	500	50.0%	Online Meeting Program
19 Telephone	100	100	240	240	0	0.0%	
21 Navigational/No-wake Aids				4,000	4,000	200.0%	Installation and Removal of Aids
22 <b>Sub-total</b>	<b>\$ 1,425</b>	<b>\$ 1,425</b>	<b>\$ 2,240</b>	<b>\$ 6,740</b>	<b>\$ 4,500</b>	<b>200.9%</b>	
23							
24 <b>Animal Control/Harbor Budget:</b>	<b>\$ 21,256</b>	<b>\$ 25,532</b>	<b>\$ 27,810</b>	<b>\$ 38,809</b>	<b>\$ 10,998</b>	<b>39.5%</b>	

TOWN OF BOWDOINHAM FY2024/2025 MUNICIPAL BUDGET REQUEST  
PUBLIC WORKS

	<u>EY 21/22</u>	<u>EY 22/23</u>	<u>EY 23/24</u>	<u>EY 24/25</u>	<u>Incl/Def EY 24</u>	<u>Incl/Def EY 25</u>	<u>Notes</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Request</u>	<u>EY 25</u>	<u>EY 25</u>	
<b>Personnel</b>							
1	47,840	56,160	62,400	81,570	18,170	30.7%	
2	119,325	133,120	199,680	228,394	28,714	14.4%	
3	3,343	3,786	\$ 5,242	\$ 6,199	958	18.3%	
4	\$ 170,508	\$ 193,066	\$ 267,322	\$ 316,163	48,842	18.3%	
5							
6	15,518	17,965	24,874	28,685	3,810	15.3%	
7	76,164	88,122	132,655	108,505	1,875	-27.4%	Proposed Health Benefits Reserve to supplement reduction.
8	\$ 91,683	\$ 106,087	\$ 157,529	\$ 139,065	-18,465	-11.7%	
9							
10							
11							
12	2,200	1,600	1,800	2,000	400	25.0%	
13	2,000	2,600	2,800	2,500	-300	-10.7%	
14	15,000	20,000	28,000	30,000	2,000	7.1%	
15	5,000	5,000	5,500	5,500	0	0.0%	
16	2,000	2,000	3,000	3,000	0	0.0%	
17	4,200	7,000	7,000	7,000	0	0.0%	
18							
19	\$ 30,400	\$ 38,200	\$ 47,900	\$ 50,000	2,100	4.4%	
20							
21							
22							
23							
24							
25	1,400	2,000	2,000	1,800	-200	-10.0%	
26	1,700	1,700	1,400	1,200	-200	-14.3%	
27	5,000	8,000	8,000	7,000	-1,000	-12.5%	
28	10,000	11,000	12,000	12,000	0	0.0%	
29	\$ 18,100	\$ 22,700	\$ 23,400	\$ 22,000	-1,400	-6.0%	
30							
31							
32							
33							
34	6,000	10,000	10,000	10,000	0	0.0%	
35	20,000	30,000	30,000	25,000	-5,000	-16.7%	
36	1,500	1,500	2,000	1,500	-500	-25.0%	
37	5,000	30,000	30,000	25,000	-5,000	-16.7%	
38	8,000	14,000	21,500	22,000	500	2.3%	Fire Dept (\$4,000)
39	\$ 40,500	\$ 85,500	\$ 93,500	\$ 83,500	-10,000	-10.7%	
40							
41							
42	25,000	25,000	0				
43	32,353	41,769	57,834	58,800	966	1.7%	
44	90,000	100,000	110,000	135,000	25,000	22.7%	
45	14,000	17,500	20,000	37,000	17,000	85.0%	
46	20,000	25,000	30,000	42,000	12,000	40.0%	
47	\$ 181,353	\$ 209,269	\$ 217,834	\$ 272,800	54,966	25.2%	
48							
49	\$ 532,544	\$ 654,821	\$ 807,485	\$ 883,528	76,043	9.4%	

Total Public Works Budget: \$ 532,544 \$ 654,821 \$ 807,485 \$ 883,528  
 Title 23 §2705. Appropriation insufficient: When the amount appropriated is not sufficient to repair or maintain the ways, a road commissioner may, with the written consent of the municipal officers, pay an amount not exceeding 15% of the amount so appropriated in addition to the amount appropriated.

**TOWN OF BOWDOINHAM FY2024/2025 MUNICIPAL BUDGET REQUEST**  
**Solid Waste & Recycling Dept.**

	<u>EY 21/22</u>	<u>EY 22/23</u>	<u>EY 23/24</u>	<u>EY 24/25</u>	<u>Incl/Decr</u>	<u>EY 24-EY25</u>	<u>Incl/Decr</u>	<u>Notes</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Request</u>	<u>EY24-EY25</u>	<u>EY24-EY25</u>		
<b>Personnel</b>								
1 Recycling Personnel	31,286	33,142	34,580	39,785	5,185	15.0%		
2 Recycling Director	25,229	28,987	31,200	35,840	4,640	14.9%		Increase of hours from 24/WK to 26/WK.
3 Allowance Merit Wage Increases (2%)	1,131	1,243	1,318	1,512	187	14.9%		
4 <b>Subtotal:</b>	<b>\$ 57,656</b>	<b>\$ 63,382</b>	<b>\$ 67,096</b>	<b>\$ 77,117</b>	<b>10,022</b>	<b>14.9%</b>		
5								
6 <b>Support &amp; Benefits</b>								
7 FICA/Medicare (7.65%)	4,457	4,925	5,248	6,052	805	15.3%		
8 Paid Medical Leave Payroll Tax				388	388			
9 Earned Paid Leave	600	1,000	1,500	2,000	500	33.3%		
10 Health & Retirement Benefits	3,600	3,785	3,888	4,268	380	9.8%		
11 <b>Subtotal:</b>	<b>\$ 8,657</b>	<b>\$ 9,650</b>	<b>\$ 10,634</b>	<b>\$ 12,704</b>	<b>2,070</b>	<b>19.5%</b>		
12								
13 <b>Operating Expenses</b>								
14 Training		750	750	750	0	0.0%		
15 Misc. Expense	2,000	3,000	2,500	2,500	0	0.0%		
16 Vehicle/Equipment Maintenance	500	750	500	500	0	0.0%		
22 Safety and PPE	750	750	750	750	0	0.0%		
23 <b>Subtotal:</b>	<b>\$ 3,250</b>	<b>\$ 5,250</b>	<b>\$ 4,500</b>	<b>\$ 4,500</b>	<b>0</b>	<b>0.0%</b>		
24								
25 <b>Utilities Expense</b>								
26 Telephone	750	650	650	850	200	30.8%		
27 <b>Subtotal:</b>	<b>\$ 750</b>	<b>\$ 650</b>	<b>\$ 650</b>	<b>\$ 850</b>	<b>200</b>	<b>30.8%</b>		
28								
29 <b>Recycling &amp; Disposal Expenses</b>								
30 Single Stream Contract	24,000	33,000	37,000	18,000	-19,000	-51.4%		Contracting with Casella.
31 General Disposal	1,500	1,500	1,500	2,500	1,000	66.7%		
32 Curbside Pickup Contract	67,000	67,500	68,000	78,075	10,075	14.8%		
33 Trash Disposal	23,000	24,000	28,500	23,200	-6,300	-18.6%		Contracting with MWAC.
34 Hazardous Waste	2,500	1,500	1,500	1,000	-500	-33.3%		
35 <b>Subtotal:</b>	<b>\$ 118,000</b>	<b>\$ 127,500</b>	<b>\$ 136,500</b>	<b>\$ 122,775</b>	<b>-13,725</b>	<b>-10.1%</b>		
36								
37 <b>Solid Waste &amp; Recycling Budget:</b>	<b>\$ 188,313</b>	<b>\$ 206,472</b>	<b>\$ 219,379</b>	<b>\$ 217,946</b>	<b>-1,433</b>	<b>-0.7%</b>		

Note: The Department is estimated to receive revenue in the amount of \$100,500. The net cost to taxpayers for this department is \$117,446.

**TOWN OF BOWDOINHAM FY2024/2025 MUNICIPAL BUDGET REQUEST**  
**RECREATION & COMMUNITY SERVICES**

	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>	<u>FY 24/25</u>	<u>Incl/Def</u>	<u>FY24-FY25</u>	<u>FY24-FY25</u>	<u>Notes</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Request</u>				
<b>Personnel</b>										
Recreation & Community Services	18,727	20,879	29,047	39,468	52,000	70,589	18,589	47.1%		
1 Director										
2 Allowance for Merit Wage Increase			593	789	1,040	1,411	371	47.0%		
3 Subtotal:	\$ 18,727	\$ 20,879	\$ 29,640	\$ 40,257	\$ 53,040	\$ 72,000	\$ 18,960	35.7%		
4										
<b>Support &amp; Benefits</b>										
5 Health/Retirement										
6 Earned Paid Leave				1,000	0	0	0	2.8%		
7 FICA/Medicare (7.65%)	1,433	1,587	2,267	3,080	4,058	5,508	1,450	35.7%		
8 Paid Medical Leave Payroll Tax					360	360	360			
9 Subtotal:	\$ 1,433	\$ 1,587	\$ 2,267	\$ 4,080	\$ 37,767	\$ 40,524	\$ 2,757	7.3%		
10										
<b>Operating Expenses</b>										
11 Misc. Expense	1,000	1,000	1,000	1,000	1,000	1,000	0	0.0%		
12 Telephone					240	240	0			
13 Postage	300	100	250	250	100	100	0	0.0%		
14 Food Service Expense	3,000	3,300	3,300	3,300	3,500	3,000	-500	-15.2%		
15 Recreation Website					3,000	3,000	0			
16 Recreation Facilities	8,000	8,000	8,500	12,000	9,000	9,000	0	0.0%		
17 Operating Expenses	\$ 12,300	\$ 12,400	\$ 13,050	\$ 16,550	\$ 16,840	\$ 16,340	\$ -500	-3.0%		
18										
<b>Athletic Program</b>										
19 Program Expenses	6,000	8,500	9,000	8,500	8,500	8,500	-2,000	-23.5%		
20 Athletic Program Expense	\$ 6,000	\$ 8,500	\$ 9,000	\$ 8,500	\$ 8,500	\$ 6,500	\$ -2,000	-23.5%		
21										
<b>Activities Program</b>										
22 Activities	5,000	3,000	4,000	3,000	3,000	15,000	12,000	400.0%	Adding Summer Art Program (\$13,000)	
23 Activities Expense	\$ 5,000	\$ 3,000	\$ 4,000	\$ 3,000	\$ 3,000	\$ 15,000	\$ 12,000	400.0%		
24										
<b>Age-Friendly Initiative</b>										
25 Programs	1,700	100	2,000	2,300	2,000	1,000	-1,000	-43.5%		
26 Events						2,000				
27 Postage, Printing, Advertising	300			620	470	250	-220	-35.5%		
28 Supplies	500	100		380	380	250	-130	-34.2%		
29 Subtotal:	\$ 2,500	\$ 200	\$ 2,000	\$ 3,300	\$ 2,850	\$ 3,500	\$ 650	22.8%		
30										
31 Recreation Budget:	\$ 45,960	\$ 46,576	\$ 59,958	\$ 75,687	\$ 121,997	\$ 153,864	\$ 31,867	26.1%		
32										

Note: The Recreation Department is budgeted to receive \$31,000 in revenue. The net cost of the department to taxpayers is \$122,864.

**TOWN OF BOWDOINHAM FY2024/2025 MUNICIPAL BUDGET REQUEST**  
**PLANNING, DEVELOPMENT & CODE ENFORCEMENT**

	<b>EY 21/22</b>	<b>EY 22/23</b>	<b>EY 23/24</b>	<b>EY 24/25</b>	<b>Inc/Det.</b>	<b>Inc/Det.</b>	<b>Notes</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Request</b>	<b>EY24-EY25</b>	<b>EY24-EY25</b>	
<b>Personnel</b>							
1	Planner (30%)	21,700	24,500	26,425	23,735	-2,690	-11.0%
2	Code Enforcement Officer	32,968	56,169	62,400	66,275	3,875	6.9%
3	Allowance for Merit Wage Increase (2%)	859	1,613	1,777	1,325	-452	-28.0%
4	<b>Subtotal:</b>	<b>\$ 55,327</b>	<b>\$ 82,283</b>	<b>\$ 90,602</b>	<b>\$ 91,335</b>	<b>734</b>	<b>0.8%</b>
5							
<b>Support &amp; Benefits</b>							
6	<b>FICA/Medicare (7.65%)</b>	<b>4,233</b>	<b>6,285</b>	<b>6,931</b>	<b>6,987</b>	<b>56</b>	<b>0.9%</b>
7	Health, & Retirement Benefits	30,627	42,193	43,233	42,185	-1,048	-2.5%
8	Paid Medical Leave Payroll Tax				457	457	
9	<b>Subtotal:</b>	<b>\$ 34,860</b>	<b>\$ 48,488</b>	<b>\$ 50,164</b>	<b>\$ 49,629</b>	<b>-535</b>	<b>-1.1%</b>
10							
11							
<b>Operating Expenses</b>							
12	Telephone	540	720	500	500	0	0.0%
13	Print/Publications/Training	500	1,500	2,500	2,500	0	0.0%
14	Enforcement	250	250	250	250	0	0.0%
15	Miscellaneous	250	1,250	1,250	1,000	-250	-20.0%
16	Mileage	1,000	1,500	1,500	1,500	0	0.0%
17	Postage	500	500	500	500	0	0.0%
18	<b>Subtotal:</b>	<b>\$ 3,040</b>	<b>\$ 5,720</b>	<b>\$ 6,500</b>	<b>\$ 6,250</b>	<b>-250</b>	<b>-3.8%</b>
19							
20							
<b>Planning Expenses</b>							
21	Comprehensive Plan	1,000	1,000	1,000	1,000	0	0.0%
22	Planning/Appeals	1,200	500	2,000	2,000	0	0.0%
23	<b>Subtotal:</b>	<b>\$ 2,200</b>	<b>\$ 1,500</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>0</b>	<b>0.0%</b>
24							
25	<b>Total Planning Budget</b>	<b>\$ 95,427</b>	<b>\$ 137,990</b>	<b>\$ 150,266</b>	<b>\$ 150,214</b>	<b>-52</b>	<b>0.0%</b>

**TOWN OF BOWDOINHAM FY2024/2025 MUNICIPAL BUDGET REQUEST  
CONTINGENCY & ORGANIZATION REQUESTS**

	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>	<u>FY 24/25</u>	<u>Inc/Dcr</u>	<u>FY 24-FY25</u>	<u>Inc/Dcr</u>	<u>FY 24-FY25</u>	<u>Notes</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Request</u>	<u>FY24-FY25</u>	<u>FY24-FY25</u>	<u>FY24-FY25</u>		
1	15,000	10,000	15,000	0	-15,000	-100.0%			
2									
3	<b>\$ 15,000</b>	<b>\$ 10,000</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>-15,000</b>	<b>-100.0%</b>			
4									
5									
6									
7									
8	1,500	1,500	1,650	1,733	83	5.0%			
9		723	762	762	0	0.0%			
10		1,000	1,000		-1,000				
12				100	100				
14				100	100				
15									
16	<b>\$ 1,500</b>	<b>\$ 2,223</b>	<b>\$ 3,412</b>	<b>\$ 2,695</b>	<b>-717</b>	<b>-21.0%</b>			

**CAPITAL RESERVE ACCOUNTS**

	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>	<u>FY 24/25</u>	<u>Inc/Dcr</u>	<u>FY 24-FY25</u>	<u>Inc/Dcr</u>	<u>FY 24-FY25</u>	<u>Notes</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Request</u>	<u>FY24-FY25</u>	<u>FY24-FY25</u>	<u>FY24-FY25</u>		
1	35,000	25,000	90,000	40,000	-50,000	-55.6%			
2	3,000	3,000	15,000	15,000	0	0.0%			
3	26,500	44,500	15,000	5,000	-10,000	-66.7%			
4	5,000	28,000	440,000	487,000	47,000	10.7%			Includes \$350,000 for Roads & Paving
5	76,500	3,500	7,500	7,500	0	0.0%			
6		26,000	67,000	85,000	18,000	26.9%			
7		4,000	10,000	3,000	-7,000	-70.0%			Budgeted to Capital Improvement Reserve
8	3,000	500	2,000	3,000	1,000	50.0%			
9			3,500	4,500	1,000	28.6%			
10									
11	<b>\$ 149,000</b>	<b>\$ 132,500</b>	<b>\$ 650,000</b>	<b>\$ 650,000</b>	<b>0</b>	<b>0.0%</b>			

**TOWN OF BOWDOINHAM  
TOWN MEETING WARRANT**

**Sagadahoc, ss  
State of Maine**

To: Jamie Magno, a resident of the Town of Bowdoinham, in said County of Sagadahoc, State of Maine.

**GREETINGS:** In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Bowdoinham, in said County and State, qualified to vote in Town affairs, to assemble at **Bowdoinham Community School on Saturday, June 1, 2024, at 9:00am**, then and there to act on Articles 1 through 46 as set out below.

**ARTICLE 1:** To choose a moderator to preside at said meeting.

\*\*\*\*\*

**COMPREHENSIVE PLAN**

**ARTICLE 2:** Shall the Town adopt a new Comprehensive Plan entitled, “Town of Bowdoinham Comprehensive Plan, April 2024, approved for June 1, 2024 Town Meeting Warrant,” which will repeal and replace the existing Comprehensive Plan, adopted by the Town on June 11, 2014?

Copies of the proposed comprehensive plan are available from the Town Clerk.

**RECOMMENDATION:** Select Board recommends this article to pass, 5-0.

\*\*\*\*\*

**TAX INCREMENT FINANCING**

**ARTICLE 3:** Shall the Town vote to amend the CMP/Riverfront Municipal Development and Tax Increment Financing District and Development Program originally dated June 10, 2014, and amended June 14, 2023 pursuant to Title 30-A Chapter 206 of the Maine Revised Statutes, in accordance with the Resolution approved by the Select Board on April 23, 2024, a copy of which is attached and incorporated herein by reference?

**RECOMMENDATION:** Select Board recommends this article to pass, 5-0.

\*\*\*\*\*



**ORDINANCES**

**ARTICLE 4:** Shall an ordinance entitled “An Ordinance to Amend the Town of Bowdoinham Land Use Ordinance to Update District Requirements” be enacted?

**RECOMMENDATION:** Select Board recommends this article ought not to pass, 4-1.

**ARTICLE 5:** Shall an ordinance entitled “An Ordinance to Amend the Town of Bowdoinham Land Use Ordinance to Add, Revise and Clarify Provisions” be enacted?

**RECOMMENDATION:** Select Board recommends this article to pass, 5-0.

\*\*\*\*\*

**CAPITAL IMPROVEMENT ARTICLES**

**ARTICLE 6:** Shall the Town vote to appropriate the remaining funding from Coronavirus Local Fiscal Recovery Funds (aka American Rescue Plan Act or ARPA funds) received by the Town from the federal government for the following project, as itemized below?

Road & Parking Lot Maintenance	\$112,918.20
Total ( <i>not to exceed</i> )	\$323,136.89

**Explanation:** At June Town Meeting in 2022 and 2023 the Town appropriated the \$322,761.90 of ARPA Funds for an estimate of \$315,000 in projects. The Town’s not to exceed balance has changed to reflect the funding we received. Additionally, all previously approved projects have been completed except for the road and parking lot maintenance, which was originally estimated to be \$100,000.

**RECOMMENDATION:** Select Board recommends this article to pass, 5-0.

**ARTICLE 7:** To see if the Town will authorize the Select Board to negotiate and enter into a long-term lease agreement with TowerCo 2013 LLC (or similar communications tower operator) to lease up to 4,000 sq. ft. of land area at 57 Post Road with necessary access and easement rights, for the purpose of erecting and operating a wireless communications tower, on such terms and conditions as the Select Board may negotiate?

**Explanation:** The Town has been presented with a lease offer of \$1,475 per month with an annual escalator of 1.5% for forty years with the possibility of an additional \$300 per month per tenant companies on the tower (not including the anchor tenant). The Town would have usage of one rad center on the tower rent-free, for Town’s emergency service providers.

**RECOMMENDATION:** Select Board unanimously agreed to not give a recommendation on this article.

**ARTICLE 8:** To see if the Town will vote to authorize the Select Board to purchase a fire truck with related equipment for the Fire and Rescue Department (the "Equipment") at a purchase price not to exceed \$750,000, and to authorize the Select Board, in its discretion, to finance the Equipment purchase through either:

- a. the issuance of general obligation bonds and notes in anticipation thereof in the name of the Town of Bowdoinham in a principal amount not to exceed \$750,000, which bonds and notes may be made callable and shall be signed by the Treasurer and the Chair of the Select Board; or
- b. the execution and delivery of a lease purchase agreement with principal and interest payments subject to annual appropriation?

**TREASURER'S FINANCIAL STATEMENT**

Total Town Indebtedness:

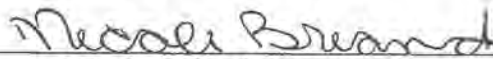
A. Bonds outstanding and unpaid	\$6,162,564.35
B. Bonds authorized and unissued:	\$1,000,000.00
C. Bonds to be issued if this Article is approved:	<u>\$750,000.00</u>
Total	\$7,912,564.35

Costs:

At an estimated interest rate of 3.5% for an assumed 15-year maturity, the estimated costs of this bond issue will be:

Principal:	\$750,000.00
Interest:	\$226,782.03
Total Debt Service:	\$976,782.22

Validity: The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.



Nicole Briand, Treasurer  
Town of Bowdoinham, Maine

**RECOMMENDATION:** Select Board (5-0) and Finance Advisory Committee recommend this article to pass.

**ARTICLE 9:** Shall the Town vote to raise and appropriate \$650,000, as itemized below, for the CAPITAL RESERVE Budget?

Capital Improvements:	\$7,500
Town Hall & Town Office:	\$40,000
Cemetery Maintenance:	\$15,000
Solid Waste & Recycling:	\$5,000
Public Works Reserve:	\$487,000

Fire Reserve:	\$85,000
Recreation Reserve:	\$3,000
Electronic Equipment Reserve	\$4,500
Waterfront Reserve:	\$3,000
Total	\$650,000

**RECOMMENDATION:** Select Board (5-0) and Finance Advisory Committee recommend this article to pass.

**ARTICLE 10:** Shall the Town vote to establish the Legal Services Reserve Fund for the purpose of supporting the Town’s legal expenses, and to appropriate and expend from said fund in the manner consistent with said purpose?

**RECOMMENDATION:** Select Board (5-0) and Finance Advisory Committee recommend this article to pass.

**ARTICLE 11:** Shall the Town vote to establish the Employee Health Benefits Reserve Fund for the purpose of supporting employee health benefits, and to appropriate and expend from said fund in a manner consistent with said purpose?

**RECOMMENDATION:** Select Board (5-0) and Finance Advisory Committee recommend this article to pass.

\*\*\*\*\*

**FUND BALANCE ARTICLES**

**ARTICLE 12:** Shall the Town vote to appropriate the sum of \$35,000 from the UNDESIGNATED FUND BALANCE to the Legal Services Reserve Fund to be used in a manner consistent with the said Fund purpose?

**RECOMMENDATION:** Select Board (5-0) and Finance Advisory Committee recommend this article to pass.

**ARTICLE 13:** Shall the Town vote to appropriate the sum of \$25,000 from the UNDESIGNATED FUND BALANCE to the Employee Health Benefits Reserve Fund to be used in a manner consistent with the said Fund purpose?

**RECOMMENDATION:** Select Board (5-0) and Finance Advisory Committee recommend this article to pass.

\*\*\*\*\*

**EXPENSE BUDGET ARTICLES**

**All recommendations for the Expense Budget Articles are joint recommendations of the Select Board (5-0) and the Finance Advisory Committee.**

**ARTICLE 14:** To see what sum of money the Town will vote to raise and appropriate for the ADMINISTRATION DEPARTMENT Budget?

**RECOMMENDATION: \$ 810,867**

**ARTICLE 15:** To see what sum of money the Town will vote to raise and appropriate for the GENERAL SERVICES Budget?

**RECOMMENDATION: \$ 47,000**

**ARTICLE 16:** To see what sum of money the Town will vote to raise and appropriate for the DEBT SERVICES Budget?

**RECOMMENDATION: \$ 697,361**

**ARTICLE 17:** To see what sum of money the Town will vote to raise and appropriate for the FIRE AND RESCUE DEPARTMENT Budget?

**RECOMMENDATION: \$ 412,008**

**ARTICLE 18:** To see what sum of money the Town will vote to raise and appropriate for the TOWN FACILITIES MAINTENANCE Budget?

**RECOMMENDATION: \$ 106,850**

**ARTICLE 19:** To see what sum of money the Town will vote to raise and appropriate for the ANIMAL CONTROL AND HARBOR MASTER DEPARTMENT Budget?

**RECOMMENDATION: \$ 38,809**

**ARTICLE 20:** To see what sum of money the Town will vote to raise and appropriate for the PUBLIC WORKS DEPARTMENT Budget?

**RECOMMENDATION: \$ 883,528**

**ARTICLE 21:** To see what sum of money the Town will vote to raise and appropriate for the SOLID WASTE AND RECYCLING DEPARTMENT Budget?

**RECOMMENDATION: \$ 217,946**

**ARTICLE 22:** To see what sum of money the Town will vote to raise and appropriate the RECREATION & COMMUNITY SERVICES DEPARTMENT Budget?

**RECOMMENDATION: \$ 153,864**

**ARTICLE 23:** To see what sum of money the Town will vote to raise and appropriate for the PLANNING, DEVELOPMENT AND CODE ENFORCEMENT DEPARTMENT Budget?

**RECOMMENDATION: \$ 150,514**

\*\*\*\*\*

**OUTSIDE ORGANIZATION REQUESTS**

**Select Board (5-0) and the Finance Advisory Committee recommend these articles to pass.**

**ARTICLE 24:** Shall the Town vote to raise and appropriate \$1,733 for SPECTRUM GENERATIONS?

**ARTICLE 25:** Shall the Town vote to raise and appropriate \$762 for The Life Flight Foundation?

**ARTICLE 26:** Shall the Town vote to raise and appropriate \$100 for Kennebec Behavioral Health?

**ARTICLE 27:** Shall the Town vote to raise and appropriate \$100 for Maine Public?

\*\*\*\*\*

**REVENUE BUDGET ARTICLE**

**ARTICLE 28:** Shall the Town vote appropriate the sum of \$1,122,625 from the ESTIMATED REVENUES ACCOUNTS (Non-Property Tax Revenues) to be applied to reduce the 2025 tax commitment?

**RECOMMENDATION:** Select Board (5-0) and Finance Advisory Committee recommends this article to pass.

\*\*\*\*\*

**BUSINESS ARTICLES**

**The Select Board unanimously recommends these business articles to pass.**

**ARTICLE 29:** Shall the Town vote to fix the first day of November 2024 and the first day of May 2025 when all 2025 real estate and personal property taxes shall be due and payable in semi-annual installments and to instruct the Tax Collector to charge interest at 8.50% per annum on all taxes unpaid after said date(s)?

**ARTICLE 30:** Shall the Town vote to establish the interest rate of 4.50% per year on the amount of overpayment to be paid to a taxpayer who is determined to have paid an amount of real estate or personal property taxes in excess of amount finally assessed pursuant to 36 M.R.S. §506-A?

**ARTICLE 31:** Shall the Town vote to authorize the Tax Collector to accept tax payments prior to the commitment of taxes?

**ARTICLE 32:** Shall the Town vote to authorize the Tax Collector to offer a 2025 Tax Club Plan to taxpayers who enroll no later than July 31, 2024, who pay the total amount of 2025 taxes by monthly payments from September 2024 to June 30, 2025, who abide by the requirements of said plan; who shall receive from the Town, in return for such payments, full credit for such taxes paid without incurring any charge of interest?

**ARTICLE 33:** Shall the Town vote to authorize the payment of any overdrafts that may occur in the Town's 2024/2025 budget to be paid out of the undesignated fund balance?

**ARTICLE 34:** Shall the Town vote to authorize the Select Board to appropriate funds from various reserve funds, as they deem necessary, in a manner that is consistent with the purposes for which said funds were established?

**ARTICLE 35:** Shall the Town vote to authorize the Select Board to transfer unexpended funds remaining in department expense accounts, which are appropriated by the town meeting in FY24-25 but which are not expended in FY24-25, in to related reserve accounts?

**ARTICLE 36:** Shall the Town vote to authorize the Select Board and Treasurer to accept on behalf of the Town, monetary gifts, and donated equipment and vehicles, and to appropriate said gifts to supplement the accounts and departments as specified by the benefactor?

**ARTICLE 37:** Shall the Town vote to authorize the following actions on behalf of the town: (1) to authorize the Select Board to rent, lease, sell, or otherwise dispose of any real estate acquired by the town for non-payment of taxes thereon on such terms as they deem advisable and execute Municipal Quit Claim deeds for same; (2) to authorize the Select Board to keep any real estate acquired for non-payment of taxes or portion thereof for the use of the town when they deem it to be in the town's best interests; and (3) to authorize the Select Board to rent or lease town-owned real estate that was not acquired for non-payment of taxes when they deem it to be in the town's best interest and on such terms as they deem advisable?

**ARTICLE 38:** Shall the Town vote to authorize the municipal Treasurer to waive the foreclosure of a tax lien mortgage by recording a Waiver of Foreclosure at the Registry of Deeds in which the Tax Lien Certificate is recorded, prior to the right of redemption expiring, pursuant to 36 M.R.S. § 944?

**ARTICLE 39:** Shall the Town vote to authorize the Select Board and Treasurer, on behalf of the Town to sell or dispose of obsolete Town equipment, material, and commodities on such terms as they deem proper and place money from said sales into related reserve account, if the Board deems appropriate?

**ARTICLE 40:** Shall the Town vote to authorize the Treasurer to accept any donations, gifts or grants of money for the Heating Assistance Program reserve account and to expend available funds from the account for the designated purpose?

**ARTICLE 41:** Shall the Town vote to authorize the Select Board and Treasurer to enter into multi-year contracts necessary to provide services to the Town?

**Explanation:** Services for the town include but are not limited to ambulance service, banking, road maintenance, snow removal, curbside recycling and trash disposal.

**ARTICLE 42:** Shall the Town vote to authorize the Select Board and Treasurer to accept and expend Community Development Block Grant Funds and other federal, state or private grants on behalf of the Town?

**ARTICLE 43:** Shall the Town vote to authorize the Select Board to periodically set fees for returned checks, copies of Town ordinances and other documents, and notary services?

**ARTICLE 44:** Shall the Town vote to authorize the Select Board to collect Solid Waste Management User Fees for Fiscal Year 2024-2025 at the rate of \$3.00 per bag?

**ARTICLE 45:** Shall the Town vote to set the annual permit fee of \$100.00 per year, per truck for commercial haulers operating within the Town of Bowdoinham, pursuant to the provisions of 7.1.1 of the Solid Waste Management Ordinance?

**ARTICLE 46:** Shall the Town vote to authorize the Select Board to close any road or roads or portions thereof for winter maintenance and to annul, alter, or modify such decisions, pursuant to 23 M.R.S. §2953, and that such orders made by the Select Board shall be a final determination?

Given unto our hands the 23<sup>rd</sup> day of April 2024.

Select Board  
Town of Bowdoinham

  
Joanne Joy, Chair

  
Debra Smith, Vice-Chair

  
Peter Feeney  
  
Allen Acker

  
Mark Favreau

Witness to All:

  
Nicole Briand, Town Manager